



BOARD OF COMMISSIONERS AGENDA

Tuesday, April 25, 2023 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Belleville, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on April 18, 2023.

Action: *APPROVE the minutes from the meeting held on April 18, 2023.*

VI. PROCLAMATION

Proclamation 16 of 2023 – Proclaiming April 28, 2023, as Workers’ Memorial Day in Centre County.

Action: *ADOPT Proclamation 16 of 2023 proclaiming April 28, 2023, as Workers’ Memorial Day in Centre County.*

Proclamation 17 of 2023 – Proclaiming May 14, 2023 as Mental Wellness Day and May 2023 as “Mental Health Awareness Month” in Centre County.

Action: *ADOPT Proclamation 17 of 2023 proclaiming May 14, 2023 as Mental Wellness Day and May 2023 as “Mental Health Awareness Month” in Centre County.*

VII. RESOLUTION

- A. Resolution 6 of 2023 – A Resolution amending the terms of the Right of Way Agreement Declaration dated April 15, 2003 pertaining to the Centre County Correctional Facility property. This Resolution further resolves that the Commissioners are authorized to execute the Amendment to Right of Way Declaration when the Centre County Industrial Development Corporation acquires title to adjoining Lot 2 as shown on the Four Lot Subdivision of Lands of the Commonwealth of Pennsylvania for the Centre County Correction Facility – Dept. 111.

Action: *ADOPT Resolution 6 of 2023.*

VIII. BIDS AND PROPOSALS

- A. Centre County Broadband Expansion – Requesting project proposals from internet providers to develop their plan for expansion of high-speed broadband to include unserved and underserved prioritized communities within Centre County. The project proposals will allow the County to consider partnership and level of support for identified providers – Dept. 151.

Action: *APPROVE advertisement of the Request for Proposals – Centre County Broadband Expansion.*

IX. CONTRACTS – AUTHORIZATION

A. Planning and Community Development

- i. Consider approval of a Professional Services Agreement with Columbia Telecommunications Corporation d/b/a CTC Technology & Energy to provide consultation services with the Broadband Expansion RFP. The agreement is not to exceed \$7,500 for the period of May 1, 2023 to April 30, 2024 – Dept. 151.

Action: *APPROVE the Professional Services Agreement with Columbia Telecommunications Corporation d/b/a CTC Technology & Energy.*

- ii. Consider approval of the revised application for the Appalachian Regional Commission (ARC) for a new 9,350 sq. ft. ambulance and training headquarters in Rush Township by the Moshannon Valley EMS (MVEMS). The new application demonstrates the newly constructed building as a center for training and workforce development that will produce certified EMS Technicians to fill a critical need in the service area. The new ARC application deadline is April 30, 2023. The contract total is \$2,085,111 funded as follows: ARC \$300,000, State (RACP and LSA): \$1,200,000, and Local Financing: \$585,111 – Dept. 151.

Action: APPROVE the revised application for the Appalachian Regional Commission (ARC) for the ambulance and training headquarters for the Moshannon Valley EMS of which Centre County is serving as the applicant.

- iii. Consider approval of an engagement letter for the audit by the Office of the Budget who conducted a performance audit of the Redevelopment Assistance Capital Program Grant agreement for the Titan Park Plant 1 Improvements – Navitus project, Contract Number ME 300-2188, between the Commonwealth of Pennsylvania, acting through the Office of the Budget (OB) and the Centre County Board of Commissioners (Grantee) and of the Cooperation Agreement between the Grantee and Navitus, LLC (Sub-Grantee). The scope of our audit (except as otherwise noted) is for the period October 30, 2017 through the end of our field work – Dept. 151.
- iv. The PA Governor's Office of Budget conducted an on-site audit of the Centre County Commissioners / Navitus, LLC's Redevelopment Assistance Capital Program (RACP) Application for Payment Request No. 5, dated August 16, 2022 for the Titan Park Plant 1 Improvements-Navitus for the Period of October 30, 2017 through April 19, 2023, end of audit field work, for the purpose of the examination of the accounting records and other evidence considered necessary which demonstrate the financial information appearing on the RACP applications for payment submitted by Centre County Commissioners on behalf of Navitus, LLC. We respectfully request the Board of Commissioners execute the Management Rep. letter considering representations made at the audit – Dept. 151.

Action: APPROVE the Planning items iii-iv.

