



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, July 21, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was convened at 10:08 AM by Chair of the Board Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem and Administrator Margaret Gray.

County personnel present included Human Services Administrator Natalie Corman, Ray Stolinas, Mary Kay Williams, Chris Schnure, Karri Hull, Coroner Scott Sayers, and Deb Smeal.

Representatives from the news media included Gary Sinderson.

CNET staff were present.

### III. PUBLIC COMMENT

There were no comments received from the public.

### IV. MEETING MINUTES

Minutes from the Tuesday, July 14, 2020 Board of Commissioners' meeting.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the July 14, 2020 Board of Commissioners' meeting.*

### V. COVID-19 PLANNING AND RESPONSE

Administrator Margaret Gray introduced Mary Kay Williams, the county's newly appointed County Relief Block Grant Coordinator.

#### A. County Relief Block Grant (CRBG) Business Grants for Restaurants and Bars

Last week, Governor Wolf issued an order limiting the number of individuals in restaurants and bars. To provide relief for these business that are so directly impacted by this order, the Board discussed an initial grant for immediate relief. As the restaurants and bars rely heavily on walk in traffic, only operating at a 25% capacity makes it difficult for them to survive. It was the consensus of the Board to compile a list of locally owned restaurants and bars and develop a grant application. The Board will consider whether a business has received other sources of relief funding in order to prioritize those who have not yet received assistance.

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**B. Urging Federal Elected Officials to support the Restaurant Act of 2020**

Discussions are taking place in Washington about a bill that would create a grant pool for local restaurants. Centre County is a hospitality community and the Board is supportive of this legislation.

**C. Personnel**

Records Management – Consider approval of the reinstatement of Paige Fyock, Receiving Clerk, from full time furlough to reduced hours furlough effective July 22, 2020, pay period 16 - Dept. 121

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the reinstatement for Records Management.*

**VI. CONTRACTS**

**A. Coroner** – Coroner Scott Sayers introduced an agreement with the Pennsylvania Department of Health to participate in the Prescription Drug Monitoring Program. This agreement is for reporting during the periods of July 1, 2020 through December 31, 2020 and January 1, 2021 through June 30, 2021 with the Coroner's Office to receive revenue in the amount of \$10,000 – Dept. 212.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the agreement with the Pennsylvania Department of Health to next week's Consent Agenda.*

**B. Information Technology Services**

Chief Information and Records Officer Chad Joyce presented the following:

- i. Contract renewal with CDW-G for Microsoft. The contract total is \$429,129.37 for the period of August 1, 2020 through July 31, 2023 – Dept. 142.
- ii. Contract with Morefield Communications, Inc. to provide support for the county's Mitel phone system. The contract total is \$54,750 for the period of August 2, 2020 through August 1, 2023 – Dept. 142.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract renewal with CDW-G and the contract with Morefield Communications, Inc. to next week's Consent Agenda.*

**C. Planning**

- i. Resolution 17 of 2020 – Establishing a Commercial Property Assessed Clean Energy (C-PACE) program and taking and authorizing other related actions. Director Ray Stolinas reported that notification letters were sent to each of the Centre County municipalities last week. The Resolution designates the entire county as the C-PACE district and the Sustainable Energy Fund as the program administrator – Dept. 151.

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**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Resolution 17 of 2020 to next week's Consent Agenda.*

- ii. Memorandum of Understanding (MOU) for the final land development plan of Breezy Acres Flowers for Christian L. and Mary R. King; CCPCDO File No. 76-20. This proposal constitutes a Final Plan submission showing the removal of two (2) existing greenhouses and one (1) greenhouse that was approved but not yet constructed and replaced with a new Sales Office (7,200 sf), greenhouse (10,944 sf) and two future greenhouses (each being 5,184 sf). This proposal is located in Penn Township along Penns Valley Road (State Route 0045) approximately ½ mile east of the Penns Valley High School – Dept. 151.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the MOU for Breezy Acres Flowers to next week's Consent Agenda.*

**D. Human Services**

- i. Adult Services – Director Faith Ryan presented the participation agreement with the Pennsylvania Housing Finance Agency (PHFA) for the 2020 CARES Rent Relief Program for the period of March 1, 2020 through January 31, 2021 – Dept. 501.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the participation agreement with the PHFA.*

- ii. MH/ID/EI – D&A

Human Services Administrator Natalie Corman presented the following items:

- 1. Contract addendum with Drug and Alcohol treatment providers to add attestation language as required by the Drug and Alcohol Programs and the Substance Abuse and Mental Health Services Administration, specific to the Federal Substance Abuse Block Grant (SABG) funding received for treatment, prevention and other services. This added language provides additional clarification on how SABG funding is to be utilized and the Department has required that the language be added to all contracts starting with Fiscal Year 2019-2020 – Dept. 562.
  - a. State College Medical
  - b. Treatment Trends Recovery Center
  - c. Gaudenzia Erie, Inc.
  - d. Hear, Inc.
  - e. White Deer Run, Inc.

