



BOARD OF COMMISSIONERS AGENDA

Tuesday, June 6, 2023 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on May 30, 2023.

Action: *APPROVE the minutes from the meeting held on May 30, 2023.*

VI. PROCLAMATION

Proclamation 28 of 2023 – Proclaiming June 2023 as Elder Abuse Prevention Month in Centre County.

Action: *ADOPT Proclamation 28 of 2023.*

Proclamation 29 of 2023 – Proclaiming June 2023 as Centre County Unites Against Cancer Month in Centre County.

Action: *ADOPT Proclamation 29 of 2023.*

VII. RESOLUTION

Resolution 9 of 2023 – A Resolution amending Resolution 25 of 2022 adopting the Board of Assessment Appeals of Centre County Appeal Procedures, Rules, and Regulations – Dept. 121.

Action: *ADOPT Resolution 9 of 2023.*

VIII. BIDS AND PROPOSALS

- A. Centre County Broadband Expansion RFP – Recommendation to advance identified Comcast Cable Communications, LLC and Centre WISP Venture Company LLC projects for their grant submissions – Dept. 151.

Action: *ADVANCE the broadband expansion projects from Centre WISP Venture and Comcast Communications for continued scope-of-work and pre-application negotiations for ARPA Capital Project Funds/Broadband Infrastructure Program submissions.*

IX. CONTRACTS – AUTHORIZATION

- A. GIS – Consider approval of a contract renewal with Environmental Systems Research Institute, Inc. to provide technical support as well as software upgrades. The contract total is \$26,225.97 for the period of August 22, 2023 to August 21, 2024 – Dept 155.

Action: *Add the contract with Environmental System Research Institute Inc. to next week's Consent Agenda.*

- B. Housing – Consider approval of the announcement of the Construction and Acquisition/Rehabilitation for Sustainable Housing (CASH) Grant Program for 2023. The Act 137 Affordable Housing Trust Fund dollars will serve individuals with a gross income of below 100% Area Median Income (AMI), with an inclusion of households at 30% AMI. The CASH grant program will assist with construction of new rental and owner-occupied housing, acquisition and rehabilitation of housing units for re-sale or to rent as well as land acquisition for a proposed project to be completed within a two-year time frame. The CASH Grant total is \$250,000 – Dept. 815.

Action: *APPROVE the CASH Grant Announcement for 2023.*

- C. Commissioners – Consider approval of contract with Eckert Seamans Cherin & Mellott, LLC to provide bond counsel for legal services, future opportunities for debt issuances, review of potential tax anticipation notes, compliance issues and IRS tax regulations for public finance. The cost is only incurred when engaged for service, with an average rate of \$325/hr for the period of July 1, 2023 to December 31, 2024 – Dept 111.

Action: *Add the contract with Eckert Seamans Cherin & Mellott, LLC to next week's Consent Agenda.*

- D. Information Technology Services

- i. Consider approval of a Local Government Entities Consent Agreement with the Commonwealth of Pennsylvania through the Pennsylvania Emergency Management Agency (PEMA) for the 2022 State and Local Cybersecurity Grant Program to provide an Albert Network Security Sensor and Cofense security services. There is no cost to the County for the period of May 24, 2023 to November 30, 2026 – Dept 142.

- ii. Contract renewal with Morefield Communications to provide support for the County's Mitel phone system. The contract total is \$19,575 for the period of August 2, 2023 To August 1, 2024 – Dept 142.

Action: Add the Information Technology Services items i-ii to next week's Consent Agenda.

Human Services

- E. Adult Services – Consider approval of a contract with Habitat for Humanity to provide home repair services through the Whole Home Repair Program. The contract total is \$520,000 funded as follows: Federal \$520,000 for the period of July 1, 2023 to June 30, 2024 – Dept 501.

Action: Add the contract with Habitat for Humanity to next week's Consent Agenda.

- F. Aging – Consider approval of a Letter of Agreement with Strawberry Fields, Inc. that will allow referrals to be made freely between both organizations. Both agencies will openly communicate with appropriate release of information consents in place. There is no cost to the agreement for the period of July 1, 2023 to June 30, 2024 – Dept 521.

Action: Add the letter of agreement with Strawberry Fields, Inc. next week's Consent Agenda.

X. CONSENT AGENDA

Action: APPROVE this week's Consent Agenda.

- A. Planning and Community Development – Consider approval of the Memorandum of Understanding (MOU) for the “Final Plan – 2 Lot Subdivision of Lands of David S. & Rachel L. Glick Subdivision (RB: 2155 PG: 466 – Replot of Parcel 1RB of PB 89, PG 48 into Parcel 1RB1 and Parcel 1RB2); CCPCDO File No. 18-23. This proposal located in Marion Township, represents a Final Plan submission showing the subdivision of two (2) lots with corresponding infrastructure, consisting of 76.46 acres. The subdivision is located along the northern right-of-way of Jacksonville Road (State Route 1010) approximately ¾ of a mile east of Jacksonville and is accessed via High Valley Drive (Private) – Dept. 151.

-----END OF CONSENT-----

XI. CHECK RUN

Check run in the amount of \$1,304,586.84 dated June 2, 2023.

Action: APPROVE the check run dated June 2, 2023.

XII. ADMINISTRATOR'S REPORT

XIII. REPORTS – ANNOUNCEMENTS

- A. Voter Registration Report
- B. Announcements

- i. Centre County Government Offices will be closed on Monday, June 19, 2023 in observance of Juneteenth.

XIV. EXECUTIVE SESSION REPORT

BOARD OF COMMISSIONERS AGENDA
TUESDAY, JUNE 6, 2023
PAGE 4

XV. PUBLIC MEETING SCHEDULE

Tuesday, June 6, 2023

Board of Commissioners Work Session – 11:00 AM – Willowbank 146

Thursday, June 8, 2023

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Tuesday, June 13, 2023

Board of Commissioners – 10 AM – Willowbank 146

XVI. QUESTIONS FROM THE PRESS

XVII. ADJOURNMENT