



## BOARD OF COMMISSIONERS' AGENDA

Thursday, May 7, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

### II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

### III. MEETING MINUTES

Minutes from the Wednesday, April 22, 2020 Board of Commissioners' Work Session and the Thursday, April 30, 2020 Board of Commissioners' Meeting.

Action: *APPROVE the minutes from April 22 and April 30, 2020.*

### IV. COVID-19 PLANNING AND RESPONSE

#### A. Personnel

- i. Consider extension of temporary furloughs/partial reduction of hours for Court related offices.
- ii. Consider extension of temporary furloughs/partial reduction of hours for non-Court related offices.
- iii. Facilities Management - Consider approval of the reinstatement of Jason Bonawitz, Facilities Technician 1, from fulltime furlough to regular full-time status effective May 11, 2020, pay period 11 – Dept. 161.
- iv. Court Offices
  1. Court Administration - Consider approval of the reinstatement of Kelley James, Department Clerk 3, from full time furlough to full time regular status effective May 11, 2020, pay period 11 – Dept. 271.
  2. Domestic Relations - Consider approval of the reinstatement of Shelby Bonawitz, Department Clerk 3 DRS, from full time furlough to full time regular status effective May 11, 2020, pay period 11 – Dept. 281.

3. MDJ - Bellefonte

- a. Consider approval of the reinstatement of Karen Weight, MDJ Secretary, from full time furlough to regular full time status effective May 11, 2020, pay period 11 – Dept. 253.
- b. Consider approval of the reinstatement of Susan Watson, MDJ Secretary, from full time furlough to regular full time status effective May 11, 2020, pay period 11 – Dept. 253.

4. MDJ – Centre Hall - Consider approval of the reinstatement of Katherine Estright, MDJ Secretary, from full time furlough to regular full time status effective May 11, 2020, pay period 11 – Dept. 256.

5. MDJ – Philipsburg - Consider approval of the reinstatement of Judith Clark, MDJ Secretary, from full time furlough to regular full time status effective May 11, 2020, pay period 11 – Dept. 254.

v. Sheriff

1. Consider approval of the reinstatement of Dirk Clouse, Security Officer, from full time furlough to reduced hours furlough – 60% status effective May 11, 2020, pay period 11 – Dept. 211.
2. Consider approval of the reinstatement of Stephen Glunt, Security Officer, from full time furlough to reduced hours furlough – 60% status effective May 11, 2020, pay period 11 – Dept. 211.
3. Consider approval of the reinstatement of Paul Winkelbech, Deputy Sheriff 2, from full time furlough to full time regular status effective May 11, 2020, pay period 11 – Dept. 211.
4. Consider approval of the reinstatement of Katelyn Baker, Deputy Sheriff 2, from full time furlough to full time regular status effective May 11, 2020, pay period 11 – Dept. 211.

Action: *APPROVE personnel requests from elected officials and department heads.*

V. PERSONNEL ITEM

- A. Emergency Communications - Consider approval of the personnel requisition for full-time Public Safety Telecommunicator, Emergency Communications 911, (p.c. #12, non-exempt, replacing C. Demyan), at SG-N09, effective April 30, 2020, pay period 10 – Dept. 354.
- B. Children & Youth Services- Consider approval of the personnel requisition for full-time Caseworker 2, C&YS, (p.c. #11, non-exempt, replacing S. Marshall), at SG-N13, effective April 30, 2020, pay period 10 – Dept. 511.

VI. REPORT ON JUDICIAL PERSONNEL ITEMS

VII. REPORT ON ROW OFFICE PERSONNEL ITEMS

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- A. Sheriff – Sheriff Bryan Sampsel has approved the personnel requisition for full-time Deputy Sheriff/Airport Security 2, Sheriff, (p.c. #35, non-exempt, replacing R. Bowes Jr.), at SG-N11, effective May 5, 2020, pay period 10 – Dept. 211.
- B. Treasurer – Treasurer Colleen Kennedy has approved the personnel requisition for full-time Second Deputy Treasurer, Treasurer, (p.c. #04, non-exempt, replacing W. Hockenberry), at SG-S46, effective May 5, 2020, pay period 10 – Dept. 124.

VIII. NON-PERSONNEL ITEMS

- A. Contribution to Centre Care Inc. for elevator repair.

*Action: APPROVE the contribution to Centre Care Inc.*

- B. Elections

- i. Notice of Intent - Requesting Election Security Grant Funds in the amount of \$89,411.77 for expenditures occurring between December 21, 2019 and December 31, 2022 – Dept. 131.
- ii. Notice of Intent - Requesting CARES Act Grant Funds in the amount of \$76,618.10 for expenses incurred between January 20, 2020 and December 31, 2020. – Dept. 131.

*Action: APPROVE submission of the notices of intent to request grant funds.*

IX. DISCUSSION ITEMS

X. EXECUTIVE SESSION REPORT

XI. PUBLIC MEETING SCHEDULE

Thursday, May 5, 2020

Board of Commissioners – 10:00 AM – Virtual

Board of Elections 11:00 AM – Virtual

Tuesday, May 12, 2020

Board of Commissioners' Meeting– 10:00 AM – 146WB

XII. QUESTIONS FROM THE PRESS

XIII. ADJOURNMENT