



BOARD OF COMMISSIONERS' MINUTES

Tuesday, August 25, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was convened at 10:01 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem and Administrator Margaret Gray.

County personnel present included Human Services Administrator Natalie Corman, Mary Kay Williams, Karri Hull and Faith Schindler.

Representatives from the news media included Marley Parish and Gary Sinderson.

CNET staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. MEETING MINUTES

Minutes from the Tuesday, August 18, 2020 Board of Commissioners' meeting.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the August 18, 2020 Board of Commissioners' meeting.*

V. COVID-19 PLANNING AND RESPONSE

County Relief Block Grant (CRBG) Proposed Use of Funds

Grant Coordinator Mary Kay Williams provided an update on the CRBG Small Business application. At the Thursday Board of Commissioners' meeting, Mary Kay will provide an overview of the application. She has also been actively working with the Centre Foundation to develop a Non-Profit Application.

VI. PROCLAMATION

- A. Proclamation 18 of 2020 – Director of Criminal Justice Planning reported since 2013, Centre County has lost 121 lives to overdose deaths. At least one in four families in Pennsylvania is impacted by the chronic disease of addiction.

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Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 18 of 2020 proclaiming August 31 as Overdose Awareness Day and the month of September as National Recovery Month.*

VII. CONTRACTS

A. Human Services

Human Services Administrator Natalie Corman presented the following items:

i. Adult Services

1. Contract addendum with Centre Helps to provide information and referral services through the Community Help Line, 24 hours per day 7 days per week to all Centre County residents and increase the total in the amount of \$18,029. This increases the contract total from \$70,000 to \$88,029, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
2. Contract addendum with Centre County Youth Services Bureau to increase the Fiscal Year 2019-2020 contract in the amount of \$6,659.45. This increases the contract total from \$127,098 to \$133,757.45, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
3. Contract addendum with Centre Helps for the Basic Needs Case Management Program to increase the contract in the amount of \$14,079.24. This increases the contract total from \$23,390 to \$37,469.25 which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
4. Contract addendum with Interfaith Human Services for the Financial Care Program to increase the contract in the amount of \$133.50. This increases the contract total from \$12,340 to \$12,473.50, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
5. Contract with the United Way of Pennsylvania for Home4Good Funds to address the housing needs of residents as a result of the COVID-19 pandemic. The contract total is \$17,745, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
6. Contract renewal with Housing Transitions, Inc. to provide the Bridge Housing Program (transitional housing). The contract total is \$24,968.35, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
7. Contract renewal with Housing Transitions, Inc. to provide Housing Case Management Services. The contract total is \$25,441.25, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.

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8. Contract renewal with Housing Transitions, Inc. for the Centre County Rapid Re-Housing Program. The contract total is \$212,208, which is Federally funded for the period of October 1, 2020 through September 30, 2021 – Dept. 501.
9. Contract renewal with Housing Transitions, Inc. to provide Homemaker Service Planning Case Management. The contract total is \$8,137.05, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
10. Contract renewal with Centre Safe to provide the Bridge Housing Program (transitional housing). The contract total is \$30,888.90, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
11. Contract renewal with Centre County Youth Services Bureau to assist in the administration of the Rental and Mortgage Assistance Program. The contract total is \$53,381.16 for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
12. Contract renewal with Centre Helps to provide information and referral services through the Community Help Line, 24 hours per day 7 days per week to all Centre County residents. The contract total is \$29,400, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
13. Contract renewal with Centre Helps for the Basic Needs Case Management Program. The contract total is \$9,745, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
14. Contract renewal with Interfaith Human Services for the Financial Care Program. The contract total is \$5,182.80, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
15. Contract renewal with Centre Volunteers in Medicine to provide a Basic Needs Medical Case Management Program. The contract total is \$4,860, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Adult Services items 1-15 to next week's Consent Agenda.*

Commissioner Dershem asked Natalie to report on the call volume of Centre Helps and how this has changed with the pandemic. Natalie said the two highest subject areas are related to food assistance or rent and mortgage assistance.

