



SALARY BOARD

Tuesday, February 4, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

Commissioner Mark Higgins convened the Salary Board meeting at 10:25 AM on Tuesday, February 4, 2020.

In attendance were Commissioner Vice-Chair Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Controller Jason Moser, Director of Financial Management Tom Martin, Executive Office Supervisor Natalie Smith, Director of Human Resources Kristen Simkins, and Human Resource Analyst Geri Sorgen.

County personnel present included Mike Bloom, Bob Jacobs, Natalie Corman, Julia Sprinkle, Travis Walker, Bryan Sampsel and Jeremy Breon.

Representatives from the news media included Gary Sinderson.

II. PUBLIC COMMENT

There were no comments received from the public.

III. MEETING MINUTES

Minutes from the Thursday, January 23, 2020 Salary Board meeting.

Action: On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to approve the Salary Board meeting minutes from January 23, 2020.

IV. ACTION ON PERSONNEL ITEMS

A. Prothonotary

Prothonotary Jeremy Breon provided an overview of the qualifications for the following personnel:

- i. Promotion/change in title for Karen Hauser, from full-time Department Clerk 2 (75), Prothonotary, (p.c. #11, non-exempt), at SG-N06A(01)--\$12.30/hour to full-time Department Clerk 3 (75), Prothonotary, (p.c. #14, non-exempt, replacing J. Confer), at SG-N08A(01)--\$13.52/hour, effective retro to February 2, 2020, pay period 4. Salary budget savings for 2020 \$11,466, annualized salary savings for 2021 \$8,424 – Dept. 223.
- ii. Rate for Jennifer A. Bletz at SG-N08A(01)--\$13.52/hour, effective February 10, 2020, pay period 4. Prothonotary Jeremy Breon is appointing Ms. Bletz to full-time Department Clerk 3 (75), Prothonotary, (p.c. #24, non-exempt, replacing N. Demastus). Salary budget savings for 2020 \$3,483, annualized salary savings for 2021 \$2,126 – Dept. 223.

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- iii. Rate for Emily M. Shearer at SG-N08A(01)--\$13.52/hour, effective February 10, 2020, pay period 4. Prothonotary Jeremy Breon is appointing Ms. Shearer to full-time Department Clerk 3 (75), Prothonotary, (p.c. #22, non-exempt, replacing D. Irvin). Salary budget savings for 2020 \$2,457, annualized salary savings for 2021 \$1,112 – Dept. 223.
- iv. Rate for Michael C. Beauton at SG-N06A(01)--\$12.30/hour, effective February 10, 2020, pay period 4. Prothonotary Jeremy Breon is appointing Mr. Beauton to full-time Department Clerk 2 (75), Prothonotary, (p.c. #11, non-exempt, replacing K. Hauser). Salary budget savings for 2020 \$9,908, annualized salary savings for 2021 \$8,892 – Dept. 223.

On a motion by Prothonotary Jeremy Breon, seconded by Controller Jason Moser, the Board voted unanimously to approve Prothonotary items i-iv.

V. ADJOURNMENT

On a motion by Commissioner Dershem seconded by Controller Jason Moser, the Board voted unanimously to adjourn the meeting at 10:30 AM.

ATTEST:

Margaret N. Gray
Administrator