



BOARD OF COMMISSIONERS' AGENDA

Thursday, July 23, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, July 16, 2020 Board of Commissioners' Meeting.

Action: *APPROVE the minutes from July 16, 2020.*

IV. COVID-19 PLANNING AND RESPONSE

A. Personnel

i. Transportation

1. Consider approval of the extension of furlough of Rhonda Kelly, Department Clerk 3, through August 29, 2020, pay period 18 - Dept. 531.
2. Consider approval of the extension of furlough of Thomas Burger, Vehicle Operator, through August 29, 2020, pay period 18 - Dept. 531.
3. Consider approval of the extension of furlough of Vernon Wallace, Vehicle Operator, through August 29, 2020, pay period 18 - Dept. 531.
4. Consider approval of the extension of furlough of Susan Warner, Vehicle Operator, through August 29, 2020, pay period 18 - Dept. 531.
5. Consider approval of the extension of furlough of Pam Witherite, Vehicle Operator, through August 29, 2020, pay period 18 - Dept. 531.

- ii. Sheriff - Consider approval of the reinstatement of David Dauria, Airport Security, from reduced hours furlough to full-time status, effective July 27, 2020, pay period 16 – Dept. 211

Action: *APPROVE personnel requests from department heads and elected officials.*

- iii. Consider extension of temporary furloughs/partial reduction of hours for non-Court related offices.

B. County Relief Block Grant Update

- i. Public Comment – Jennifer Cornwell, Spring Mills
- ii. Small Business Development Center Grant Application Process

V. PERSONNEL ITEMS

A. Human Services

i. Children and Youth Services

1. Consider approval of the appointment for Marissa R. Tobias, full-time Caseworker 2, C&YS, (p.c. #09, non-exempt, replacing R. Early), at SG-N13A(01)--\$17.15/hour, effective July 27, 2020, pay period 16. Salary impact for 2020 \$3,369, annualized salary savings for 2021 \$1,346 – Dept. 511.
2. Consider approval of the appointment for Jennifer R. Long, full-time Caseworker 2, C&YS, (p.c. #24, non-exempt, replacing M. Tobias), at SG-N13A(01)--\$17.15/hour, effective July 27, 2020, pay period 16. Conditional upon satisfactory completion of pre-employment requirements. Salary savings for 2020 \$1,124, annualized salary impact for 2021 \$2,388 – Dept. 511.
3. Consider approval of the appointment for Kody A. Brown, full-time Caseworker 1, C&YS, (p.c. #33, non-exempt, replacing S. Lannen), at SG-N11A(01)--\$15.59/hour, effective July 27, 2020, pay period 16. Conditional upon satisfactory completion of pre-employment requirements. Salary savings for 2020 \$14,378, annualized salary savings for 2021 \$14,489 – Dept. 511.
4. Consider approval of the personnel requisition for full-time Caseworker 1, C&YS, (p.c. #37, non-exempt, replacing A. Rote), at SG-N11, effective retro to July 21, 2020, pay period 16– Dept. 511.
5. Consider approval of the personnel requisition for full-time Caseworker 1, C&YS, (p.c. #30, non-exempt, replacing K. Nicolaus), at SG-N11, effective retro to July 21, 2020, pay period 16– Dept. 511.

- ii. MH/ID – Consider approval of the promotion/change in department/title for Maryanne Gilbert, full-time RSVP Assistant, Aging, (p.c. #27, non-exempt), at SG-N11D(04)--\$16.54/hour to full-time ID Program Specialist 1, MH/ID, (p.c. #61, non-exempt, new in 2020 budget), at SG-S51A(01)--\$20.15/hour, effective August 30, 2020, pay period 19. Salary savings for 2020 \$27,203 - Dept. 561.

