



## BOARD OF COMMISSIONERS' AGENDA

Thursday, August 27, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, August 20, 2020 Board of Commissioners' Meeting.

**Action:** *APPROVE the minutes from August 20, 2020.*

IV. COVID-19 PLANNING AND RESPONSE

A. Review of County Government Protocols

B. Personnel

- i. Correctional Facility - Consider approval of the reinstatement of Amy Hampton, Training/Scheduling Coordinator, from full time furlough to full-time status, effective September 1, 2020, pay period 19 – Dept. 333.
- ii. Emergency Communications - Consider approval of the reinstatement of Dulcie Hollobaugh, from full time furlough to full-time status, effective August 31, 2020, pay period 19 – Dept. 354.
- iii. Tax Assessment - Consider approval of the reinstatement of Mindy Evock, from full time furlough to full-time status, effective August 31, 2020, pay period 19 – Dept. 121.
- iv. Transportation
  1. Consider approval of the extension of furlough of Rhonda Kelly, Department Clerk 3, through September 26, 2020, pay period 20 - Dept. 531.

**BOARD OF COMMISSIONERS' AGENDA**

**THURSDAY, AUGUST 27, 2020**

**PAGE 2**

2. Consider approval of the extension of furlough of Thomas Burger, Vehicle Operator, through September 26, 2020, pay period 20 - Dept. 531.
3. Consider approval of the extension of furlough of Vernon Wallace, Vehicle Operator, through September 26, 2020, pay period 20 - Dept. 531.
4. Consider approval of the extension of furlough of Susan Warner, Vehicle Operator, through September 26, 2020, pay period 20 - Dept. 531.
5. Consider approval of the extension of furlough of Pam Witherite, Vehicle Operator, through September 26, 2020, pay period 20 - Dept. 531.

**Action:** *APPROVE personnel requests from department heads.*

- v. Consider extension of temporary furloughs/partial reduction of hours for non-Court related offices.

C. County Relief Block Grant

- i. Proposed Allocation of Funds for Centre County Government
- ii. PPE Allocation and Distribution Plan Update
- iii. Proposed Allocations for Educational and Medical Organizations
- iv. Small Business Grants – Application

V. PERSONNEL ITEMS

A. Elections

- i. Consider approval of the revisions to the job description for the position of Voter Registration Coordinator, Elections, (p.c. #02), SG-N14, effective retro to August 16, 2020, pay period 18 – Dept. 131.
- ii. Consider approval of the revisions to the job description for the position of Elections Coordinator, Elections, (p.c. #03), SG-N14, effective retro to August 16, 2020, pay period 18 – Dept. 131.

- B. Correctional Facility -- Consider approval of the revisions to the job description for the position of Training/Scheduling Coordinator, Correctional Facility, (p.c. #112), SG-S52, effective August 27, 2020, pay period 18 – Dept. 333.

VI. REPORT ON JUDICIAL PERSONNEL ITEMS

Probation -- President Judge Pamela Ruest has approved the personnel requisition for full-time Probation Officer 1, Probation, (p.c. #09, non-exempt, replacing N. Shervinskie), at SG-N13, effective August 27, 2020, pay period 18 – Dept. 301.

VII. REPORT ON ROW OFFICE PERSONNEL ITEMS

**BOARD OF COMMISSIONERS' AGENDA  
THURSDAY, AUGUST 27, 2020  
PAGE 3**

VIII. LETTER OF SUPPORT

Letter of support to the Pennsylvania Department of Conservation and Natural Resources for Clearwater Conservancy's acquisition of land in Centre and Huntingdon Counties to be added to the Rothrock State Forest.

**Action:** *APPROVE the letter of support for Clearwater Conservancy.*

IX. ABC Appointment/Re-Appointment/Term Expiration/Resignation

ABC	Name	Action	Term
Board of Assessment Appeals	Edward Friedman	Resignation	January , 2020 – July 31, 2020
Board of Assessment Appeals	Jonathan Friedman	Appointment	August 27, 2020 – December 31, 2023

**Action:** *APPROVE the Board resignation and appointment.*

X. CHECK RUN

Check run in the amount of \$112,643.44 dated August 26, 2020.

**Action:** *APPROVE the check run dated August 26, 2020.*

XI. DISCUSSION ITEMS

Probation – Proposal from TASER for the purchase of equipment including all training gear and maintenance – Dept. 301.

XII. EXECUTIVE SESSION REPORT

XIII. PUBLIC MEETING SCHEDULE

To receive notification when meeting agendas are posted, visit [www.centrecountypa.gov/notifyme](http://www.centrecountypa.gov/notifyme).

**Tuesday, September 1, 2020**

Board of Commissioners – 10:00 AM – Room 146WB

**Thursday, September 4, 2020**

Board of Commissioners/Salary Board – 10:00 AM - Virtual

**Tuesday, September 8, 2020**

Board of Commissioners – 10:00 AM – Room 146WB

**Thursday, September 10, 2020**

Prison Board of Inspectors – 8:00 am – Virtual

Board of Commissioners/Salary Board – 10:00 AM - Virtual

XIV. QUESTIONS FROM THE PRESS

XV. ADJOURNMENT