



## BOARD OF COMMISSIONERS' AGENDA

Thursday, August 20, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Belleville, PA 16823

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, August 13, 2020 Board of Commissioners' Meeting.

**Action:** *APPROVE the minutes from August 13, 2020.*

IV. COVID-19 PLANNING AND RESPONSE

V. PERSONNEL ITEMS

A. Aging

- i. Consider approval of a check for Educational Program Support in the amount of \$2,892.90 (\$5,785.79 total amount) for Sheera Corrigan, Aging Care Manager 2, Aging, (p.c. #09), for satisfactory completion of summer 2020 courses – Dept. 521.
- ii. Consider approval of the promotion/change in title for Ashley Brownson from full-time Aging Case Aide 1, Aging, (p.c. #22, non-exempt), at SG-N05E(05)–\$12.66/hour to full-time RSVP Assistant, Aging, (p.c. #27, non-exempt, replacing M. Gilbert), at SG-N11A(01)–\$15.59/hour, effective August 30, 2020, pay period 19. Salary budget savings for 2020 \$1,811, annualized salary savings for 2021 \$1,853 – Dept. 521.
- iii. Consider approval of the personnel requisition for full-time Aging Case Aide 1, Aging, (p.c. #22, non-exempt, replacing A. Brownson), at SG-N05, effective August 14, 2020, pay period 17– Dept. 521.

**BOARD OF COMMISSIONERS' AGENDA**

**THURSDAY, AUGUST 20, 2020**

**PAGE 2**

- iv. Consider approval of the personnel requisition for part-time Sr. Center Manager 1 PT, Aging, (p.c. #18, non-exempt, replacing C. Schall), at SG-S43, effective August 17, 2020, pay period 18– Dept. 521.

**VI. REPORT ON JUDICIAL PERSONNEL ITEMS**

**A. Probation**

- i. President Judge Pamela Ruest has approved the lateral transfer/change in title for Ashley Delker, from full-time School Based Juvenile Probation Officer-PO2, Probation, (p.c. #18, non-exempt) to full-time Correctional Parole Officer-PO2, Probation, (p.c. #06, non-exempt, replacing M. Mazzara), effective August 30, 2020, pay period 19. (No change in pay rate) Salary budget savings for 2020 \$2,127, annualized salary impact for 2021 \$3,140 - Dept. 301.
- ii. President Judge Pamela Ruest has approved the personnel requisition for full-time School Based Juvenile Probation Officer-PO2, Probation, (p.c. #18, non-exempt, replacing A. Delker), at SG-N15, effective August 18, 2020, pay period 18 – Dept. 301.

- B. Court Administration -- President Judge Pamela Ruest has approved the personnel requisition for full-time Criminal Court Coordinator, Court Administration, (p.c. #31, non-exempt, replacing M. Kresovich), at SG-N10, effective August 20, 2020, pay period 18 – Dept. 271.

**VII. REPORT ON ROW OFFICE PERSONNEL ITEMS**

- A. Sheriff -- Sheriff Bryan Sampsel has approved the personnel requisition for on-call/occasional Security Officer, Sheriff, (p.c. #29, non-exempt, replacing G. Fazliu), at SG-N08, effective August 12, 2020, pay period 17 – Dept. 211.

**VIII. NON-PERSONNEL ITEMS**

**A. Capital Projects**

- i. Change Order No. 10 with electrical construction contractor Stelco, Inc. for the Centre County Courthouse Renovation Project. This change order in the amount of \$89.84 is for the installation of \_\_\_ receptacles, a pole switch and cover. Increasing the contract total from \$196,480.72 to \$196,570.56 – Dept. 971.
- ii. Change Order No. 11 with electrical construction contractor Stelco, Inc. for the Centre County Courthouse Renovation Project. This change order in the amount of \$1,059.87 is for the installation of nine low voltage receptacles, a rocker switch and cover. Increasing the contract total from \$196,570.56 to \$197,630.43 – Dept. 971.

**BOARD OF COMMISSIONERS' AGENDA**

**THURSDAY, AUGUST 20, 2020**

**PAGE 3**

iii. Change Order No. 12 with electrical construction contractor Stelco, Inc. for the Centre County Courthouse Renovation Project. This change order in the amount of \$2,155.85 is for low voltage switches and wiring. Increasing the contract total from \$197,630.43 to \$199,786.28 – Dept. 971.

**Action:** *APPROVE Change Orders NO. 10, 11, and 12 with Stelco, Inc.*

IX. POLICIES

X. CNET

Sponsorship for CNET's broadcasting of an interview with Centre County Director of Elections and Voter Registration Joyce McKinley on Monday, August 24 at 11 AM.

XI. DISCUSSION ITEMS

A. Response to Bellefonte Borough

B. Bellefonte Historic Street Tablets Project

XII. EXECUTIVE SESSION REPORT

XIII. PUBLIC MEETING SCHEDULE

XIV. QUESTIONS FROM THE PRESS

XV. ADJOURNMENT