



## BOARD OF COMMISSIONERS AGENDA

Tuesday, May 2, 2023 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Belleville, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on April 25, 2023.

Action: *APPROVE the minutes from the meeting held on April 25, 2023.*

VI. PROCLAMATION

Proclamation 18 of 2023 – Proclaiming May 7-13, 2023, as “Corrections Employee Week” in Centre County.

Action: *ADOPT Proclamation 18 of 2023 proclaiming May 7-13, 2023, as “Corrections Employee Week” in Centre County.*

Proclamation 19 of 2023 – Proclaiming May 2023 as “Foster Care Awareness Month” in Centre County.

Action: *ADOPT Proclamation 19 of 2023 proclaiming May 2023 as “Foster Care Awareness Month” in Centre County.*

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VII. BIDS AND PROPOSALS

- A. Enterprise Resource Planning (ERP) Software and Implementation Services – Consider approval of a contract with Univerus Inc to provide an integrated Enterprise Resource Planning (ERP) software system for the County. The contract total is broken down as follows: \$228,324 for subscription fees invoiced on the installation date, \$824,460 for consulting and training fees, \$150,000 for estimated travel costs, and \$60,400 for Univerus recruitment and budget prep for a contract total of \$1,263,184 for the period of May 1, 2023 to December 31, 2024 – Dept. 125.

Action: *APPROVE the contract with Univerus Inc.*

- B. Willowbank Parking Lot Milling, Top Coating, and Parking Stall Striping Project IFB – Requesting Invitations for Bids to mill, top coat and strip the parking stalls at the Willowbank Building parking lot – Dept 971.

Action: *APPROVE advertisement of the Invitation for Bids – Willowbank Parking Lot Milling, Top Coating and Parking Stall Striping Project.*

VIII. CONTRACTS – AUTHORIZATION

- A. Centre County Correctional Facility – Contract Addendum #2 with Global Tel\*Link Corporation d/b/a ViaPath Technologies to extend the current inmate phone agreement for three additional years. GTL will provide at no cost a 1:1 tablet to inmate ratio as well as enhancement of the tablet program. Also provided in the tablet enhancement program at no cost is the US mail scanning solution, education suite courses, the option of premium movies/videos to be purchased by inmates, and inbound video messages to be sent to inmates' tablets that have been previously approved by CCCF staff. The contract total is \$108,000 per year/ \$9,000 per month for the period of September 20, 2025 to September 20, 2028 – Dept 333.

Action: *Add the contract addendum #2 with Global Tel\*Link Corporation d/b/a ViaPath Technologies to next week's Consent Agenda.*

Human Services

B. MH/ID EI- D&A

- i. Consider approval of the grant application to the Office of Mental Health and Substance Abuse Services for the Projects for Assistance in Transition from Homelessness (PATH) Program. This grant will support outreach and case management services to individuals who have a diagnosis of serious mental illness, co-occurring substance use disorders, and are experiencing homelessness or are at imminent risk of becoming homeless. The grant total is \$63,881 for the period of July 1, 2023 to June 30, 2024 – Dept. 561.

Action: *APPROVE the grant application to the Office of Mental Health and Substance Abuse Services for the Projects for Assistance in Transition from Homelessness (PATH) Program.*

The following eight letters of agreements with various school districts to provide provision of drug and alcohol and/or mental health services to the schools and its students through the Student Assistance Program effective dates are amended from September 1, 2023 to June 30, 2025 to the correct effective date of September 1, 2022 to June 30, 2025.

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- ii. Letter of Agreement with Philipsburg Osceola Area School District to provide provision of drug and alcohol and/or mental health services to the school and its students through the Student Assistance Program. There is no contract total for the period of September 1, 2022 to June 30, 2025 – Dept 561/562.
- iii. Letter of Agreement with Penns Valley Area School District to provide provision of drug and alcohol and/or mental health services to the school and its students through the Student Assistance Program. There is no contract total for the period of September 1, 2022 to June 30, 2025 – Dept 561/562.
- iv. Letter of Agreement with State College Area School District to provide provision of drug and alcohol and/or mental health services to the school and its students through the Student Assistance Program. There is no contract total for the period of September 1, 2022 to June 30, 2025 – Dept 561/562.
- v. Letter of Agreement with Bellefonte Area School District to provide provision of drug and alcohol and/or mental health services to the school and its students through the Student Assistance Program. There is no contract total for the period of September 1, 2022 to June 30, 2025 – Dept 561/562.
- vi. Letter of Agreement with Bald Eagle Area School District to provide provision of drug and alcohol and/or mental health services to the school and its students through the Student Assistance Program. There is no contract total for the period of September 1, 2022 to June 30, 2025 – Dept 561/562.
- vii. Letter of Agreement with Young Scholars of Central PA Charter School to provide provision of drug and alcohol and/or mental health services to the school and its students through the Student Assistance Program. There is no contract total for the period of September 1, 2022 to June 30, 2025 – Dept 561/562.
- viii. Letter of Agreement with Centre Learning Community (CLC) Charter School to provide provision of drug and alcohol and/or mental health services to the school and its students through the Student Assistance Program. There is no contract total for the period of September 1, 2022 to June 30, 2025 – Dept 561/562.
- ix. Letter of Agreement with Sugar Valley Rural Charter School to provide provision of drug and alcohol and/or mental health services to the school and its students through the Student Assistance Program. There is no contract total for the period of September 1, 2022 to June 30, 2025 – Dept 561/562.

