



BOARD OF COMMISSIONERS AGENDA

Tuesday, February 8, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on Tuesday, February 1, 2022 and the Work Sessions held on January 4, 18 and February 1, 2022.

Action: *APPROVE the minutes from the Board of Commissioners meeting and work sessions.*

VI. PROCLAMATION

Proclamation 3 of 2022 - Proclaiming **February 2022** as **Career and Technical Education Month** in Centre County.

Action: *Adopt Proclamation 3 of 2022.*

VII. ANNOUNCEMENT

Broadband Strategic Plan - Internet Survey and Speed Test

BOARD OF COMMISSIONERS AGENDA

TUESDAY, FEBRUARY 8, 2022

PAGE 2

VIII. AMERICAN RESCUE PLAN ACT (ARPA)

IX. BIDS AND PROPOSALS

- A. Election Printing and Mailing Services – Opening of responses for the RFP – Election Printing and Mailing Services – Dept. 142.

Action: *Table the RFP – Election Printing and Mailing Services until Tuesday, February 22, 2022.*

- B. Enterprise Resource Planning Consultant – Requesting statements of qualifications from qualified firms for consulting services to complete the selection and implementation of a new Enterprise Resource Planning software - Dept. 125.

Action: *APPROVE the Request for Professional Services.*

- C. Construction Inspection Services – Requesting statements of interest for professional engineering services to inspect the construction of multiple bridge rehabilitation and construction projects – Dept. 151.

Action: *APPROVE the Request for Professional Services.*

- D. Copier Lease Services – Request for proposals to provide lease of copier / multi-function printer equipment and a full-service maintenance and supplies agreement for all County buildings - Dept. 113.

Action: *APPROVE advertisement of the Request for Proposals – Copier Lease Services.*

X. CONTRACTS – AUTHORIZATIONS

- A. Public Defender – Contract with AbacusNext to provide Abacus Private Cloud with Abacus Law for 15 users. The contract is \$3,285 per month, a total of \$197,100 for the period of February 15, 2022 through February 14, 2027 – Dept. 132.

Action: *Add the contract with AbacusNext to next week's Consent Agenda.*

XI. CONSENT AGENDA

- A. Information Technology Services – Contract with Mission Critical Partners, LLC to perform the services outlined in the RFP Information Technology Managed Services. The contract rate is \$74,626.87 per month totaling \$1,791,044.81 for the period of July 1, 2022 through June 30, 2024. The contract includes the option to renew for an additional period of two years without renegotiation, each renewal would include a 3% increase in the monthly management fee– Dept. 142.

B. Emergency Communications

- i. Grant award from the Pennsylvania Emergency Management Agency (PEMA) for Statewide Interconnectivity Projects. This is the fourth Southern Alleghenies Cooperative project grant which will fund ESInet connectivity maintenance (\$41,672.31), CHE & ALI maintenance (\$91,194.32), SAC shared CAD system maintenance (\$74,624.36), CPE upgrades (\$23,931, and SCM fiber upgrades

BOARD OF COMMISSIONERS AGENDA

TUESDAY, FEBRUARY 8, 2022

PAGE 3

(\$39,781.75). The total grant award is \$271,203.74, which is State funded for the period of January 1, 2022 through December 31, 2022 – Dept. 354.

- ii. Contract with Mission Critical Partners, LLC for Southern Alleghenies Cooperative projects: NG 911 service CPE upgrade (\$6,000), regional ALI service project (\$16,140), and the regional ESInet port monitoring project (\$19,624.85). Mission Critical Partners will provide support related to technology planning, evaluation, procurement, configuration, migration, transition and implementation support. The contract total is \$41,764.85 and is State funded for the period of February 9, 2022 through February 8, 2023 – Dept. 354

C. Human Services

- i. Aging - Linkage agreement between the Community Services Group and the Centre County Office of Aging to establish reciprocity for referrals. There is no cost for this contract for the period of January 1, 2022 through December 31, 2023 – Dept. 521.
- ii. MH/ID/EI – D&A – Linkage agreement between the Community Services Group and the Centre County Mental Health, Intellectual Disabilities, Early Intervention and Drug and Alcohol Office to establish reciprocity for referrals. There is no cost for this contract for the period of January 1, 2022 through December 31, 2023 – Dept. 561.
- iii. Transportation– Linkage agreement between the Community Services Group and the Centre County Office of Transportation to establish reciprocity for referrals. There is no cost for this contract for the period of January 1, 2022 through December 31, 2023– Dept. 531.

