



## BOARD OF COMMISSIONERS AGENDA

Thursday, March 3, 2022, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

The Board will consider approving the minutes from the Thursday, February 24, 2022 Board of Commissioners meetings.

**Action:** *APPROVE the minutes from February 24, 2022.*

V. PERSONNEL ITEMS

A. Correctional Facility

- i. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #14, non-exempt, replacing T. Corl), at SG-N10, effective retro to February 18, 2022, pay period 5 – Dept. 333.
- ii. Central Booking – Consider approval of the personnel requisition for full-time Corrections Officer, Central Booking, (p.c. #50, non-exempt, replacing M. Beck), at SG-N10, effective retro to February 18, 2022, pay period 5 – Dept. 334.

**Action:** *APPROVE Correctional Facility items i-ii.*

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**B. Human Services**

- i. MH/ID/EL– Consider approval of the personnel requisition for full-time Caseworker 2, MH/ID/EL, (p.c. #25, non-exempt, replacing J. Rockey), at SG-N12, effective retro to February 28, 2022, pay period 6 – Dept. 561.

**Action:** *APPROVE the personnel requisition for MH/ID/EL.*

- C. Public Defender – Consider approval of the appointment for Keith A. Miller, full-time Legal Secretary 2, Public Defender, (p.c. #08, non-exempt, replacing B. Spennati), at SG-N08A(01)–\$14.79/hour, effective May 2, 2022, pay period 10. Conditional upon satisfactory completion of pre-employment requirements. Salary budget impact for 2022 \$427 - Dept. 132.

**Action:** *APPROVE the appointment for Keith Miller.*

**VI. REPORT ON JUDICIAL PERSONNEL ITEMS**

**VII. REPORT ON ROW OFFICE PERSONNEL ITEMS**

**VIII. NON-PERSONNEL ITEMS**

**A. Planning and Community Development**

- i. Delegation of signing authority for Community Development Block Grant (CDBG) invoices for Contract C000082286 in the amount of \$476,869 for the period of January 18, 2022 through January 17, 2026. This will delegate Raymond J. Stolinas, Director of Planning and Community Development with authority to sign all CDBG invoices for submittal to the Department of Community and Economic Development (DCED) – Dept. 817.
- ii. Federal Funding Accountability and Transparency Act Sub-Recipient Data Sheet for Community Development Block Grant (CDBG) Contract C000082286 – Dept. 817.  
**Action:** *APPROVE Planning and Community Development items i-ii.*

**IX. COVID-19 PLANNING AND RESPONSE**

**A. COVID-19 Pandemic Universal Masking Policy**

**Action:** *Consider revisions to the COVID-19 Pandemic Universal Masking policy.*

**B. COVID-19 Testing Policy**

**Action:** *Consider revisions to the COVID-19 Testing policy.*

**X. DISCUSSION ITEMS – UPDATES**

**XI. EXECUTIVE SESSION REPORT**

**XII. QUESTIONS FROM THE PRESS**

**XIII. ADJOURNMENT**