



SALARY BOARD MINUTES

Thursday, June 25, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

Commissioner Michael Pipe convened the Salary Board meeting at 10:50 AM on Tuesday, June 25, 2020.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Controller Jason Moser, Director of Financial Management Tom Martin, and Executive Office Supervisor Natalie Smith.

County personnel present included Sheriff Bryan Sampsel, Prothonotary Jeremy Breon, Don Gampe and Ryan Smeltzer.

II. MEETING MINUTES

Minutes from the Thursday, June 18 and June 23, 2020 Salary Board meeting.

Action: On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to approve the Salary Board meeting minutes from June 18 and June 23, 2020.

III. ACTION ON PERSONNEL ITEMS

A. Courts

- i. Domestic Relations – On a motion by Controller Jason Moser, seconded by Commissioner Steven Dershem, the Board voted unanimously to approve the rate for Christine A. Ebeling at SG-N15A(01)--\$18.89/hour, effective August 10, 2020, pay period 17. President Judge Pamela Ruest is appointing Ms. Ebeling to full-time Hearing Officer, Domestic Relations, (p.c. #03, non-exempt, replacing S. Smeltz). President Judge Ruest is requesting that Ms. Ebeling be approved at SG-N15C(03)--\$19.64/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2020 \$38,996, annualized salary savings for 2021 \$17,629 – Dept. 281.
- ii. Probation – On a motion by Commissioner Mark Higgins, seconded by Controller Jason Moser, the Board voted unanimously to approve the rate for Abigail M. Fisher at SG-N06A(01)--\$12.30/hour, effective July 6, 2020, pay period 15. President Judge Pamela Ruest is appointing Ms. Fisher to full-time Department Clerk 2 (80), Probation, (p.c. #15, non-exempt, replacing D. Voigt). President Judge Ruest is requesting that Ms. Fisher be approved at SG-N06B(02)--\$12.53/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2020 \$10,011, annualized salary savings for 2021 \$1,082 – Dept. 301.

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B. Sheriff – Sheriff Bryan Sampsel joined the Salary Board. On a motion by Sheriff Sampsel, seconded by Commissioner Higgins, the Board voted unanimously to approve the rate for James R. Watkins at SG-N08A(01)--\$13.52/hour, effective July 13, 2020, pay period 15. Sheriff Bryan Sampsel is appointing Mr. Watkins to full-time Security Officer, Sheriff, (p.c. #39, non-exempt, replacing G. Fazliu). Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2020 \$5,671, annualized salary savings for 2021 \$562 – Dept. 211.

C. Prothonotary

Prothonotary Jeremy Breon joined the Salary Board. On a motion by Prothonotary Jeremy Breon, seconded by Commissioner Dershem, the Board voted unanimously to approve items i-ii.

- i. The promotion/change in title for Emily Shearer from full time Department Clerk 3 (75), Prothonotary, (p.c. #22, non -exempt), at SG-N08A(01)--\$13.52/hour to full time Records Coordinator (75), Prothonotary, (p.c. #22, non-exempt), at SG-N10A(01) - \$14.86/hour, effective retro to May 13, 2020, pay period 11. Salary budget savings for 2020 \$939 , annualized salary impact for 2021 \$1,501.50 – Dept. 223
- ii. Overtime request for any staff necessary for up to 20 hours per week combined in total for a one month period from June 28, 2020, pay period 14 to July 25, 2020, pay period 16. Salary budget impact for 2020 \$2,258 – Dept. 223.

IV. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Controller Jason Moser, , the Board voted unanimously to adjourn the meeting at 1101 AM.

ATTEST:

Jason Moser
Centre County Controller