



## BOARD OF COMMISSIONERS' AGENDA

Tuesday, February 4, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, January 28, 2020 Board of Commissioners' meeting.

*Action: APPROVE the minutes from the Tuesday, January 28, 2020 Board of Commissioners' meeting.*

V. REQUEST FOR PROPOSALS

Planning – Request for proposals for the phased building renovations to install new restrooms and shower facilities at the Mountaintop Activity Center in Clarence, PA – Dept. 151.

*Action: Add the advertisement for the RFP – Mountain Top Activity Centre to next week's Consent Agenda.*

VI. CONTRACTS

- A. Planning – Contract amendment with the Department of Community and Economic Development to extend the Keystone Grant agreement for one year until June 30, 2021 – Dept. 151.

*Action: Add the advertisement for the RFP – Mountain Top Activity Centre to next week's Consent Agenda.*

B. Emergency Management

- i. Submission of an application to the Pennsylvania Emergency Management Agency (PEMA) for the Federal Fiscal Year 2019 Emergency Management Performance Grant (EMPG). The application total is \$108,464.63 for the period of October 1, 2019 through September 30, 2020 – Dept. 351.

*Action: Add the EMPG application submission to PEMA to next week's Consent Agenda.*

- ii. Designation of Agent authorizing Commissioner Michael Pipe to execute on behalf of Centre County Government for the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program – Dept. 351.

*Action: APPROVE the designation of agent for FEMA.*

VII. CONSENT AGENDA

- A. Sheriff – Contract renewal with the Snow Shoe Rails to Trails Association (SSRTA) to enforce motor vehicle laws, promote safety and trail regulations. ATV/motorcycles must have a valid license plate, liability insurance, helmets and a valid SSRTA registration sticker. SSRTA agrees to pay the County based on the hourly rate, including salary and all benefits, of the Sheriff's Deputies and mileage. This contract is for the period of January 1, 2020 through December 31, 2023 – Dept. 211.
- B. Treasurer – Contract with the Pennsylvania Fish and Boat Commission (PFBC) for PA Automated Licensing Service (PALS), which allows electronic fund transfers from the County to the Commonwealth. There is no cost for the contract for the period of five years, beginning upon final execution – Dept. 124.
- C. Emergency Management
  - i. Hazardous Materials Emergency Response Preparedness Report as part of a single application for assistance through the Pennsylvania Emergency Management Agency. Data contained in this report can be used to determine grant eligibility under the Hazardous Materials Response Fund – Dept. 352.
- D. Information Technology Services – Contract renewal with Central Square Technologies to provide annual maintenance and support for the Finance Plus software. The contract total is \$37,562.15 for the period of February 1, 2020 through January 31, 2021 – Dept. 142.
- E. Human Services
  - i. Adult Services
    1. Letter of Agreement with Center for Community Resources to establish a commitment to work collaboratively in coordinating services. There is no cost for this contract for the period of February 4, 2020 through February 3, 2023 – Dept. 501.

ii. MH/ID/EI – D&A

1. Contract with Center for Community Resources to provide drug and alcohol services include after hours detoxification admission and screening. The contract total is \$1,000, which is funded as follows: State \$953.90 and County \$46.10 for the period of January 1, 2020 through June 30, 2020 – Dept. 562.
2. Letter of Agreement with Community Services Group to establish reciprocity for referrals through a commitment to work collaboratively in coordinating services. There is no cost for this contract for the period of February 4, 2020 through February 3, 2022 – Dept. 561.

iii. Transportation

1. Addendum No. 1 with Service Access and Management, Inc. (SAM) to amend the Professional Services Agreement for Fiscal Years 2018-2019, 2019-2020, and 2020-2021. This will allow for additional management and fiscal oversight for the Centre County Transportation Office in the amount of \$4,000 per month including a 2% increase in Fiscal Year 2020-2021. The contract total is \$625,580 for Fiscal Year 2019-2020 and \$662,571 for Fiscal Year 2020-2021 – Dept. 561.
2. Letter of Agreement with Community Services Group to establish reciprocity for referrals through a commitment to work collaboratively in coordinating services. There is no cost for this contract for the period of February 4, 2020 through February 3, 2022 – Dept. 501.

VIII. LETTER OF SUPPORT

IX. ADMINISTRATOR'S REPORT

X. LIQUID FUELS

- A. Payment in the amount of \$45,517 to Taylor Township for project 15-14222-001 to tar and chip T-303 Stahls Lane – Dept. 411.
- B. Application to PennDOT from Millheim Borough for the Park Road Bridge rehabilitation, roadway, and drainage construction in the amount of \$100,000 – Dept. 411.
- C. Application to PennDOT from Halfmoon Township to widen Smith Road and perform drainage upgrades in the amount of \$55,000 – Dept. 411.

*Action: Approve the Liquid Fuels payment to Taylor Township and submission of the Millheim Borough and Halfmoon Township applications to PennDOT.*

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- XI. FEE FOR LOCAL USE
- XII. PRESENTATION
- XIII. DISCUSSION ITEMS
- XIV. CHECK RUN

Check run in the amount of \$1,458,171.67 dated January 31, 2020.

Action: *APPROVE the check run dated January 31, 2020.*

- XV. C-NET REQUESTS
- XVI. RECOGNITION
- XVII. REPORTS - ANNOUNCEMENTS
  - A. Voter Registration Report
  - B. Announcements

Centre County Government Offices will be closed on Monday, February 17, 2020 in observance of President's Day.

- XVIII. EXECUTIVE SESSION REPORT
- XIX. PUBLIC MEETING SCHEDULE
  - Tuesday, February 4, 2020  
BOC Meeting- 10:00 AM - Room 146WB
  - Thursday, February 6, 2020  
BOC/Salary Board - 10:00 AM - 146WB  
Retirement Board - 11:00 AM - Room 146WB
  - Tuesday, February 11, 2020  
BOC Meeting- 10:00 AM - Room 146WB
  - Thursday, February 13, 2020  
Prison Board of Inspectors - 8:00 AM - CCCF  
BOC/Salary Board - 10:00 AM - 146WB
- XX. BID / PROPOSAL SCHEDULE
- XXI. ELECTION ANNOUNCEMENTS
  - Tuesday, February 18, 2020  
Last day to circulate and file nomination petitions.
  - Wednesday, February 19, 2020  
First day to circulate and file nomination petitions.
- XXII. QUESTIONS FROM THE PRESS
- XXIII. RECESS