- D. Planning – Contract addendum with Herbert, Rowland and Grubric, Inc. (HRG, Inc.) to provide supplemental engineering and related services for the implementation phase of the Countywide Action Plan for the Chesapeake Bay Watershed Implementation Plan. The contract total is \$95,000, which is State funded for the period of January 1, 2022 through December 31, 2022 – Dept. 151.

XII. LIQUID FUELS – FEE FOR LOCAL USE

- A. Resolution 3 of 2022 – Extending Ordinance 2 of 2017 for five (5) years to collect an annual county fee of \$5.00 for each non-exempt vehicle registered to an address located in Centre County. Funds shall be used by Centre County for transportation purposes or shall be allocated by Centre County in accordance with 75 PA C.S. §9010(c) (related to the County Liquid Fuels Tax Fund) and consistent with guidance issued by the Pennsylvania Department of Transportation – Dept. 412.

- B. Fee for Local Use Allocations – Dept. 412.

Municipality	Project Description	Request	Municipal or Other Contribution	Total Project Cost
Bellefonte Borough	Streetscape safety improvements on South Spring and West Bishop Streets	\$25,000.00	\$256,593.00	\$281,593.00

BOARD OF COMMISSIONERS AGENDA

TUESDAY, FEBRUARY 8, 2022

PAGE 4

Curtin Township	Fix deterioration of Blue Row (T486) and Middletown Rod (T504)	\$57,150.00	\$57,150.00	\$114,300.00
Gregg Township	Signs for Bitner Hollow (T453), Grenoble (T459,) and Bluebell (T470) Roads	\$3,066.37	\$1,372.80	\$4,439.17
Millheim Borough	Signs (83) and equipment (MX6000HSTC Kubota with boom mower and front-end loader).	\$13,788.99	\$49,105.00	\$62,883.99
Rush Township	Improve McCord Road (T626) so opposing traffic can pass.	\$83,816.25	\$83,816.25	\$167,632.50
Snow Shoe Borough	Improve deteriorating roadway on West Sunset Avenue.	\$84,094.00	\$25,000.00	\$109,094.00
		\$266,905.61	\$473,037.05	\$739,942.66

Action: *APPROVE Resolution 3 of 2022 and the Fee for Local Use allocations.*

C. Liquid Fuels application to PennDOT from Spring Township for paving of T746 Locust Street in the amount of \$24,000 – Dept. 411.

Action: *APPROVE Spring Township's Liquid Fuels application to PennDOT.*

XIII. CHECK RUN

Check run in the amount of \$1,295,654.23 dated February 4, 2022.

Action: *APPROVE the check run dated February 4, 2022.*

XIV. ADMINISTRATOR'S REPORT

XV. LETTER OF SUPPORT

XVI. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XVII. EXECUTIVE SESSION REPORT

XVIII. PUBLIC MEETING SCHEDULE

Tuesday, February 8, 2022

Board of Commissioners – 10 AM – Willowbank 146

Thursday, February 10, 2022

Prison Board of Inspectors – 8 AM - Virtual

Board of Commissioners/Salary Board – 10 AM – Willowbank 146

Retirement Board – 11 AM – Willowbank 146

BOARD OF COMMISSIONERS AGENDA

TUESDAY, FEBRUARY 8, 2022

PAGE 5

Tuesday, February 15, 2022

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – ARPA - 11 AM – Willowbank 146

Thursday, February 17, 2022

Board of Commissioners/Salary Board – 10 AM – Willowbank 146

Tuesday, February 22, 2022

Board of Commissioners – 10 AM – Willowbank 146

Thursday, February 24, 2022

Finance Committee – 9 AM – Willowbank 146

Board of Commissioners/Salary Board – 10 AM – Willowbank 146

XIX. QUESTIONS FROM THE PRESS

XX. ADJOURNMENT