



BOARD OF COMMISSIONERS' MINUTES

Tuesday, June 23, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was convened at 10:01 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, and Administrator Margaret Gray.

County personnel present included Sheriff Bryan Sampsel, Ray Stolinas, Controller Jason Moser and Tom Martin.

Representatives from the news media included Marley Parish and Gary Sinderson.

CNET staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. MEETING MINUTES

Minutes from the Tuesday, June 16, 2020 Board of Commissioners' meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the June 16, 2020 Board of Commissioners' meeting.

V. COVID-19 PLANNING AND RESPONSE

A. COVID-19 County Relief Block Grant (CRBG) Update

Administrator Margaret Gray reported that last Wednesday, the Board of Commissioners' submitted an application to the Department of Community and Economic Development (DCED) in the amount of \$14.7 million. On Sunday, the County received a contract that must be approved and submitted to the DCED today. Commissioner Dershem asked if the Solicitor has reviewed the contract, and she has. The contract also required the Board to adopt a Resolution.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add items i-ii under COVID-19 County Relief Block Grant (CRBG) Update and item B under Discussion Items.

- i. Resolution 15 of 2020 – Authorizing an application to the Department of Community and Economic Development for the COVID-19 County Relief Block Grant Program – Dept. 111.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Resolution 15 of 2020.

- ii. Contract with the Commonwealth of Pennsylvania through the Department of Community and Economic Development for the COVID-19 County Relief Block Grant in the amount of \$14,664,804 – Dept. 111.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the contract with the Commonwealth of Pennsylvania.

B. RECESS

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to recess for Salary Board at 10:09 AM.

C. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was reconvened at 10:30 AM by Chair of the Board Michael Pipe.

D. Personnel

i. Commissioners

1. Consider approval of the job description for the position of COVID-19 County Relief Block Grant Coordinator, effective June 23, 2020, pay period XX. Following discussion of the Salary Board, the job description is revised to be funded until December 30, 2020 using allowable CRBG administrative funds – Dept. 111.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the job description for the COVID-19 County Relief Block Grant Coordinator.

2. Consider approval of the personnel requisition for full-time COVID-19 County Relief Block Grant Coordinator, Commissioners, (p.c. #xx, exempt, new) at SG-S55, effective June 23, 2020, pay period xx. Position will be funded with allowable administrative costs from the CRBG – Dept. 111.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the personnel requisition for the COVID-19 County Relief Block Grant Coordinator.

ii. Furlough update

Administrator Margaret Gray provided an update on furloughed County employees. The County started with 100 positions including 80 employees and 20 funded vacancies. Currently there are 36 employees and 18 funded vacancies.

iii. Recorder of Deeds – On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the reinstatement of Nancy Stover, 2nd Deputy Recorder of Deeds, from full-time furlough to regular full-time status effective June 22, 2020 - Dept. 133.

VI. PRESENTATION

Cynthia Hahn, Executive Director of CNET, reviewed the highlights of 2019 where staff and interns produced 478 programs. Centre County Government sponsored 12.5% of all programming by CNET members in 2019. The County sponsored 5 bulletin board messages and 63 programs, 12 of which were not County meetings.. Commissioner Pipe thanked Mrs. Hahn for CNET's programming and assistance to create several Public Service Announcements this year.

VII. CONTRACTS

- A. Criminal Justice Planning – Contract renewal with Tracy Small, an independent contractor for the role of Crisis Intervention Team (CIT) Coordinator. The contract total is \$32,452, which is funded as follows: State \$11,562, County \$506 and Local contribution \$20,384 for the period of July 1, 2020 through June 30, 2021 – Dept. 306.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract renewal with Tracy Small to next week's Consent Agenda.

- B. Emergency Communications – Proposal from Mission Critical Partners to provide professional consultant services to connect the CAD to CAD interface between Centre County 911 and Clearfield County 911. The proposal includes project management, network configuration, additional network card capacity, vendor coordination, and specific software application support. The total proposal is \$10,000 for the period of June 30, 2020 through June 29, 2021 – Dept. 354.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the proposal from Mission Critical Partners to next week's Consent Agenda.

