



SALARY BOARD

Thursday, February 13, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Tuesday, February 4, 2020 Salary Board meeting.

Action: *APPROVE the Salary Board meeting minutes from February 4, 2020.*

IV. ACTION ON PERSONNEL ITEMS

A. Children & Youth Services

- i. Consider approval of the lateral transfer/change in department/rate for Noemi Demastus, from full-time Department Clerk 3 (75), Prothonotary, (p.c. #24, non-exempt), at SG-N08E(05)--\$14.61/hour to full-time Department Clerk 3 (75)-CYS, C&YS, (p.c. #50, non-exempt, new with 2020 budget), at SG-N08E(05)--\$14.61/hour, effective retro to February 9, 2020, pay period 4. C&YS Administrator Julia Sprinkle is requesting Ms. Demastus be approved at SG-N08G(07)--\$15.23/hour. Salary savings for 2020 \$663, annualized salary impact for 2021 \$3,335 – Dept. 511.
 - ii. Approve the reclassification of full-time Caseworker 3, C&YS, (p.c. #33, non-exempt), at SG-N15 to full-time Caseworker 2, C&YS, (p.c. #33, non-exempt), at SG-N13, effective February 13, 2020, pay period 4.
- B. Controller– Approve an extension to the temporary on-call/occasional Senior Advisor, Controller, (occupied by T. Hockenberry), (p.c. #08, non-exempt), at SG-N09Z(26)--\$23.26/hour, effective retro from February 10, 2020, pay period 4 through February 21, 2020, pay period 5. Salary budget impact for 2020 \$1,396 – Dept. 125.

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C. Courts

- i. Domestic Relations – Approve the rate for Shelby L. Bonawitz at SG-N08A(01)--\$13.52/hour, effective February 18, 2020, pay period 5. President Judge Pamela Ruest is appointing Ms. Bonawitz to full-time Department Clerk 3 (75) DRS, DRS, (p.c. #16, non-exempt, replacing A. Leach). Salary savings for 2020 \$4,056 – Dept. 281.
- ii. Probation – Approve the rate for Dana A. Voigt at SG-N06A(01)--\$12.30/hour, effective February 18, 2020, pay period 5. President Judge Pamela Ruest is appointing Ms. Voigt to full-time Department Clerk 2 (80), Probation, (p.c. #15, non-exempt, replacing J. Knoffsinger). President Judge Ruest is requesting that Ms. Voigt be approved at SG-N06B(02)--\$12.53/hour. Salary savings for 2020 \$1,992, annualized salary savings for 2021 \$1,082 – Dept. 301.
- iii. Prothonotary – Approve an extension to temporary overtime (up to five (5) hours per week) for full-time Chief Deputy Prothonotary and the full-time First Deputy Prothonotary positions (currently occupied by C. Clark, L. Lutz, M. Heckman, L. Kerschner), effective retro to February 3, 2020, pay period 4 and not to exceed 4 weeks. Salary budget impact for 2020 \$2,258 – Dept. 223.

V. ADJOURNMENT