



BOARD OF COMMISSIONERS' MINUTES

Tuesday, February 11, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray and Executive Office Supervisor Natalie Smith.

County personnel in attendance included Krista Davis, Chad Joyce, Tom Martin, Lee Sheaffer and Bob Jacobs.

Guests present included Shayne Homan and Chris Howe of McClure Company.

Representatives from the news media included Chris Morelli, Marley Parish and Gary Sinderson.

CNET was also present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. MEETING MINUTES

Minutes from the Tuesday, February 4, 2020 Board of Commissioners' meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the minutes from the Tuesday, February 4, 2020 Board of Commissioners' meeting. Commissioner Pipe abstained from the vote.

V. 2020 BUDGET

- A. Administrator Margaret Gray and Director of Financial Management Tom Martin presented the Amended 2020 County Budget in the amount of \$84,523,185 of which \$82,313,948 is for the operating budget and \$2,209,237 is for capital reserve. In accordance with the Pennsylvania County Code, the budget was reopened following the municipal election, advertised and available for public inspection – Dept. 111

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt the Amended 2020 County Budget.

- B. Resolution 5 of 2020 – Enacting a tax levy and rate as follows: total millage of 7.84 mills on real estate assessed valuation at the rate of taxation of \$.78 on each \$100.00 of assessed valuation of taxable property.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Resolution 5 of 2020

VI. PRESENTATION

Guaranteed Energy Savings Agreement Initiative: Project Completion Report

Deputy Administrator Bob Jacobs and Director of Facilities Management Lee Sheaffer introduced Shayne Homan, Vice President of Energy Conservation and Chris Howe, Project Manager from McClure Company. In 2017, the Board of Commissioners started an energy savings initiative through a Request for Proposals for energy conservation services. The selected vendor, McClure Company, performed an audit and provided 10 energy conservation measures that could be completed under the Guaranteed Energy Savings Act 39 of 2010. The majority of these projects were the result of deferred maintenance. The total project cost of \$4,703,795 will save the County \$1,695,661 over a 20 year period. Bob reviewed the individual projects completed within the Sheriff's Office, Willowbank Building, and Correctional Facility which include countywide LED lighting and building envelope upgrades; Courthouse HVAC upgrades, new fluid cooler, domestic hot water heater, and kitchen rooftop unit at the Correctional Facility; upgrades to the MUA unit and fluid cooler, boiler and controls in the Willowbank; heating upgrade, window replacement, and interior repairs at the Sheriff's Office. Shayne and Chris both said the project went well and thanked Lee and his staff for their help.

VII. CONTRACTS

- A. Capital Projects – Deputy Administrator Bob Jacobs presented a contract with CMT Laboratories, Inc. to provide testing services associated with the Courthouse renovation project as required for building code compliance. The contract total is not to exceed \$7,500 for the period of February 18, 2020 through April 30, 2020 – Dept. 971.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with CMT Laboratories, Inc. to next week's Consent Agenda.

- B. Risk Management – Krista Davis asked the Board to consider a deductible reimbursement and security agreement with Pennsylvania Manufacturers' Association Insurance Company, Manufacturers Alliance Insurance Company and Pennsylvania Manufacturers Indemnity Company (PMA) for workers' compensation insurance. The agreement is for the period of January 1, 2020 through January 1, 2021 – Dept. 112.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the agreement with PMA to next week's Consent Agenda.

- C. Human Services – Human Services Administrator Natalie Corman presented the following items:

- i. MH/ID/EI - Letter of Agreement with The Meadows Psychiatric Center – Universal Community Behavioral Health to establish a system linkage for care coordination, referral, service availability, and information exchange. There is no cost for this contract for the period of January 1, 2020 through December 31, 2021 – Dept. 561.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the letter of agreement with The Meadows Psychiatric Center – Universal Community Behavioral Health to next week's Consent Agenda.

ii. Children and Youth

1. Contract with Busy Beaver Day Care Center to provide childcare services. The contract total is \$5,000, which is funded as follows: State \$4,000 and County \$1,000 for the period of December 1, 2019 through June 30, 2020 – Dept. 511.
2. Contract with Tipton Baptist Preschool and Childcare to provide childcare services. The contract total is \$2,500, which is funded as follows: State \$2,000 and County \$500 for the period of October 1, 2019 through June 30, 2020 – Dept. 511.
3. Contract renewal with Growing in Faith Daycare to provide childcare services. The contract total is \$6,200, which is funded as follows: State \$4,960 and County \$1,240 for the period of November 1, 2019 through June 30, 2020 – Dept. 511.
4. Contract renewal with Children's Aid Home Program of Somerset County, Inc. to provide foster and residential care for dependent and delinquent youth. The contract total is \$6,800, which is funded as follows: State \$5,440 and County \$1,360 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
5. Contract renewal with Summit School, Inc. to provide residential care for dependent and delinquent youth. The contract total is \$25,000, which is funded as follows: State \$15,000 and County \$10,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
6. Contract renewal with Devereux Foundation dba Devereux Advanced Behavioral Health to provide foster and residential care services for dependent and delinquent youth. The contract total is \$113,570, which is funded as follows: State \$68,142 and County \$45,428 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add CYS items 1-6 to next week's Consent Agenda.