- C. Human Services

i. Adult Services

1. Contract renewal with the Pennsylvania Department of Agriculture for the State Food Purchase Program (SFPP). This is for the period of July 1, 2020 through June 30, 2025 – Dept. 501.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract renewal with the Pennsylvania Department of Agriculture to next week's Consent Agenda.

VIII. GRANTS

Planning – Assignment of Cooperation Agreement between Navitus, LLC and Centre 1ST for securing a line of credit, which is a contingency of the Redevelopment Assistance Capital Program (RACP). This agreement is given to secure (1) payment of the indebtedness and (2) performance of any and all obligations of Navitus, LLC under the promissory note, this assignment, and the related documents – Dept. 151.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the assignment of Cooperation Agreement between Navitus, LLC and Centre 1ST to next week's Consent Agenda.

IX. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

A. Human Services

i. MH/ID/EI

1. Contract Addendum with Strawberry Fields, Inc. to allow for funds to provide additional community residential services and housing support services in the amount of \$55,000 increasing the contract maximum from \$1,134,201 to \$1,189,201, which is funded as follows: State \$1,134,479 and County \$54,722 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
2. Contract Addendum with Community Services Group to provide additional community residential services in the amount of \$65,000 increasing the contract maximum from \$489,759 to \$554,759, which is funded as follows: State \$529,185 and County \$25,574 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.

- B. Risk Management - Volunteer accident policy renewal through Berkley Accident and Health Insurance. The total cost is \$8,275 for the period of July 1, 2020 through July 1, 2021 – Dept. 112.

X. LETTER OF SUPPORT

XI. ADMINISTRATOR'S REPORT

Administrator Margaret Gray reported that Resolution 14 of 2020 was approved last Tuesday for the PHFA grant application submitted last week. The resolution was not necessary for the application and should be removed.

XII. LIQUID FUELS

XIII. FEE FOR LOCAL USE

XIV. DISCUSSION ITEMS

A. Commercial Property Assessed Clean Energy (CPACE)

Director of Planning and Community Development Ray Stolinas provided an update on the CPACE program he introduced last November. On May 26, a virtual meeting was held with 16 participants to review the program. To proceed with CPACE, the County must notify all municipalities prior to adopting a resolution. This resolution will establish if the County will do this at a district level or on a countywide basis, designate an administrator, and authorize the Chair or designee to execute documents.

B. Central Counties Youth Center – Youth Counselor Position Posting

Commissioner Dershem explained that Administrator of the Central Counties Youth Center has requested that the County advertise for Youth Counselor positions on the county website. If there is no conflict with any Centre County positions, Commissioners Pipe and Higgins were in agreement to post the position(s) on the County website.

XV. CHECK RUN

Check run in the amount of \$409,922.28 dated June 19, 2020.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated June 19, 2020.

XVI. C-NET REQUESTS

XVII. RECOGNITION

XVIII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 108,973 registered voters in Centre County. The precinct of the week is #73, in the June 2 Primary there were 231 registered voters with 98 ballots cast for a voter turnout of 42.42%.

B. Announcements

Centre County Government Offices will be closed on Friday, July 3 in observance of Independence Day.

XIX. EXECUTIVE SESSION REPORT

XX. PUBLIC MEETING SCHEDULE

Tuesday, June 23, 2020
Board of Commissioners– 10:00 AM – Room 146WB

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Thursday, June 25, 2020

Prison Board of Inspectors – 8:00 AM – Virtual

Finance Committee – 9:00 AM - Virtual

Board of Commissioners/Salary Board – 10:00 AM – Virtual

Retirement Board – 11:00 AM- Virtual

- XXI. BID / PROPOSAL SCHEDULE
- XXII. ELECTION ANNOUNCEMENTS
- XXIII. QUESTIONS FROM THE PRESS

A. Gary Sinderson

- i. Does the Youth Detention Center have any open positions?
- ii. Have previous issues at the Center been resolved?
- iii. What does the County pay poll workers?
- iv. Was Resolution 14 for last week's rental housing assistance?

B. Marley Parish

- i. Can you provide an update on the joint Mental Health Task Force?

XXIV. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to move into executive session at 11:13 AM.

ATTEST:

Margaret N. Gray
Administrator