- v. Consider approval of a Memorandum of Understanding (MOU) with 234 Shady Farm Lane LLC and Walker Township for the Preliminary Subdivision Plan – Shady Lane Estates located in Walker Township; CCPCDO File No. 42-23. This proposal represents a Preliminary Plan Submission showing the subdivision of 91 lots, comprising 90 residential lots and 1 stormwater management lot with corresponding infrastructure consisting of 24.327 acres. This subdivision is location along the western side of East College Avenue (State Route 0064) approximately 1,800 feet south from its intersection with the traffic signal at Zion Road (State Route 0550) and Cobblestone Road (T-558) – Dept 151.
- vi. Consider approval of a Memorandum of Understanding (MOU) with TCBM Investments, LLC and Potter Township for the Preliminary Land Development Plan for All Storage Solutions location in Potter Township; CCPCDO File No. 32-23. This proposal represents a preliminary plan submission showing the development of eight (8) self-storage buildings with corresponding infrastructure. This proposal is located along General Potter Highway (State Route 0322) at its intersection with Summer Lane (T-599) and Designers Drive (Private) – Dept 151.

Action: Add the Planning items v-vi to next week's Consent Agenda.

- B. Criminal Justice Planning – Consider approval of the Grant application to the Pennsylvania Commission on Crime and Delinquency (PCCD) for the Intermediate Punishment Treatment Program Funds for 2023-2024. These funds support Centre County's Intermediate Punishment program, the DUI Treatment Court and Drug Court. The grant total is \$130,000 for the period of July 1, 2023 to June 30, 2024 – Dept 306.

Action: APPROVE the grant application with Pennsylvania Commission on Crime and Delinquency (PCCD) for the Intermediate Punishment Treatment Program Funds.

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- C. Records Management – Consider approval of the destruction of County records from the following departments: Aging, Central Counties Youth Center, Commissioners, Conservation District, Controller, District Judge Lachman, Domestic Relations, Human Resources, Probation, Recorder of Deeds, Risk Management, Transportation, and Treasurer. All records exceed the Pennsylvania Historical Museum Commission’s guidelines for record retention. There is no contract total – Dept 143.

Action: *Add the destruction of County records to next week’s Consent Agenda.*

- D. Information Technology Services – Contract renewal with CDW-G to provide Duo Security. Duo Security is a multi-authentication application used to enhance cybersecurity. The contract total is \$21,420 for the period of June 11, 2023 to June 10, 2024 – Dept 142.

Action: *Add the contract with CDW-G to provide Duo Security to next week’s Consent Agenda.*

X. CONSENT AGENDA

Action: *APPROVE this week’s Consent Agenda.*

- A. Risk Management – Contract renewal with S-C Joint Venture to provide leasing options for the Pugh Street MDJ Offices for three additional years. The base costs are as follows:
1. September 1, 2023 – August 31, 2024: \$4,906 per month \$58,872 per year
 2. September 1, 2024 – August 31, 2025: \$5,029 per month \$60,348 per year
 3. September 1, 2025 – August 31, 2026: \$ 5,155 per month \$61,860 per year
- The contact total is \$181,080 plus additional fees for insurance, taxes and common area charges for the period of September 1, 2023 to August 31, 2026 – Dept 112/257.

Human Services

- B. Adult Services – Consider approval of a contract with Housing Transitions, Inc to provide Emergency Services funded through the Department of Community & Economic Development (DCED) Emergency Solutions Grant (ESG). The contract total is \$78,000 funded as follows: Federal \$78,000 for the period of December 7, 2022 to June 6, 2024 – Dept 501.

-----END OF CONSENT-----

XI. CHECK RUN

Check run in the amount of \$2,251,868.62 dated April 21, 2023.

Action: *APPROVE the check run dated April 21, 2023.*

XII. ADMINISTRATOR’S REPORT

XIII. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

- i. The Board of Commissioners and Salary Board meetings on Thursday, May 4, 2023 have been CANCELLED.

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- ii. The Board of Commissioners meeting on Tuesday, May 16, 2023 has been CANCELLED due to the Municipal Primary Election.

XIV. EXECUTIVE SESSION REPORT

XV. PUBLIC MEETING SCHEDULE

Tuesday, April 25, 2023

Board of Commissioners Work Session – 11:00 AM – Willowbank 146

Thursday, April 27, 2023

Finance Committee – 9 AM – Willowbank 146

Retirement Board – 10 AM – Willowbank 146

Board of Elections – 3 PM – Willowbank 146

Tuesday, May 2, 2023

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – 1:00 PM – Willowbank 146

XVI. QUESTIONS FROM THE PRESS

XVII. ADJOURNMENT