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ii. MH/ID/EI

1. Contract Addendum with Central Intermediate Unit #10 to provide additional services for early intervention clients in the amount of \$10,000. This increases the contract total from \$10,000 to \$20,000, which is funded as follows: State \$18,000 and County \$2,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
2. Letter of Agreement with the Advocacy Alliance to provide mental health representative payee services and incident management and transportation services for clients with intellectual disabilities. The contract total is \$6,250, which is funded as follows: State \$5,962 and County \$288 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
3. Contract renewal with Merakey Pennsylvania to provide mental health services including family based and family support services (respite services). The contract total is \$1,459, which is funded as follows \$1,392 and County \$67 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
4. Contract renewal with Clinton Ripka to provide emergency service including constable transportation. The contract total is estimated at \$25,000, which is funded as follows: State \$23,848 and County \$1,152 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add MH/ID/EI items 1-4 to next week's Consent Agenda.*

VIII. GRANTS

- A. District Attorney – Faith Schindler asked the Board to consider submission of the Victim/Witness Services (State RASA) and Victims of Juvenile Offenders (State VOJO) application to the Pennsylvania Commission on Crime and Delinquency. The project total is \$311,090 for the period of January 1, 2021 through December 31, 2022. These grant funds support two advocate positions within the District Attorney's office, one who works with juveniles – Dept. 221.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the RASA / VOJO application to next week's Consent Agenda.*

- B. Aging – Human Services Administrator Natalie Corman asked the Board to consider submission an application to the Corporation for National and Community Services (CNCS) in the amount of \$140,871 for the first year of the grant. This program is open from April 2021 to March 31, 2024 – Dept. 521.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the CNCS application.*

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- C. Veterans Affairs – Human Services Administrator Natalie Corman introduced an amendment to the Veterans' Trust Fund grant agreement with the Department of Military and Veterans Affairs to extend the period of performance through December 31, 2020 – Dept. 523.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the amendment for Veterans Affairs to next week's Consent Agenda.*

IX. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

A. Correctional Facility

- i. Intergovernmental housing agreement with Bedford County. The contract rate is \$65 per day for the period of January 1, 2020 through December 31, 2020 – Dept. 333.
- ii. Contract with Nicole Lucas to provide barber services paid for from the inmate accounts or inmate commissary account for those who qualify for indigent services. This contract is for the period for August 1, 2020 through August 1, 2023 – Dept. 333.

- B. Information Technology Services – Contract renewal with Central Square for the 4JS and Optio plugins. The contract total is \$11,073 for the period of September 1, 2020 through August 31, 2021. This cost will be rolled into the Central Square contract once Finance Pro goes live – Dept. 142.

C. Human Services

i. Aging

1. Contract addendum with The Nutrition Group to increase reimbursement for home delivered meals from \$4.165 per meal to \$4.29 per meal. An estimated total of 102,425 meals for reimbursement of \$439,500 during the period of July 1, 2020 to June 30, 2021 – Dept. 521.
2. Lease renewal with the Centre County Youth Service Bureau for the lease of the Bellefonte Senior Resource Center. The lease agreement is \$77,544 which is half Federal and half State funded for the period of July 1, 2020 through June 30, 2025 – Dept. 521.

ii. Transportation

1. Lease agreement with Jeff and Trudy Reese for the Transportation Office located at 486 Old Curtin Road and the garage premises located at 488 Old Curtin Road. The sum of the lease is \$45,900 annually to be paid monthly in the amount of \$1,825 for the office premises and \$2,000 for the garage premises. This is a three year lease inclusive of an annual increase not to exceed 2% for the period

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of September 1, 2020 through August 31, 2023 – Dept. 531/532.

2. Medical Assistance Transportation Program (MATP) 2020-2021 grant allocation and agreement with the Pennsylvania Department of Human Services. The MATP allocation of \$814,121 is for the period of July 1, 2020 through June 30, 2021 – Dept. 531.