B. Human Resources

- i. Consider approval of the personnel requisition for on-call/occasional Office Floater, Human Resources, (p.c. #16, non-exempt, replacing K. Rider), at SG-N02, effective retro to July 22, 2020, pay period 16– Dept. 114.
 - ii. Consider approval of the appointment for Sarah J. Mulley, on-call/occasional Office Floater, Human Resources, (p.c. #15, non-exempt, replacing M. Lewis), at SG-N02A(01)--\$10.18/hour, effective July 27, 2020, pay period 16. Conditional upon satisfactory completion of pre-employment requirements. Salary savings for 2020 \$5,462 – Dept. 114.
 - iii. Consider approval of the appointment for Justine M. Kline, on-call/occasional Office Floater, Human Resources, (p.c. #16, non-exempt, replacing K. Rider), at SG-N02A(01)--\$10.18/hour, effective July 27, 2020, pay period 16. Conditional upon satisfactory completion of pre-employment requirements. Salary savings for 2020 \$5,374 – Dept. 114.
- C. Conservation District – Consider approval of the personnel requisition for full-time Nutrient Management Technician 2, Conservation District, (p.c. #08, non-exempt, replacing J. Wataha), at SG-N14A(01), effective retro to July 15, 2020, pay period 15– Dept. 822.
- D. Correctional Facility - Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #21, non-exempt, replacing M. Jenkins), at SG-N10, effective retro to July 16, 2020, pay period 15– Dept. 333.
- E. Public Defender - Consider approval of the personnel requisition for full-time Assistant Public Defender, Public Defender, (p.c. #04, exempt, L. Rupert), at SG-S54A(01), effective retro to July 17, 2020, pay period 15– Dept. 132.

VI. REPORT ON JUDICIAL PERSONNEL ITEMS

- A. Court Administration– President Judge Pamela Ruest has approved the personnel requisition for full-time Law Clerk, Court Administration, (p.c. #05, non-exempt, replacing S. Theodorous), at SG-N16, effective April 28, 2020, pay period 10 – Dept. 271.
- B. Probation– President Judge Pamela Ruest has approved the personnel requisition for full-time Correctional Parole Officer- PO2, Probation, (p.c. #06, non-exempt, replacing M. Mazzara), at SG-N15, effective July 20, 2020, pay period 16 – Dept. 301.

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VII. REPORT ON ROW OFFICE PERSONNEL ITEMS

A. Sheriff

- i. Sheriff Bryan Sampsel has approved the change in status for John Wolfe Jr., from full-time Security Officer, Sheriff, (p.c. #18, non-exempt) to on-call/occasional Security Officer, Sheriff, (p.c. #31, non-exempt, replacing R. Higgins Jr.), effective August 10, 2020, pay period 17. (No change in pay rate) Salary budget savings for 2020 \$ _____, annualized salary impact for 2021 \$ _____ - Dept. 211.
- ii. Sheriff Bryan Sampsel has approved the personnel requisition for full-time Security Officer, Sheriff, (p.c. #18, non-exempt, replacing J. Wolfe Jr.), at SG-N08, effective July 17, 2020, pay period 15 - Dept. 211.

VIII. NON-PERSONNEL ITEMS

- A. Commissioners – 2021 Holiday Schedule – Centre County Government Offices – Dept. 111.

Action: Add the 2021 Holiday Schedule – Centre County Government Offices to next week's Consent Agenda.

- B. Transportation - Acquisition of four vehicles for the County Business Fleet, each being replacement vehicles. These vehicles will be provided as a Penn State In-Kind Service in the total all-inclusive amount of \$46,145.

- i. 2013 Ford Explorer with 64,898 miles all-inclusive amount of \$9,542.50
- ii. 2016 Ford Fusion with 71,160 miles all-inclusive amount of \$11,330.00
- iii. 2013 Chevy Maxi Van with 48,634 miles all-inclusive amount of \$16,417.50
- iv. 2013 Dodge Caravan with 51,559 miles all-inclusive amount of \$8,855

Action: Add the acquisition from Penn State to next week's Consent Agenda.

- C. Housing – Satisfaction piece for Marie A. Wance for the premises located at 614 North Pine Street, Aaronsburg, PA – Dept. 815.

IX. POLICIES

X. DISCUSSION ITEMS

Centre County Senior Centers

XI. EXECUTIVE SESSION REPORT

XII. PUBLIC MEETING SCHEDULE

XIII. QUESTIONS FROM THE PRESS

XIV. ADJOURNMENT