*Action: Add the MH/ID EI- D&A items ii-ix to next week's Consent Agenda.*

- C. Transportation – Consider approval of the Shared Ride rate increase for FY 23-24. This is calculated to be an average fare of \$23.15 and is projected to increase the FY 23-24 Shared Ride revenue by nearly \$150,000. The Shared Ride rate increase will go into effect July 1, 2023 and has already been approved by PennDOT – Dept. 531.

Distance (miles)	Current Rate (Full Fare)	New Rate (Full Fare)
0-5.9	\$17.50	\$19.50
6-11.9	\$20.50	\$22.50
12-21.9	\$22.50	25.50
22-31.9	\$27.00	\$29.00

32-49.9	\$32.00	\$34.00
50-60.9	\$50.00	\$50.00
70+	(new tier eff. 7/1/2023)	\$75.00

Action: *Add the Shared ride rate increase for FY 23-24 to next week's Consent Agenda.*

IX. LIQUID FUELS – FEE FOR LOCAL USE

- i. Consider approval of a Fee for Local Use application for Spring Township in the amount of \$2,000 for the Brockerhoff Development Pipe Headwall improvement project – Dept. 412.

Action: *APPROVE the Fee for Local Use application for Spring Township.*

X. CONSENT AGENDA

Action: *APPROVE this week's Consent Agenda.*

A. Planning and Community Development

- i. Consider approval of a Memorandum of Understanding (MOU) with 234 Shady Farm Lane LLC and Walker Township for the Preliminary Subdivision Plan – Shady Lane Estates located in Walker Township; CCPCDO File No. 42-23. This proposal represents a Preliminary Plan Submission showing the subdivision of 91 lots, comprising 90 residential lots and 1 stormwater management lot with corresponding infrastructure consisting of 24.327 acres. This subdivision is location along the western side of East College Avenue (State Route 0064) approximately 1,800 feet south from its intersection with the traffic signal at Zion Road (State Route 0550) and Cobblestone Road (T-558) – Dept 151.
- ii. Consider approval of a Memorandum of Understanding (MOU) with TCBM Investments, LLC and Potter Township for the Preliminary Land Development Plan for All Storage Solutions location in Potter Township; CCPCDO File No. 32-23. This proposal represents a preliminary plan submission showing the development of eight (8) self-storage buildings with corresponding infrastructure. This proposal is located along General Potter Highway (State Route 0322) at its intersection with Summer Lane (T-599) and Designers Drive (Private) – Dept 151.

- B. Records Management – Consider approval of the destruction of County records from the following departments: Aging, Central Counties Youth Center, Commissioners, Conservation District, Controller, District Judge Lachman, Domestic Relations, Human Resources, Probation, Recorder of Deeds, Risk Management, Transportation, and Treasurer. All records exceed the Pennsylvania Historical Museum Commission's guidelines for record retention. There is no contract total – Dept 143.

- C. Information Technology Services – Contract renewal with CDW-G to provide Duo Security. Duo Security is a multi-authentication application used to enhance cybersecurity. The contract total is \$21,420 for the period of June 11, 2023 to June 10, 2024 – Dept 142.

-----END OF CONSENT-----

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XI. AUTHORITIES, BOARDS AND COMMISSIONS

BOARD	NAME	ACTION	TERM
Local Emergency Planning Committee	Charles Williams	Appointment	N/A

Action: *APPROVE the ABC appointment of Charles Williams to the Local Emergency Planning Committee.*

XII. CHECK RUN

Check run in the amount of \$562,936.52 dated April 28, 2023.

Action: *APPROVE the check run dated April 28, 2023.*

XIII. ADMINISTRATOR'S REPORT

XIV. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

- i. The Board of Commissioners and Salary Board meetings on Thursday, May 4, 2023 have been CANCELLED.
- ii. The Board of Commissioners meeting on Tuesday, May 16, 2023 has been CANCELLED due to the Municipal Primary Election.

XV. EXECUTIVE SESSION REPORT

XVI. PUBLIC MEETING SCHEDULE

Tuesday, May 2, 2023

Board of Commissioners Work Session – 1:00 PM – Willowbank 146

Tuesday, May 9, 2023

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – 11:00 AM – Willowbank 146

Board of Elections – 1:00 PM – Willowbank 146

Thursday, May 11, 2023

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

XVII. QUESTIONS FROM THE PRESS

XVIII. ADJOURNMENT