D. GRANTS

i. Planning

1. Submission of a Language Access Plan Certification to the Department of Community and Economic Development as required for implementation of the Community Development Block Grant Program. The County will complete a Language Access Plan which delineates how programs or activities will be carried out, by whom, and who will monitor the effectiveness of the activities for possible revision – Dept. 817.
2. Submission of a Disclosure Report to the Department of Community and Economic Development for the Community Development Block Grant Program – Dept. 817.
3. Submission of a Needs Assessment Certification to the Department of Community and Economic Development for the Community Development Block Grant Program application. Certifying the action approved at the Board of Commissioners' Meeting on August 18, 2020.

E. RESOLUTIONS

i. Planning

1. Resolution 18 of 2020 – A resolution stating the County's agreement to comply with Section 504 of the Rehabilitation Act of 1973 to protect individuals from discrimination based on their disability. Appointing the Centre County Risk Manager as the Section 504 Office for the period of October 1, 2019 through September 30, 2024 – Dept. 817.
2. Resolution 19 of 2020 – A resolution authorizing submission of an application to the Pennsylvania Department of Community Development through the Community Development Block Grant (CDBG-CV) Program, as part of the Coronavirus, Aid, Relieve, and Economic Security Act – Dept. 817.

X. LETTER OF SUPPORT

XI. ADMINISTRATOR'S REPORT

Administrator Margaret Gray reported that Centre County Government Offices will be closed on Monday, September 7 in observance of Labor Day.

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- XII. LIQUID FUELS - FEE FOR LOCAL USE
- XIII. DISCUSSION ITEMS
- XIV. CHECK RUN

Check run in the amount of \$2,575,951.41 dated August 21, 2020.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to the check run dated August 21, 2020.*

- XV. C-NET REQUESTS
- XVI. RECOGNITION
- XVII. REPORTS - ANNOUNCEMENTS
 - A. Voter Registration Report

Commissioner Dershem reported 108,871 registered voters in Centre County. The precinct of the week is #82 Union Township with 859 registered voters. In the Primary election there were 403 ballots cast for a voter turnout of 46.92%.

- B. Announcements

- XVIII. EXECUTIVE SESSION REPORT
- XIX. PUBLIC MEETING SCHEDULE

To receive notification when meeting agendas are posted, visit www.centrecountypa.gov/notifyme.

Tuesday, August 25, 2020

Board of Commissioners – 10:00 AM – Room 146WB

Thursday, August 20, 2020

Board of Commissioners/Salary Board – 10:00 AM - Virtual

Tuesday, September 1, 2020

Board of Commissioners – 10:00 AM – Room 146WB

Thursday, September 4, 2020

Board of Commissioners/Salary Board – 10:00 AM - Virtual

Tuesday, September 8, 2020

Board of Commissioners – 10:00 AM – Room 146WB

Thursday, September 10, 2020

Prison Board of Inspectors – 8:00 am – Virtual

Board of Commissioners/Salary Board – 10:00 AM - Virtual

- XX. BID / PROPOSAL SCHEDULE
- XXI. ELECTION ANNOUNCEMENTS

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Monday, October 19, 2020

Last day to REGISTER before the November election.

Tuesday, October 27, 2020

Last day to apply for a mail-in or civilian absentee ballot.

XXII. QUESTIONS FROM THE PRESS

A. Gary Sinderson

- i. In regards to the video of Penn State Students, has the Board been in contact with Penn State since then?
- ii. Are you confident University's Program? The Student Government Leaders recommendation is to move classes online?
- iii. Any thoughts on the presiding judge putting the mail in lawsuit on hold?
- iv. Are you still seeking volunteers for the General Election?

B. Marley Parish

- i. Does Centre County have a time frame for when applicants can expect to receive their ballots?
- ii. Is the ballot drop box still permitted to be used?

XXIII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to move into executive session at 10:35 AM.

ATTEST:

Margaret N. Gray
Administrator