



## BOARD OF COMMISSIONERS' AGENDA

Tuesday, May 14, 2019, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, May 7, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from May 7, 2019.*

V. PROCLAMATION

Proclamation No. 14 of 2019 – Proclaiming May 2019 as Foster Care Awareness Month in Centre County.

Action: *ADOPT Proclamation No. 14 of 2019.*

VI. CONTRACTS

A. Commissioners

- i. Proposal from Howard Industries for the completion of an interior sign survey for the Centre County Courthouse Annex. Deliverables to include full technical drawings and production costs for all required interior signage. The total proposal is \$2,880 for the period of May 6, 2019 through December 30, 2019 – Dept. 111.

Action: *Add the proposal from Howard Industries to next week's Consent Agenda.*

- ii. Change Order No. 08 with general construction contractor J. C. Orr and Son for the Equipment Storage Building Project at the Centre County Public Safety Training Center. This Change Order provides a credit of \$1,530 to delete trenching of 360 feet of electrical ditch (only 120 of 480 feet were excavated). Decreasing the contract total from \$765,624.14 to \$764,094.14.

- iii. Change Order No. 09 with general construction contractor J. C. Orr and Son for the Equipment Storage Building Project at the Centre County Public Safety Training Center. This Change Order provides an increase of \$2,580.60 for the installation of 10 lineal feet of handrail at the west entry door, increasing the contract total from \$764,094.14 to \$766,674.74.
- iv. Change Order No. 10 with general construction contractor J. C. Orr and Son for the Equipment Storage Building Project at the Centre County Public Safety Training Center. This Change Order provides an increase of \$879.75 for additional sidewalk outside of door 100D, increasing the contract total from \$766,674.74 to \$767,554.49.

A change order summary is attached.

Action: *APPROVE Change Orders No. 08, No. 09, and No. 10 with J.C. Orr and Son.*

- v. Appointment of Margaret Gray to serve as a representative on the Solar Power Purchase Agreement Working Group.

Action: *APPROVE Change Orders No. 08, No. 09, and No. 10 with J.C. Orr and Son.*

- B. Correctional Facility – Contract with Mahaffey Laboratory, LTD to provide sampling and analysis services at the Correctional Facility in order to comply with the Borough of Bellefonte Wastewater Contribution Permit. The contract total is not to exceed \$2,080 for the period of March 1, 2019 through March 1, 2020 – Dept. 333.

Action: *Add the contract with Mahaffey Laboratory, LTD to next week's Consent Agenda.*

C. Facilities Management

- i. Proposal from McClure Company for the alignment of four well pumps at the Correctional Facility. The total cost is \$2,993 – Dept. 161.

Action: *Add the proposal from McClure Company to next week's Consent Agenda.*

- ii. Proposal from Johnson Controls for the installation of a duct smoke detector to the newly installed make up air handler located on the Willowbank Building. The total cost is \$1,398 – Dept. 161.

Action: *APPROVE the proposal from Johnson Controls.*

D. Human Services

- i. Children and Youth Services – Budget amendment for the 2018-2019 Needs Based Plan. The amended budget re-allocates \$98,200 from Community Based Placement to Institutional Placement – Dept. 511.

Action: *APPROVE the budget amendment for the 2018-2019 Needs Based Plan.*

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VII. LETTER OF SUPPORT

VIII. CONSENT AGENDA

A. Correctional Facility - Intergovernmental housing agreement with Northumberland County. The contract rate is \$65 per day for the period of April 1, 2019 through December 31, 2019 – Dept. 333.

B. Court Administration

i. Proposal from Vigilant Security

1. Replacement of the panic alert system by Vigilant Security Inc. in the amount of \$1,959.83 each for the Centre Region and Pugh Street Magisterial District Judges Offices – Dept. 252/257.
2. Central Station Monitoring service provided via Bosch Connetix Cellular Communicator at a rate of \$40 per month per office – Dept. 252/257.

C. Information Technology Services – Contract with Blue Jeans Network, Inc. to provide video conferencing for the Bellefonte Magisterial District Judges Office. The contract rate is \$49 per month a total of \$588 for the period of May 1, 2019 through April 30, 2020 – Dept. 142

D. Human Services

i. MH/ID/EI – Agreement with Danville State Hospital for continuity of care. There is no cost for this agreement for the period of July 1, 2019 through June 30, 2022 – Dept. 561.

ii. Children and Youth Services

1. Quarterly report for the period of July 1, 2018 through March 31, 2019 – Dept. 511.
2. Contract renewal with Premier Biotech to provide drug testing and supplies. The contract total is \$7,500, which is funded as follows: State \$6,000 and County \$1,500 for the period of January 1, 2019 through December 31, 2019 – Dept. 511.
3. Contract renewal with Families United Network, Inc. to provide foster/residential services for dependent/delinquent youth. The contract total is \$67,000, which is funded as follows: State \$53,600 and County \$13,400 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
4. Contract renewal with Daybridge Child Development Center to provide childcare services. The contract total is \$3,500, which is funded as follows: State \$2,800 and County \$700 for the period of March 1, 2019 through June 30, 2019 – Dept. 511.

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5. North American Master Services Agreement with Language Line Services, Inc. to provide over the phone language interpretation. The contract total is estimated at \$500, which is funded as follows: State \$400 and County \$100 for the period of January 1, 2019 through December 31, 2019 – Dept. 511.
6. Contract renewal with the Bair Foundation to provide foster care services for dependent/delinquent youth. The contract total is \$30,000, which is funded as follows: State \$24,000 and County \$6,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
7. Contract renewal with Lifespan Family Services to provide foster care services for dependent/delinquent youth. The contract total is \$64,000, which is funded as follows: State \$51,200 and County \$12,800 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.

- E. Prothonotary – Annual licensing with DRS Imaging Services Inc. for the ScanPro microfiche scanner/reader. The total cost is \$249 for the period of May 2, 2019 through May 1, 2020 – Dept. 223.

IX. ADMINISTRATOR'S REPORT

X. LIQUID FUELS

XI. FEE FOR LOCAL USE

XII. CHECK RUN

Check run in the amount of \$727,664.86 dated May 10, 2019.

*Action: APPROVE the check run dated May 10, 2019.*

XIII. DISCUSSION ITEMS

XIV. RECOGNITION

XV. C-NET REQUESTS

XVI. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

Centre County Government Offices will be closed on Monday, May 27 in observance of Memorial Day.

XVII. EXECUTIVE SESSION REPORT

XVIII. PUBLIC MEETING SCHEDULE

Tuesday, May 14, 2019

BOC Meeting – 10:00 AM – Room 146WB

Thursday, May 16, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

XIX. BID / PROPOSAL SCHEDULE

Friday, May 24, 2019

RFP – Holt Memorial Library – Responses Due

Tuesday, May 28, 2019

RFP – Holt Memorial Library – Opening

Friday, May 24, 2019

RFP – Crisis Assessment Services – Responses Due

Tuesday, June 11, 2019

RFP – Holt Memorial Library – Contract Award

RFP – Crisis Assessment Services – Opening

Tuesday, June 25, 2019

RFP – Crisis Assessment Services – Contract Award

XX. ELECTION ANNOUNCEMENTS

Tuesday, May 14, 2019

Last day to apply for a civilian absentee ballot.

Friday, May 17, 2019

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, May 21, 2019

Municipal Primary

XXI. QUESTIONS FROM THE PRESS

XXII. ADJOURNMENT