



CENTRE COUNTY
SALARY BOARD MINUTES

Thursday, August 6, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:06 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Executive Office Supervisor Natalie Smith, Director of Human Resources Kristen Simkins, Director of Financial Management Tom Martin, and Controller Jason Moser.

County personnel present included Kendra Miknis, Ryan Smeltzer, Shelly Smeltz, Jim Coslo, Mary Kay Williams, Prothonotary Jeremy Breon and Lee Sheaffer.

Guests present included Mitzi Gallagher Long.

II. PUBLIC COMMENT

There were no comments received from the public.

III. ACTION ON PERSONNEL ITEMS

A. Courts

- i. Court Administration – On a motion by Controller Jason Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve the rate for Suzanne R. Hahn at SG-N16A(01)--\$19.79/hour, effective August 19, 2020, pay period 18. President Judge Pamela A. Ruest is appointing Ms. Hahn to full-time Law Clerk, Court Administration, (p.c. #05, non-exempt, replacing S. Theodorous). Conditional upon satisfactory completion of pre-employment requirements. President Judge Ruest is requesting that Ms. Hahn be approved at SG-N16F(06)--\$21.85/hour. Salary budget savings for 2020 \$2,646, annualized salary increase for 2021 \$3,257 – Dept. 271.
- ii. Domestic Relations – On a motion by Controller Jason Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve the rate for Janice A. Plautz-Bless at SG-N15A(01)--\$18.89/hour, effective September 1, 2020, pay period 19. President Judge Pamela A. Ruest is appointing Ms. Plautz-Bless to full-time Hearing Officer, Domestic Relations, (p.c. #14, non-exempt, replacing M. Williamson). Conditional upon satisfactory completion of pre-employment requirements. President Judge Ruest is requesting that Ms. Plautz-Bless be approved at SG-N15C(03)--\$19.64/hour. Salary budget savings for 2020 \$6,634, annualized salary increase for 2021 \$1,463 – Dept. 281.
- iii. Probation – On a motion by Controller Jason Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve the rate for Nathan R.

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Shervinskie at SG-N13A(01)--\$17.15/hour, effective August 10, 2020, pay period 17. President Judge Pamela A. Ruest is appointing Mr. Shervinskie to full-time Probation Officer 1, Probation, (p.c. #09, non-exempt, replacing T. Donovan). Conditional upon satisfactory completion of pre-employment requirements. President Judge Ruest is requesting that Mr. Shervinskie be approved at SG-N13B(02)--\$17.49/hour. Salary budget savings for 2020 \$2,270, annualized salary savings for 2021 \$683 - Dept. 301.

B. Facilities Management

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve Facilities Management items i-ii.

- i. The appointment and rate for William R. Blyth, full-time Custodial Worker 1, Facilities Management, (p.c. #28, non-exempt, New), at SG-N02A(01)--\$10.18/hour, effective August 10, 2020, pay period 17. Conditional upon satisfactory completion of pre-employment requirements. Director of Facilities Management Lee Sheaffer is requesting Mr. Blyth be approved at SG-N02E(05)--\$11.01/hour. Salary impact for 2020 \$8,398, annualized salary impact for 2021 \$22,984 - Dept. 161.
- ii. The appointment and rate for Matthew P. McClure, full-time Custodial Worker 1, Facilities Management, (p.c. #29, non-exempt, New), at SG-N02A(01)--\$10.18/hour, effective August 17, 2020, pay period 18. Conditional upon satisfactory completion of pre-employment requirements. Director of Facilities Management Lee Sheaffer is requesting Mr. McClure be approved at SG-N02E(05)--\$11.01/hour. Salary impact for 2020 \$7,956, annualized salary impact for 2021 \$22,984 - Dept. 161.

- C. Prothonotary - On a motion by Prothonotary Jeremy Breon, seconded by Commissioner Dershem, the Board voted unanimously to approve the promotion/change in title for Jacob Conklin from full time Department Clerk 3 (75), Prothonotary, (p.c. #25, non-exempt), at SG-N08B(02)--\$13.79/hour to full time First Deputy Prothonotary, Prothonotary, (p.c. #15, non-exempt, replacing L. Lutz), at SG-S46A(01) - \$15.88/hour, effective August 16, 2020, pay period 18. Salary impact for 2020 \$2,873, annualized salary impact for 2021 \$4,181 - Dept. 223

IV. ADJOURNMENT

On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to adjourn the meeting at 10:12 AM.

ATTEST:

Jason Moser
Centre County Controller