7. Quarterly reports for the period of July 1, 2019 through December 31, 2019 – Dept. 511.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the CYS quarterly reports.

D. GRANTS

- i. Planning – Director Ray Stonlinas asked the Board to execute the documents required for the submittal of the formal application to accept the Redevelopment Assistance Capital Program (RACP) funding for the Titan Park Plant 1 and Plant 4 Buildings. The grant award is in the amount of \$2,500,000 with Centre County Government as the applicant and Navitus LLC as the sub applicant.

1. RDA-300 Form outlining the funding sources for Phase I of the Redevelopment Assistance Capital Project – Dept. 151.
2. RDA-300 Form outlining the funding sources for Phase II of the Redevelopment Assistance Capital Project – Dept. 151.
3. RDA-300 Form outlining the funding sources for all phases of the Redevelopment Assistance Capital Project – Dept. 151.
4. Submission of a letter to the Bureau of Revenue, Capital and Debt requesting a shorter 12 month drawdown schedule to align with the Sub-Grantee's proposed construction schedule – Dept. 151.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add RACP documents 1-4 to next week's Consent Agenda.

VIII. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

A. Planning

- i. Contract amendment with the Department of Community and Economic Development to revise the scope of work for the Haines-Woodward Municipal Authority project and extend the Keystone Communities Grant agreement for one year until June 30, 2021 – Dept. 151.
- ii. Request for proposals for the phased building renovations to install new restrooms and shower facilities at the Mountaintop Activity Center in Clarence, PA – Dept. 151.

B. Emergency Management

i. Submission of an application to the Pennsylvania Emergency Management Agency (PEMA) for the Federal Fiscal Year 2020 Emergency Management Performance Grant (EMPG). The application total is \$108,464.63 for the period of October 1, 2019 through September 30, 2020 – Dept. 351.

IX. LETTER OF SUPPORT

X. ADMINISTRATOR'S REPORT

There were no items to report.

XI. LIQUID FUELS

XII. FEE FOR LOCAL USE

XIII. PRESENTATION

XIV. DISCUSSION ITEMS

XV. ABC Appointment/Re-Appointment/Term Expiration/Resignation

ABC	Name	Action	Term
MH ID Advisory Board	Jeanie Burns	Term Expiration	
MH ID Advisory Board	Kristi Mattzela	Re Appointment	January 1, 2020 – December 31, 2022
MH ID Advisory Board	Greg Koehle	Re Appointment	January 1, 2020 – December 31, 2022
MH ID Advisory Board	Matthew Eckley	Appointment	April 1, 2020 – April 30, 2023
MH ID Advisory Board	Heather Dick	Appointment	April 1, 2020 – April 30, 2023

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the ABC appointments, re-appointments, and term expirations.

XVI. CHECK RUN

Check run in the amount of \$277,366.82 dated February 7, 2020.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated February 7, 2020.

XVII. C-NET REQUESTS

XVIII. RECOGNITION

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XIX. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

There are 109,160 registered voters in Centre County. The precinct of the week is #62 Miles East with 446 registered voters. In the General Election there were 204 ballots cast for a voter turnout of 45.75%.

B. Announcements

Centre County Government Offices will be closed on Monday, February 17, 2020 in observance of President's Day.

XX. EXECUTIVE SESSION REPORT

The Board will meet in executive session at the conclusion of this meeting.

XXI. PUBLIC MEETING SCHEDULE

Tuesday, February 11, 2020

BOC Meeting- 10:00 AM - Room 146WB

Thursday, February 13, 2020

Prison Board of Inspectors - 8:00 AM - CCCF

BOC/Salary Board - 10:00 AM - 146WB

Retirement Board - 11:00 AM - 146WB

Tuesday, February 18, 2020

BOC Meeting- 10:00 AM - Room 146WB

EBT - 11:00 AM - Room 146WB

Records Improvement Committee - 2:00 PM - Room 144WB

Thursday, February 20, 2020

BOC/Salary Board - 10:00 AM - 146WB

XXII. BID / PROPOSAL SCHEDULE

Friday, March 6, 2020

RFP - Mountain Top Activity Center - Responses Due

Tuesday, March 10, 2020

RFP - Mountain Top Activity Center - Opening

Tuesday, March 24, 2020

RFP - Mountain Top Activity Center - Contract Award

XXIII. ELECTION ANNOUNCEMENTS

Tuesday, February 18, 2020

Last day to circulate and file nomination petitions.

Wednesday, February 19, 2020

First day to circulate and file nomination petitions.

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XXIV. QUESTIONS FROM THE PRESS

Marley Parish asked the Board if they were aware of residents in Julian who are without cell or internet service for nearly a week.

Gary Sinderson inquired about a notice from the Department of State that online applications are available for mail-in voting.

XXV. ADJOURNMENT

On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to go into executive session at 10:41 AM. The meeting was adjourned at 11:44 AM.

ATTEST:

Margaret N. Gray
Administrator