



BOARD OF COMMISSIONERS' MINUTES

Tuesday, March 31, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was convened at 10:01 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, and Administrator Margaret Gray.

Representatives from the news media included Gary Sinderson

CNET staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

The Board received a letter from Centre County COVID-19 Community Response and will respond in a timely manner.

IV. MEETING MINUTES

Minutes from the Tuesday, March 17, 2020 Board of Commissioners' meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Tuesday, March 17, 2020 Board of Commissioners' meeting.

V. PROCLAMATION

- A. Proclamation 3 of 2020 – The Board expressed their appreciation to employees for their continued efforts during the COVID-19 pandemic. Proclaiming April 2020 as National County Government and Centre County Employee Appreciation Month.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 3 of 2020.

- B. Proclamation 4 of 2020 – Proclaiming April 2020 as Sexual Assault Awareness Month.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 4 of 2020.

VII. COVID-19 PLANNING AND RESPONSE

Administrator Margaret Gray reported that earlier in March, the Board issued a Declaration of Disaster Emergency. Upon recommendation of the County Solicitor, the Board will reaffirm the County Declaration through April 30, 2020 which aligns with the current Federal regulation.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the amended Declaration of Disaster Emergency.

VIII. GRANTS

The County received instruction from the Pennsylvania Emergency Management Agency (PEMA) to potentially receive funds under the COVID-19 disaster. The Office of Financial Management has been coding all related expenditures.

- A. Resolution 8 of 2020 – Designation of agent for EM-3441 COVID-19 resolving that Thomas Martin is authorized to execute for and on behalf of Centre County Government all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act – Dept. 351.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Resolution 8 of 2020

- B. Submission of the Public Disaster Assistance Application and Agreement for Financial Assistance to the Pennsylvania Emergency Management Agency (PEMA) – Dept. 351.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve submission of the application and agreement to PEMA.

IX. CONTRACTS

- A. Court Administration – Estimate from RES Construction for the repair and replacement of a handicapped accessible ramp at the Centre Hall Magisterial District Court Office in the amount of \$2,900 – Dept. 256.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the estimate from RES Construction.

- B. Planning – Proposal from Herbert, Rowland & Grubic (HRG) to perform professional services as Coordinator for the Phase III Chesapeake Bay Watershed Implementation Plan. The contract total is \$95,000 for year one, which is State funded for the period of April 15, 2020 through December 31, 2020 – Dept. 151.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to table the Proposal from HRG until Tuesday, April 7.

C. Human Services

MH/ID/EI – Office of Developmental Programs (ODP) Provider Agreement for participation in Pennsylvania's Consolidated Waiver, Person/Family Directed Support Waiver, Adult Autism Waiver and Community Living Waiver (Waiver Programs) that will serve as the statewide "Provider Agreement" between provider of waiver-funded ODP, the Department of Human Services, as the Pennsylvania State Medicaid Agency. There is no cost for this agreement for the period of January 1, 2020 through December 31, 2025 – Dept. 561.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the ODP agreement to next week's Consent Agenda.

X. GRANTS

XI. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

A. Treasurer – CourtFunds Card Program Agreement with Rapid Financial Solutions to initiate a debit card payment system for juror payments. Estimated annual cost is \$1,176 - Dept. 124.

B. Capital Projects

i. Solar Alternative Energy Credit/Certificate Aggregator Agreement between Solar Renewable Energy, LLC ("Aggregator") and the County of Centre ("Owner"). Within thirty (30) day of receipt of payment, Aggregator will pay Owner the full amount of any payment received from the Buyer less a \$2.00 per SREC (Solar Renewable Energy Credit) transaction fee. The term of this agreement commences on the Effective Date and ends one year after the effective date, automatically renewing annually unless 90 day notice is provided – Dept. 971.

XII. LIQUID FUELS

XIII. FEE FOR LOCAL USE

XIV. PRESENTATION

XV. DISCUSSION ITEMS

Commissioner Higgins gave a presentation of Resources Available for Small Businesses. He thanked individuals with life sustaining jobs who continue to work during trying times. Resources available included both Federal and State programs. A copy of the presentation and list of resources will be available on the County's website.

XVII. CHECK RUN

Check run in the amount of \$204,114.77 dated March 27, 2020.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated March 27, 2020.

XVIII. C-NET REQUESTS

XIX. RECOGNITION

XX. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reminded everyone that the Primary Election has been moved from April 28 to June 2, 2020. Commissioner Pipe thanked our Representatives and Senators for their unanimous support.

B. Announcements

Centre County Government Offices will be closed on Friday, April 10 for Spring Break.

XXI. EXECUTIVE SESSION REPORT

There were no executive sessions to report.

XXII. PUBLIC MEETING SCHEDULE

Tuesday, March 31, 2020

BOC Meeting - 10:00 AM - 146WB

Thursday, April 2, 2020

BOC/Salary Board - 10:00 AM - 146WB

Tuesday, April 7, 2020

BOC Meeting- 10:00 AM - 146WB

Thursday, April 9, 2020

Prison Board of Inspectors - 8:00 AM - CCCF

BOC/Salary Board - 10:00 AM - 146WB

XXIII. BID / PROPOSAL SCHEDULE

Friday, April 3, 2020

RFP - Mountain Top Activity Center - Responses Due

Tuesday, April 7, 2020

RFP - Mountain Top Activity Center - Opening

Tuesday, April 20, 2020

RFP - Mountain Top Activity Center - Contract Award

XXIV. ELECTION ANNOUNCEMENTS

Monday, May 18, 2020

Last day to REGISTER before the primary.

Tuesday, May 26, 2020

Last day to apply for a mail-in or civilian absentee ballot.

Tuesday, June 2, 2020

GENERAL PRIMARY

Last day for County Board of Elections to receive voted mail-in and civilian absentee ballots.
Must be received by 8PM.

XXV. QUESTIONS FROM THE PRESS

A. Gary Sinderson

- i. Communication with the Department of Corrections.
- ii. Is everyone at the County prison being screened?
- iii. Are we still accepting inmates from other Counties?
- iv. In communication with local hospitals, is there any need for facilities?
- v. Aware of Penn State's letter to students and parents.
- vi. Insights as to why numbers continue to increase in Centre County?
- vii. What is the County's inventory of surgical masks and gloves?

XXVI. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:33 AM.

ATTEST:

Margaret N. Gray
Administrator