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- f. Roxbury Treatment Center
  - g. Firetree LTD.
  - h. Gaudenzia, Inc.
  - i. Twin Lakes Center
  - j. Pyramid Healthcare, Inc.
  - k. Bowling Green Brandywine
  - l. Coleen Heim
  - m. Discovery House
- iii. Letter of Agreement with Sunny Days Adult Daily Living Center to provide services for intellectual disability clients including community- based in home and community supports, community participation, and companion services. The contract total is \$6,250, which is funded as follows: State \$5,962 and County \$288 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
- iv. Letter of Agreement with Strawberry Fields, Inc. to provide clients with early intervention services including occupational therapy, physical therapy, special instruction, speech language pathology, and IFSP teaming. The contract total is \$187,500, which is funded as follows: State \$168,750 and County \$18,750 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
- v. Contract renewal with Oasis Lifecare, Inc. to provide mental health outpatient services, therapeutic prophylactic or diagnostic injection, individual psychotherapy, and emergency services. The contract total is \$15,800, which is funded as follows: State \$15,072 and County \$728 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
- vi. Contract addendum to the contract with Housing Transitions, Inc. to allow for funds to provide additional drug and alcohol emergency housing assistance to drug and alcohol clients in the amount of \$10,000. This increases the contract maximum from \$10,000 to \$20,000, which is funded as follows: Federal \$2,840, State \$17,065, and County \$95 for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
- vii. Contract addendum with St. Francis University to allow for funds in the amount of \$807 to provide additional services for intellectual disability clients due to a change in the cost per National Core Indicator Surveys. This increases the contract maximum from \$33,025 to \$33,832, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 561.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add MH/ID/EI – D&A items i-vii to next week's Consent Agenda.*

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**VII. GRANTS**

Criminal Justice Planning – Director Karri Hull asked the Board to consider submission of a grant application to the Pennsylvania Commission on Crime and Delinquency (PCCD) for the Intermediate Punishment Treatment Program. These funds support the county's Intermediate Punishment Program and the DUI Treatment Court. The project total is \$130,000, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 306.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the grant application to PCCD to next week's Consent Agenda.*

**VIII. CONSENT AGENDA**

*On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.*

A. Sheriff – Contract renewal with Dr. Cassandra Botti to provide medical oversight for the purchase, training, storage, and administration of naloxone. The contract total is \$500 for the period of August 1, 2020 through July 31, 2021 – Dept. 211.

B. Human Services

Adult Services – 2018 PHARE Rental Assistance close out report in the amount of \$22,000 for the period of August 1, 2019 through January 31, 2021 – Dept. 501.

**IX. LETTER OF SUPPORT**

**X. ADMINISTRATOR'S REPORT**

**XI. LIQUID FUELS**

**XII. FEE FOR LOCAL USE**

**XIII. DISCUSSION ITEMS**

**XIV. CHECK RUN**

Check run in the amount of \$15,359,992.39 dated July 17, 2020.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the check run dated July 17, 2020.*

**XV. C-NET REQUESTS**

**XVI. RECOGNITION**

**XVII. REPORTS - ANNOUNCEMENTS**

A. Voter Registration Report

Commissioner Dershem reported the precinct of the week as #77 Snow Shoe West.

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B. Announcements

XVIII. EXECUTIVE SESSION REPORT

The Board of Commissioners met in executive session on Thursday, July 16 from 3:00 to 3:37 PM to discuss a legal matter.

XIX. PUBLIC MEETING SCHEDULE

**Tuesday, July 21, 2020**

Board of Commissioners– 10:00 AM – Room 146WB

**Thursday, July 23, 2020**

Board of Commissioners/Salary Board – 10:00 AM – Virtual  
Retirement Board – 11:00 AM – Virtual

**Tuesday, July 28, 2020**

Board of Commissioners– 10:00 AM – Room 146WB

**Thursday, July 30, 2020**

Finance Committee – 9:00 AM - Virtual  
Board of Commissioners/Salary Board – 10:00 AM – Virtual  
Retirement Board – 1:30 PM – Virtual

XX. BID / PROPOSAL SCHEDULE

XXI. ELECTION ANNOUNCEMENTS

**Monday, August 3, 2020**

Last day to circulate and file nomination papers.

**Monday, August 10, 2020**

Last day to withdrawal by candidates nominated by nomination papers.

Last day for withdrawal by candidates nominated at the primary.

**Monday, October 19, 2020**

Last day to REGISTER before the November election.

**Tuesday, October 27, 2020**

Last day to apply for a mail-in or civilian absentee ballot.

XXII. QUESTIONS FROM THE PRESS

A. Gary Sinderson

i. Who do volunteers contact to work for the November election?

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XXIII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to move into executive session at 11:05 AM.

ATTEST:

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Margaret N. Gray  
Administrator