



BOARD OF COMMISSIONERS AGENDA

Tuesday, May 17, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners Meeting held on Tuesday, May 10, 2022.

Action: *APPROVE the minutes from May 10, 2022.*

VI. ANNOUNCEMENTS

VII. ORDINANCE

Ordinance 1 of 2022 – Establishing a real estate tax abatement schedule for rehabilitation of commercial property in the Borough of Bellefonte pursuant to the improvement of deteriorating real property or areas of tax exemption act 72, P.S. §§ 4711-101, ET SEQ – Dept. 111.

Action: *APPROVE Ordinance 1 of 2022.*

VIII. PROCLAMATION

Proclamation 20 of 2022 – Proclaiming **May 15-21, 2022** as **National Police Week** and **May 18, 2022** as **Peace Officers' Memorial Day** in Centre County.

Action: *ADOPT Proclamation 20 of 2022.*

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Proclamation 21 of 2022 – Proclaiming **June 4, 2022** as **National Trails Day®** in Centre County.

Action: *ADOPT Proclamation 21 of 2022.*

IX. BIDS AND PROPOSALS

X. AMERICAN RESCUE PLAN ACT (ARPA)

XI. CONTRACTS – AUTHORIZATIONS

- A. Aging – Consider approval for lease renewal for the Centre Hall Senior Center in the Centre Hall Fire Company. The lease total is \$13,500 from the period of July 1, 2022 to June 30, 2025 – Dept. 521.

Action: *Add the lease renewal for the Centre Hall Senior Center to next week's Consent Agenda.*

- B. Planning and Community Development – Memorandum of Understanding (MOU) for the Final Land Development Plan for Land of Andrew G. Kotzur – M & D Storage Phase 2; CCPCDO File No. 149-21. This proposal represents the second phase of M & D Storage showing three proposed self-storage buildings and stormwater management upgrades to account for the additional improvements. This proposal is located along the northern boundary of West Sycamore Road (State Route 0144) and the western boundary of West Nectarine Street (T-712), approximately 350 feet west of the municipal boundary line with Snow Shoe Borough, located in Snow Show Township – Dept. 151.

Action: *Add the MOU for the Final Land Development Plan for Land of Andrew G. Kotzur – M & D Storage Phase 2; CCPCDO File No. 149-21 to next week's Consent Agenda.*

Human Services

- C. Children and Youth – Contract with Service Access and Management, INC. (SAM) to serve as a financial consultant to review policies and procedures, segregation of duties, division of workload between the fiscal/program departments and evaluation of current contract procedures. The contract total is \$28,000 with the funding as follows: State: \$20,800 and County: \$5,200 for the period of May 1, 2022 to June 30, 2023 – Dept 511.

Action: *APPROVE the contract with Service Access and Management, INC.*

XII. CONSENT AGENDA

Action: *APPROVE this week's Consent Agenda.*

A. Emergency Communications

- i. Contract with Centre Communications, Inc. to provide multi-purpose Internet Protocol (IP) connect services to Centre County on private microwave equipment that is owned and maintained by Centre Communications, Inc. The contract is effective for one, three-year terms and shall be renewed automatically for succeeding terms of three years unless either Party gives written notice. The contract total is \$12,732 for 2022, \$13,114 for 2023 and \$13,507 for 2024 – Dept. 354.

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- ii. Contract with Centre Communications, Inc. to provide Microwave battery maintenance at Centre Hall, Ford Building, Pine Hill, Purdue and Rattlesnake sites. Each site consists of 28 batteries that will be replaced for a total of \$93,850 for the period of April 27, 2022 to May 27, 2022 – Dept. 354.

- B. Risk Management – Consider renewal to lease ten parking spaces from the Borough of Bellefonte. Seven spaces in the North lot and three in the South Municipal lot for a total of \$6,000 for the period of June 1, 2022 to May 31, 2023 – Dept. 271.

XIII. AUTHORITIES, BOARDS AND COMMISSIONS

XIV. LIQUID FUELS – FEE FOR LOCAL USE

XV. CHECK RUN

Check run in the amount of \$6,920,323.92 dated May 13, 2022.

Action: *APPROVE the check run dated May 13, 2022.*

XVI. ADMINISTRATOR’S REPORT

XVII. C-NET REQUESTS

XVIII. LETTER OF SUPPORT

XIX. REPORTS – ANNOUCEMENTS.

A. Voter Registration Report

B. Announcements

Centre County Government Offices will be closed on Monday, May 30 for Memorial Day.

XX. EXECUTIVE SESSION REPORT

XXI. PUBLIC MEETING SCHEDULE

Tuesday, May 17, 2022

Board of Elections – 6 AM – Willowbank 146

Board of Commissioners – 10 AM – Willowbank 146

Thursday, May 19, 2022

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Board of Elections – 2 PM – Willowbank 146

Friday, May 20, 2022

Board of Elections – 10 AM – Willowbank 146

Monday, May 23, 2022

Board of Elections – 10 AM – Willowbank 146

XXII. QUESTIONS FROM THE PRESS

XXIII. ADJOURNMENT