



BOARD OF COMMISSIONERS' MINUTES

Tuesday, February 4, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was convened at 10:00 AM by Vice Chair of the Board Mark Higgins.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray and Executive Office Supervisor Natalie Smith.

County personnel in attendance included Mike Bloom, Jeff Wharran, Jeremy Breon, Julia Sprinkle, Chad Joyce, and Natalie Corman.

There were no guests present.

Representatives from the news media included Chris Morelli.

CNET was also present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. MEETING MINUTES

Minutes from the Tuesday, January 28, 2020 Board of Commissioners' meeting.

Action: On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to approve the minutes from the Tuesday, January 28, 2020 Board of Commissioners' meeting.

V. REQUEST FOR PROPOSALS

Planning – Assistant Director of Planning and Community Development Mike Bloom asked the Board to consider a request for proposals for the phased building renovations to install new restrooms and shower facilities at the Mountaintop Activity Center in Clarence, PA – Dept. 151.

Action: On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to add the advertisement for the RFP – Mountain Top Activity Center to next week's Consent Agenda.

VI. CONTRACTS

- A. Planning – Assistant Director Mike Bloom reviewed a contract amendment with the Department of Community and Economic Development to revise the scope of work for the Haines-Woodward Municipal Authority project and extend the Keystone Communities Grant agreement for one year until June 30, 2021. The original agreement did not capture engineering, so it is being rewritten for those costs to be included for reimbursement. The grant will also be extended for one year to allow project completion and time to close out the project – Dept. 151.

Action: On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to add the contract amendment for the DCED Keystone Communities grant agreement to next week's Consent Agenda.

B. Emergency Management

Director Jeff Wharran presented the following items:

- i. Submission of an application to the Pennsylvania Emergency Management Agency (PEMA) for the Federal Fiscal Year 2020 Emergency Management Performance Grant (EMPG). The application total is \$108,464.63 for the period of October 1, 2019 through September 30, 2020. This grant provided funding for half of the Emergency Management staff salaries and benefits – Dept. 351.

Action: On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to add the EMPG application submission to PEMA to next week's Consent Agenda.

- ii. Designation of Agent authorizing Commissioner Michael Pipe to execute on behalf of Centre County Government for the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program – Dept. 351.

Action: On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to approve the designation of agent for FEMA.

VII. CONSENT AGENDA

On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to approve this week's Consent Agenda.

- A. Sheriff – Contract renewal with the Snow Shoe Rails to Trails Association (SSRTA) to enforce motor vehicle laws, promote safety and trail regulations. ATV/motorcycles must have a valid license plate, liability insurance, helmets and a valid SSRTA registration sticker. SSRTA agrees to pay the County based on the hourly rate, including salary and all benefits, of the Sheriff's Deputies and mileage. This contract is for the period of January 1, 2020 through December 31, 2023 – Dept. 211.

B. Treasurer – Contract with the Pennsylvania Fish and Boat Commission (PFBC) for PA Automated Licensing Service (PALS), which allows electronic fund transfers from the County to the Commonwealth. There is no cost for the contract for the period of five years, beginning upon final execution – Dept. 124.

C. Emergency Management

i. Hazardous Materials Emergency Response Preparedness Report as part of a single application for assistance through the Pennsylvania Emergency Management Agency. Data contained in this report can be used to determine grant eligibility under the Hazardous Materials Response Fund – Dept. 352.

D. Information Technology Services – Contract renewal with Central Square Technologies to provide annual maintenance and support for the Finance Plus software. The contract total is \$37,562.15 for the period of February 1, 2020 through January 31, 2021 – Dept. 142.

E. Human Services

i. Adult Services

1. Letter of Agreement with Center for Community Resources to establish a commitment to work collaboratively in coordinating services. There is no cost for this contract for the period of February 4, 2020 through February 3, 2023 – Dept. 501.

ii. MH/ID/EI – D&A

1. Contract with Center for Community Resources to provide drug and alcohol services including afterhours detoxification admission and screening. The contract total is \$1,000, which is funded as follows: State \$953.90 and County \$46.10 for the period of January 1, 2020 through June 30, 2020 – Dept. 562.

2. Letter of Agreement with Community Services Group to establish reciprocity for referrals through a commitment to work collaboratively in coordinating services. There is no cost for this contract for the period of February 4, 2020 through February 3, 2022 – Dept. 561.

iii. Transportation

1. Addendum No. 1 with Service Access and Management, Inc. (SAM) to amend the Professional Services Agreement for Fiscal Years 2018-2019, 2019-2020, and 2020-2021. This will allow for additional management and fiscal oversight for the Centre County Transportation Office in the amount of \$4,000 per month including a 2% increase in Fiscal Year 2020-2021. The contract total is \$625,580 for Fiscal Year 2019-2020 and \$662,571 for Fiscal Year 2020-2021 – Dept. 561.

2. Letter of Agreement with Community Services Group to establish reciprocity for referrals through a commitment to work collaboratively in coordinating services. There is no cost for this contract for the period of February 4, 2020 through February 3, 2022 – Dept. 501.

VIII. LETTER OF SUPPORT

IX. ADMINISTRATOR'S REPORT

X. LIQUID FUELS/ FEE FOR LOCAL USE

- A. Payment in the amount of \$45,517 to Taylor Township for project 15-14222-001 to tar and chip T-303 Stahls Lane – Dept. 411.
- B. Application to PennDOT from Millheim Borough for the Park Road Bridge rehabilitation, roadway, and drainage construction in the amount of \$100,000 – Dept. 412.
- C. Application to PennDOT from Halfmoon Township to widen Smith Road and perform drainage upgrades in the amount of \$55,000 – Dept. 411.

Action: On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to approve the Liquid Fuels payment to Taylor Township and submission of the Millheim Borough and Halfmoon Township applications to PennDOT.

XI. PRESENTATION

XII. DISCUSSION ITEMS

XIII. CHECK RUN

Check run in the amount of \$1,458,171.67 dated January 31, 2020.

Action: On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to approve the check run dated January 31, 2020.

XIV. C-NET REQUESTS

XV. RECOGNITION

XVI. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 109,153 registered voters in Centre County. The precinct of the week is #61 Marion Township with 667 registered voters. There were 273 ballots cast for a voter turnout of 40.93%.

B. Announcements

Centre County Government Offices will be closed on Monday, February 17,

2020 in observance of Presidents' Day.

XVII. EXECUTIVE SESSION REPORT

There were no executive sessions to report.

XVIII. PUBLIC MEETING SCHEDULE

Tuesday, February 4, 2020

BOC Meeting- 10:00 AM - Room 146WB

Thursday, February 6, 2020

BOC/Salary Board - 10:00 AM - 146WB

Retirement Board - 11:00 AM - Room 146WB

Tuesday, February 11, 2020

BOC Meeting- 10:00 AM - Room 146WB

Thursday, February 13, 2020

Prison Board of Inspectors - 8:00 AM - CCCF

BOC/Salary Board - 10:00 AM - 146WB

XIX. BID / PROPOSAL SCHEDULE

XX. ELECTION ANNOUNCEMENTS

Tuesday, February 18, 2020

Last day to circulate and file nomination petitions.

Wednesday, February 19, 2020

First day to circulate and file nomination petitions.

XXI. QUESTIONS FROM THE PRESS

XXII. RECESS

On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to recess the meeting at 10:15 AM.

ATTEST:

Margaret N. Gray
Administrator