



## BOARD OF COMMISSIONERS' AGENDA

Thursday, July 30, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Belleville, PA 16823

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, July 23, 2020 Board of Commissioners' Meeting.

**Action:** *APPROVE the minutes from July 23, 2020.*

IV. PROCLAMATION

Proclamation 17 of 2020 – Proclaiming the month of August as Gastroparesis Awareness Month.

**Action:** *Adopt Proclamation 17 of 2020.*

V. COVID-19 PLANNING AND RESPONSE

A. Personnel

- i. Correctional Facility - Consider approval of the reinstatement of Lorinda Brown, Reentry Specialist, from reduced hours furlough to full-time status, effective August 3, 2020, pay period 17 – Dept. 333.

**Action:** *APPROVE personnel request from the Correctional Facility.*

- ii. Personal Travel Policy for Employees

**Action:** *APPROVE the Personal Travel Policy.*

B. County Relief Block Grant

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VI. PERSONNEL ITEMS

Aging - Consider approval of the personnel requisition for full-time RSVP Assistant, Aging, (p.c. #27, non-exempt, replacing M. Gilbert), at SG-N11, effective retro to July 23, 2020, pay period 16- Dept. 521.

VII. REPORT ON JUDICIAL PERSONNEL ITEMS

VIII. REPORT ON ROW OFFICE PERSONNEL ITEMS

Prothonotary – Prothonotary Jeremy Breon has approved the personnel requisition full-time First Deputy Prothonotary, Prothonotary, (p.c. #15, non-exempt, replacing L. Lutz), at SG-S46, effective July 27, 2020, pay period 16 – Dept. 223.

IX. NON-PERSONNEL ITEMS

- A. Housing – Satisfaction piece for Gregory and Ember Patrick for the premises located at 270 South Science Park Court, State College, PA – Dept. 815.

**Action:** *APPROVE the satisfaction piece for Gregory and Ember Patrick.*

- B. Commissioners – Consolidated claim authorization form in connection with the bankruptcy estates of In Re Purdue Pharma, L.P., et al., Case No. 19-23649 (RDD) (Bankr.S.D.N.Y) – Dept. 111.

**Action:** *APPROVE the consolidated claim form.*

X. POLICIES

XI. DISCUSSION ITEMS

XII. EXECUTIVE SESSION REPORT

XIII. PUBLIC MEETING SCHEDULE

**Thursday, July 30, 2020**

Board of Commissioners/Salary Board – 10:00 AM – Virtual  
Retirement Board – 1:30 PM – Virtual

**Tuesday, August 4, 2020**

Board of Commissioners/Salary Board – 10:00 AM – Room 146WB  
Board of Elections – 11:00 AM – Room 146WB

**Thursday, August 6, 2020**

Board of Commissioners/Salary Board – 10:00 AM – Virtual  
Retirement Board – 11:00 AM – Virtual

XIV. QUESTIONS FROM THE PRESS

XV. ADJOURNMENT