



## BOARD OF COMMISSIONERS' AGENDA

Tuesday, March 10, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

Amended March 9, 2020

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, March 3, 2020 Board of Commissioners' meeting.

Action: *APPROVE the minutes from the Tuesday, March 3, 2020 Board of Commissioners' meeting.*

V. ANNOUNCEMENT

Centre County Food Pantries

VI. CONTRACTS

A. Human Services

MH/ID/EI – D&A – Letter of Agreement with Peerstar LLC to establish reciprocity for referrals. There is no cost for this contract for the period of March 17, 2020 through March 16, 2021 – Dept. 521.

Action: *Add the letter of agreement with Peerstar LLC to next week's Consent Agenda.*

B. Information Technology Services

- i. Contract with Stericycle to provide secure on-site document shredding. The estimated average monthly cost is \$1,100 and not to exceed \$19,000 for 2020. This contract is for the offices of MH/ID, Sheriff, Courthouse, Courthouse Annex, Transportation, MDJ Bellefonte, Willowbank Building, Records Management, and Correctional Facility for the period of April 1, 2020 through March 31, 2023 with rate increases not to exceed more than 7% annually – Dept. 143.

- ii. Contract with SHI International to provide VMware license and support for Emergency Communications. The contract total is \$24,573.07, which includes a one-time expense of \$20,641.56 and the annual cost of \$3,931.51 for the period of May 6, 2020 through May 5, 2021 – Dept. 142.

*Action: Add the contract with Stericycle and SHI International to next week's Consent Agenda.*

VII. POLICIES

A. Identity and Access Management

- i. New User Set Up Form – ITS
- ii. Departing Employee Set Up Form - ITS

B. Patch Management

*Action: Add the Identity and Access Management Policy and Patch Management Policy to next week's Consent Agenda.*

VIII. GRANTS

IX. CONSENT AGENDA

- A. Emergency Management – Client agreement with Michael Baker International, Inc. to perform engineering and technical services to complete the 2020 Hazard Mitigation Plan update. The contract total is \$50,000, which is funded as follows: Federal \$37,500 and County \$12,500 – Dept. 351.

B. Planning

- i. Resolution 7 of 2020 – Authorizing the County Administrator Margaret N. Gray signatory authority with the Commonwealth of Pennsylvania, Department of Transportation – Dept. 151.

C. Human Services

i. Aging

1. County acknowledgement of the goals set forth by the Pennsylvania Department of Aging for the Four Year Plan – Dept. 521.
2. Letter of Commitment to support the Pennsylvania Area Agency on Aging (P4A) to bid on Office of Long Term Living Application and Enrollment Program – Dept. 521.
3. Letter of Agreement with Community Service Group to establish reciprocity for referrals. There is no cost for this contract for the period of March 10, 2020 through March 9, 2022 – Dept. 521.

ii. MH/ID/EI – D&A

1. Letter of agreement with the State College Area School District for the provision of drug and alcohol and/or mental health services to the school and its students through the contracted Student Assistance Program service provider agreement. There is no cost for this contract for the period of September 1, 2019 through August 31, 2020 – Dept. 561/562.
2. Letter of agreement with the Penns Valley Area School District for the provision of drug and alcohol and/or mental health services to the school and its students through the contracted Student Assistance Program service provider agreement. There is no cost for this contract for the period of September 1, 2019 through August 31, 2020 – Dept. 561/562.
3. Letter of agreement with the Bald Eagle Area School District for the provision of drug and alcohol and/or mental health services to the school and its students through the contracted Student Assistance Program service provider agreement. There is no cost for this contract for the period of September 1, 2019 through August 31, 2020 – Dept. 561/562.

X. LIQUID FUELS

- A. Payment in the amount of \$30,000 to Ferguson Township for project 18-14206-002 for pedestrian and safety improvements at West College Avenue and Corl Street – Dept. 411.
- B. Application to PennDOT from Penn Township to install guiderails on the Siglerville Millheim Pike in the amount of \$22,000 – Dept. 411.

*Action: Approve the Liquid Fuels payment to Ferguson Township and submission of the Penn Township application to PennDOT.*

XI. FEE FOR LOCAL USE

XII. PRESENTATION

XIII. DISCUSSION ITEMS

**Commercial Property Assessed Clean Energy Program (C-PACE)**

XIV. ABC Appointment/Re-Appointment/Term Expiration/Resignation

ABC	Name	Action	Term
Central PA Community Action	Nanci Rommel	Re-Appointment	January 1, 2020 – December 31, 2023
Central PA Community Action	Roger Cartright	Re-Appointment	January 1, 2020 – December 31, 2023
Central PA Community Action	Deanna Behring	Term Expiration	January 1, 2019 – December 31, 2019

Action: *APPROVE the ABC re-appointments and term expiration.*

XV. CHECK RUN

Check run in the amount of \$582,846.37 dated March 6, 2020.

Action: *APPROVE the check run dated March 6, 2020.*

XVI. C-NET REQUESTS

Sponsorship of a bulletin board message for the Centre County Conservation District's annual seedling sale.

Action: *Approve CNET Sponsorship for the Centre County Conservation District Seedling Sale.*

XVII. RECOGNITION

XVIII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XIX. EXECUTIVE SESSION REPORT

XX. PUBLIC MEETING SCHEDULE

Tuesday, March 10, 2020

BOC Meeting- 10:00 AM - Room 146WB

Thursday, March 12, 2020

Prison Board of Inspectors - 8:00 AM - CCCF

BOC/Salary Board - 10:00 AM - 146WB

XXI. BID / PROPOSAL SCHEDULE

Wednesday, March 11, 2020

RFP - Mountain Top Activity Center - Pre-Proposal Meeting

Friday, April 3, 2020

RFP - Mountain Top Activity Center - Responses Due

Tuesday, April 7, 2020

RFP – Mountain Top Activity Center - Opening

Tuesday, April 20, 2020

RFP – Mountain Top Activity Center – Contract Award

XXII. ELECTION ANNOUNCEMENTS

Wednesday, March 4, 2020

Last day for withdrawal by candidates who filed nomination petitions.

Monday, April 13, 2020

Last day to REGISTER before the primary.

Tuesday, April 21, 2020

Last day to apply for a mail-in or civilian absentee ballot.

Tuesday, April 28, 2020

GENERAL PRIMARY

Last day for County Board of Elections to receive voted mail-in and civilian absentee ballots.  
Must be received by 8PM.

XXIII. QUESTIONS FROM THE PRESS

XXIV. ADJOURNMENT