



## BOARD OF ELECTIONS MINUTES

Tuesday, July 7, 2020, 11:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Centre County Board of Elections was convened at 11:46 AM by Chair of the Board of Elections, Commissioner Steven Dershem.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray and Executive Office Supervisor Natalie Smith.

### II. PUBLIC COMMENT

There were no comments received from the public.

### III. MINUTES

On a motion by Commissioner Pipe, seconded by Commissioner Higgins, the Board voted unanimously to approve the minutes of the Board of Elections Meeting held on Tuesday, June 16.

### IV. OLD BUSINESS

Administrator Margaret Gray has made arrangements for the vote by mail processing room at the Penn Stater. The room is secured for Sunday, Monday, Tuesday, and Wednesday, it will be provided as an in kind service by Penn State University. They have been extremely accommodating and have provided a discounted rate. To complete the contract, Margaret needs to provide a number of estimated workers for lunch and dinner, which will be provided by the venue.

Commissioner Pipe proposed that Sunday and Monday be spent staging envelopes for opening which will start on Tuesday. He requested that Margaret see if there is a smaller room available for the work to continue on Thursday and Friday in case it is needed. The Board discussed security of the facility and room. The University has police officers and security personnel who could be made available to stay 24/7 with assistance of the Sheriff's Office.

### V. ACTION ITEMS

Director Joyce McKinley emailed a copy of the fiscal note for the Act 35 of 2020 – Primary Election Reporting. She will present this to the Board on Tuesday, July 14 for their approval.

VI. DISCUSSION ITEMS

The Board of Elections acknowledged legal action being taken against the Commonwealth and the election board of 67 counties, including Centre. The Pennsylvania Counties Risk Pool (PCoRP) has acknowledged the claim and denied it because it is not monetary.

VII. ELECTION ANNOUNCEMENTS

Monday, August 3, 2020

Last day to circulate and file nomination papers.

Monday, August 10, 2020

Last day to withdrawal by candidates nominated by nomination papers.

Last day for withdrawal by candidates nominated at the primary.

Monday, October 19, 2020

Last day to REGISTER before the November election.

Tuesday, October 27, 2020

Last day to apply for a mail-in or civilian absentee ballot.

VIII. ADJOURNMENT

On a motion by Commissioner Pipe, seconded by Commissioner Higgins, the Board voted unanimously to adjourn the meeting at 12:33 PM.

Respectfully submitted:

Natalie Smith  
Executive Office Supervisor