



## BOARD OF COMMISSIONERS' AGENDA

Thursday, March 19, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

### II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

### III. MEETING MINUTES

Minutes from the Thursday, March 5, 2020 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from Thursday, March 5, 2020.*

### IV. NON PERSONNEL ITEMS

- A. Housing – Satisfaction piece for James E. Bigler and Janice R. Bigler for the premises located at Box 67, Railroad Street, 115 Rachau Drive, Coburn – Dept. 815.
- B. Treasurer - Requisition for furniture from Nittany Office Equipment, Inc., State College for Deputies not to exceed \$6,000 – Dept. 971.
- C. Commissioners – Cost sharing agreement with Centre Region Council of Governments, College Township, Ferguson Township, Halfmoon Township, Harris Township, Patton Township, State College Borough, State College Borough Water Authority, Centre County Recycling and Refuse Authority, College Township Water Authority, Centre Area Transportation Authority, Centre County Housing Authority, Centre Hall Potter Sewer Authority, State College Area School District for energy consultant procurement. The agreement is contingent upon the approval of each of the respective Boards and Councils of the Parties, and shall remain in full force and effect for a period of 24 months after a contract is entered into with the energy consultant amount for Centre County's share not to exceed \$4,238 – Dept. 111.

### V. PERSONNEL ITEMS

- A. Correctional Facility – Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #88, non-exempt, replacing K. Witmer), at SG-N10, effective March 19, 2020, pay period 7– Dept. 333.

- B. Planning – Consider approval of the personnel requisition for full-time Assistant Director Planning, Planning, (p.c. #02, exempt, replacing D. Bloom), at SG-S56, effective retro to March 12, 2020, pay period 6– Dept. 132.
- C. Public Defender - Consider approval of the appointment for Marina N. Bennetti, full-time Legal Secretary 2, Public Defender, (p.c. #14, non-exempt, replacing S. Beck), at SG-N08A(01)–\$13.52/hour, effective April 6, 2020, pay period 8. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2020 \$5,141, annualized salary savings for 2021 \$3,939 - Dept. 132.
- D. Office of Aging - Consider approval of the appointment for Amber Reese, full-time Aging Manager II, Office of Aging, (p.c. #11, non-exempt, replacing L. Zettle), at SG-N12A(01)– \$16.36/hour, effective TBD. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2020 \$17,333, annualized salary savings for 2021 \$19,422 - Dept. 521.

VI. REPORT ON JUDICIAL PERSONNEL ITEMS

VII. REPORT ON ROW OFFICE PERSONNEL ITEMS

Prothonotary – Prothonotary Jeremy Breon has approved the personnel requisition full-time Department Clerk 2 (75), Prothonotary, (p.c. #11, non-exempt, replacing M. Beauton), at SG-N06, effective March 9, 2020, pay period 6 – Dep. 223.

VIII. CHECK RUN

Check run in the amount of \$254,938.89 dated March 17, 2020.

Action: *APPROVE the check run dated March 17, 2020.*

IX. DISCUSSION ITEMS

X. EXECUTIVE SESSION REPORT

XI. ADJOURNMENT