



## BOARD OF COMMISSIONERS' AGENDA

Tuesday, April 28, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Belleville, PA 16823

---

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, April 21, 2020 Board of Commissioners' meeting.

Action: *APPROVE the minutes from the April 21, 2020 Board of Commissioners' meeting.*

V. PROCLAMATIONS

- A. Proclamation No. 7 of 2020 – Proclaiming May 15, 2020 as Bike to Work Day and May 2020 as Bicycle Awareness Month in Centre County.

Action: *ADOPT Proclamation No. 7 of 2019.*

- B. Proclamation No. 8 of 2020 – Proclaiming May 3 – 9, 2020 as Corrections Employee Week.

Action: *ADOPT Proclamation No. 8 of 2019.*

VI. COVID-19 PLANNING AND RESPONSE

A. Personnel

i. Controller

1. Jeremy Beck, Accounting Clerk 3, from reduced hours furlough to regular full-time status effective April 29, 2020, pay period 10 – Dept. 125.
2. Xochi Confer, Payroll and Pension Coordinator,, from reduced hours furlough to regular full-time status effective April 29, 2020, pay period 10 – Dept. 125.

BOARD OF COMMISSIONERS' AGENDA

TUESDAY, APRIL 28, 2020

PAGE 2

3. Wendy Davidson, Fiscal Technician, from reduced hours furlough to regular full-time status effective April 29, 2020, pay period 10 – Dept. 125.
  4. Travis Walker, Auditor/Accountant, from reduced hours furlough to regular full-time status effective April 29, 2020, pay period 10 – Dept. 125.
- ii. Emergency Communications - Barbara Berenty, Addressing Specialist, from full time furlough to regular full-time status effective May 1, 2020, pay period 10 – Dept. 354
  - iii. Tax Claim/Collection - LeeAnn Repasky, Second Deputy Treasurer from full time furlough to regular full-time status effective April 29, 2020, pay period 10 – Dept. 122.
  - iv. Treasurer - Mechel Houser, Second Deputy Treasurer, from reduced hours furlough to regular full-time status effective April 29, 2020, pay period 10 – Dept. 124.

Action: *APPROVE personnel requests from elected officials and department heads.*

B. 2020 County Budget

Proposed 2020 Budget Revisions

REVENUES

Department 124 Treasurer Account 43301 Commissions  
Budgeted \$217,050 Revised Budget \$121,050 (\$96,000)

EXPENDITURES

General Funds Departments Account 65430 Courses/Seminar (\$85,444.05)  
General Fund Departments Account 66410-66415 Travel (\$79,647.77)

Department 380 Public Safety Account 67110 Unrestricted Grants  
Budgeted \$41,800 Revised Budget \$6,800 (\$35,000) 84% Reduction

Department 880  
Conservation & Development Account 67110 Unrestricted Grants  
Budgeted \$381,355 Revised Budget \$311,385 (\$70,000) 18% Reduction

Action: *APPROVE revisions to the 2020 County Budget.*

C. Presentation

Beginning the Process to Reopen Centre County - A Marathon Not a Sprint

VII. CONTRACTS

- A. Correctional Facility – Contract renewal with the Pennsylvania Department of Corrections to provide qualified individual advisors to offer observations, training, and recommendations related to the prison, and conduct K-9 searches. There is no cost for this contract which shall commence upon the date last signed and remain in effect until terminated – Dept. 333.

*Action: Add the contract renewal with the Pennsylvania Department of Corrections to next week's Consent Agenda.*

- B. Planning – Memorandum of Understanding (MOU) for the final land development plan – University Park Airport – Aircraft Rescue and Fire Fighting (ARFF) Building; CCPCDO File No. 39-20. This proposal constitutes a final plan submission showing the proposed development of an approximately 8,400 square foot Aircraft Rescue and Fire Fighting Building and corresponding infrastructure located at the University Park Airport in Benner Township – Dept. 151.

*Action: Add the MOU to next week's Consent Agenda.*

VIII. GRANTS

IX. CONSENT AGENDA

A. Human Services

i. MH/ID

1. Addendum No 1 to the Letter of Agreement with Strawberry Fields, Inc. to provide additional early intervention services in the amount of \$100,000. This increases the contract maximum from \$345,000 to \$445,000, which is funded as follows: State \$400,500 and County \$44,500 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
2. Letter of Agreement with the Philipsburg-Osceola Area School District to provide drug and alcohol and/or mental health services to the school and its students through the contracted Student Assistance Program service provider agreement. There is no cost for this contract for the period of September 1, 2019 through August 31, 2020 – Dept. 561/562.
3. Agreement with the Bedford County Board of Commissioners to provide legal representation for mental health hearings. Bedford County shall be responsible for legal rates set by Centre County held in the Centre County Court of Common Pleas. This agreement shall be in effect until terminated by providing a 30-day notice – Dept. 561.

X. LETTER OF SUPPORT

XI. ADMINISTRATOR'S REPORT

- XII. LIQUID FUELS
- XIII. FEE FOR LOCAL USE
- XIV. DISCUSSION ITEMS
- XV. PERSONNEL ITEMS
- XVI. REPORT ON JUDICIAL PERSONNEL ITEMS
- XVII. REPORT ON ROW OFFICE PERSONNEL ITEMS

Sheriff – Sheriff Bryan Sampsel has approved the personnel requisition for full-time Security Officer, Sheriff, (p.c. #40, non-exempt, replacing J. Muss), at SG-N08, effective April 20, 2020, pay period 9 – Dept. 211.

- XVIII. CHECK RUN

Check run in the amount of \$      dated April 24, 2020.

*Action: APPROVE the check run dated April 24, 2020.*

- XIX. C-NET REQUESTS
- XX. RECOGNITION
- XXI. REPORTS - ANNOUNCEMENTS
  - A. Voter Registration Report
  - B. Announcements

- XXII. EXECUTIVE SESSION REPORT

- XXIII. PUBLIC MEETING SCHEDULE

Tuesday, April 28, 2020

BOC/Salary Board Meeting– 10:00 AM – 146WB

Retirement Board – 12:00 PM – 146WB

Tuesday, May 5, 2020

BOC/Salary Board Meeting– 10:00 AM – 146WB

- XXIV. BID / PROPOSAL SCHEDULE

Tuesday, April 21, 2020

RFP – Mountain Top Activity Center – Contract Award

- XXV. ELECTION ANNOUNCEMENTS

Monday, May 18, 2020

Last day to REGISTER before the primary.

BOARD OF COMMISSIONERS' AGENDA

TUESDAY, APRIL 28, 2020

PAGE 5

Tuesday, May 26, 2020

Last day to apply for a mail-in or civilian absentee ballot.

Tuesday, June 2, 2020

GENERAL PRIMARY

Last day for County Board of Elections to receive voted mail-in and civilian absentee ballots.  
Must be received by 8PM.

XXVI. QUESTIONS FROM THE PRESS

XXVII. ADJOURNMENT