



BOARD OF COMMISSIONERS AGENDA

Tuesday, January 3, 2023 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. BOARD REORGANIZATION

Action: *Elect Chair and Vice-Chair.*

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

V. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

VI. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners Meeting held on December 27, 2022.

Action: *APPROVE the minutes from the meeting held on December 27, 2022.*

VII. RESOLUTION

Resolution 1 of 2023 – Authorizing John Franek, Jr., Administrator and Chief Clerk the authority to execute financial documents not to exceed \$15,000 as well as in the event of an emergency may authorize expenditures up to and including \$50,000 on behalf of the County of Centre effective January 1, 2023 – Dept. 111.

Action: *ADOPT Resolution 1 of 2023.*

Resolution 2 of 2023 – A Resolution updating and amending the Centre County Fee Schedules regarding the formal submission and processing of various types of plot plans that fall under the jurisdiction of the Centre County Subdivision and Land Development Ordinance; the processing of DEP Sewage Planning Modules; and, the processing of plot

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plans that fall under the jurisdiction of a local subdivision and land development ordinance. The changes represent uniform fee structure increases to be consistent to and in-line with fee structures employed in like counties and local municipalities – Dept. 151.

Action: *ADOPT Resolution 2 of 2023.*

VIII. CONTRACTS – AUTHORIZATION

A. Criminal Justice Planning

- i. Consider approval of Karri Hull, Criminal Justice Planning Director, to submit a grant application to the Pennsylvania Commission on Crime and Delinquency (PCCD) for Federal State Opioid Response (SOR) funds to support Improving Justice System Responses to Opioid, Stimulant & Related Substance Use Disorders’ Initiative. The funds will be utilized to support medicated assisted treatment in the Centre County Correctional Facility. The grant total is up to \$500,000 for the period of April 1, 2023 to September 29, 2024 – Dept. 306.

Action: *APPROVE the grant application to PCCD for Federal State Opioid Response (SOR) funds.*

- ii. Contract renewal with Crossroads Counseling, Inc. for the Men Against Abuse Program (MAAP). MAAP is a mandatory weekly batterers intervention program for offenders who have committed offenses involving domestic violence. MAAP is entirely participant funded. There is no contract total for the period of January 1, 2023 to December 31, 2023 – Dept. 306.

Action: *Add the contract with Crossroads Counseling, Inc to next week’s Consent Agenda.*

B. Information Technology Services

- i. Contract renewal with CDW-G to provide annual maintenance and support for Citrix. The contract total is \$14,025 for the period of January 15, 2023 to January 14, 2024 – Dept. 142.
- ii. Contract renewal with CDW-G to provide Adobe Pro licenses. The contract total is \$19,396 for the period of January 19, 2023 to January 18, 2024 – Dept. 142.
- iii. Contract with Momentum ECM, LLC to provide licenses for Laserfiche, a document management platform and implementation services/training on the software. The funding for this project will come from the Records Improvement Committee for the first year, which will total \$15,746.25. Years two and three of the contract will be funded by the Records Management Department, which total \$16,600. The three-year contract total is \$32,346.25 for the period of January 11, 2023 to January 10, 2026 – Dept. 142.

Action: *Add the Information Technology Services items i-iii to next week’s Consent Agenda.*

IX. LIQUID FUELS – FEE FOR LOCAL USE

- i. Consider approval of the Liquid Fuels application for Marion Township in the amount of \$18,680 for the Slaughter House Road Intersection – Dept. 411.
- ii. Consider approval of the Liquid Fuels application for Unionville Borough in the amount of \$19,606.50 for High Street Rehabilitation Project – Dept. 411.

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- iii. Consider approval of the Fee for Local Use application for Rush Township in the amount of \$83,816.25 for McCord Road paving updates – Dept. 412.

Action: *APPROVE the Liquid Fuels and Fee for Local Use items i-iii.*

X. CONSENT AGENDA

Action: *APPROVE this week's Consent Agenda.*

- A. **Information Technology Services** - Contract with Morefield to provide licensing for a virtual session border controller. This will include the purchase of the licenses and professional services to have Morefield deploy and configure 1 virtual Ingate SIParatorin. This is a one- time fee. The contract total is \$2,567.91 for the period of January 1, 2023 to April 1, 2023 – Dept. 142.

Human Services

- B. **MH/ID/EI-D&A** – Contact renewal with Drug & Alcohol Rehabilitation Services, Inc. to provide drug and alcohol services including non-hospital-based rehabilitation. The contract total is estimated at \$5,000 for the period of July 1, 2022 to June 30, 2023 – Dept. 562.

-----END OF CONSENT-----

XI. AUTHORITIES, BOARDS AND COMMISSIONS

ABC	NAME	ACTION	TERM
Housing Authority	Elizabeth Siegelman	Appointment	January 3, 2023 – December 31, 2027

Action: *APPROVE the Appointment for Elizabeth Siegelman.*

XII. ADMINISTRATOR'S REPORT

XIII. REPORTS – ANNOUNCEMENTS

- A. Voter Registration Report
- B. Announcements

- i. Centre County Government Offices will be closed on Monday, January 16, 2023 for Martin Luther King Jr. Day.

XIV. EXECUTIVE SESSION REPORT

XV. PUBLIC MEETING SCHEDULE

Tuesday, January 10, 2023

Board of Commissioners – 10 AM – Willowbank 146

Thursday, January 12, 2023

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

XVI. QUESTIONS FROM THE PRESS

XVII. ADJOURNMENT