



## BOARD OF COMMISSIONERS' AGENDA

Thursday, June 13, 2019, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, May 30, 2019 Salary Board meeting.

Action: *APPROVE the Salary Board meeting minutes from May 30, 2019.*

IV. ACTION ON PERSONNEL ITEM(S)

A. Correctional Facility

- i. Consider approval of the promotion for Tiffany Shotzberger, part-time Corrections Officer, Correctional Facility, (p.c. #106, non-exempt), at SG-N10A(01)--\$14.70/hour, to temporary full-time Corrections Officer, Correctional Facility, (p.c. #59, non-exempt, new), at SG-N10A(02)--\$16.37/hour, effective June 16, 2019, pay period 13. Salary budget increase for 2019 \$17,680, annualized salary increase for 2020 \$34,050 - Dept. 333.
- ii. Consider approval of the personnel requisition for part-time Corrections Officer, Correctional Facility, (p.c. #106, non-exempt, replacing T. Shotzberger ), at SG-N10, effective June 13, 2019, pay period 13 - Dept. 333.
- iii. Consider approval of the appointment for Jordan C. Corman, part-time Corrections Officer, Correctional Facility, (p.c. #108, non-exempt, replacing J. Karl), at SG-N10A(01)--\$14.70/hour, effective June 17, 2019, pay period 13. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$9,053, annualized salary savings for 2020 \$2,677 - Dept. 333.

- iv. Consider approval of the appointment for Michael J. Cianfrani, part-time Corrections Officer, Correctional Facility, (p.c. #95, non-exempt, replacing T. McFarland), at SG-N10A(01)--\$14.70/hour, effective June 17, 2019, pay period 13. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$10,866, annualized salary savings for 2020 \$2,677 – Dept. 333.
- v. Consider approval of the appointment for Scott L. Sayers, part-time Corrections Officer, Correctional Facility, (p.c. #100, non-exempt, replacing K. Horner), at SG-N10A(01)--\$14.70/hour, effective June 17, 2019, pay period 13. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$4,906, annualized salary savings for 2020 \$2,677 – Dept. 333.
- vi. Consider approval of the appointment for Haylee S. Spicer, part-time Corrections Officer, Correctional Facility, (p.c. #104, non-exempt, replacing A. Feldbauer), at SG-N10A(01)--\$14.70/hour, effective June 17, 2019, pay period 13. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$5,049, annualized salary savings for 2020 \$2,677 – Dept. 333.
- vii. Consider approval of the appointment for Cameron M. Rossell, part-time Corrections Officer, Correctional Facility, (p.c. #106, non-exempt, replacing T. Shotzberger), at SG-N10A(01)--\$14.70/hour, effective June 17, 2019, pay period 13. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$2,413, annualized salary savings for 2020 \$2,677 – Dept. 333.
- viii. Consider approval of the appointment for Lanetta R. Lucas, part-time Corrections Officer, Correctional Facility, (p.c. #91, non-exempt, replacing J. Ard), at SG-N10A(01)--\$14.70/hour, effective June 17, 2019, pay period 13. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$3,883, annualized salary savings for 2020 \$2,677 – Dept. 333.
- ix. Consider approval of the appointment for Jessica P. Snyder, part-time Corrections Officer, Correctional Facility, (p.c. #98, non-exempt, replacing K. Todaro), at SG-N10A(01)--\$14.70/hour, effective June 17, 2019, pay period 13. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$3,614, annualized salary savings for 2020 \$2,677 – Dept. 333.

**B. Transportation**

- i. Consider approval of the appointment for Kathy D. Shope, part-time Department Clerk 1 (75), Transportation, (p.c. #29, non-exempt, replacing K. Boeckel), at SG-N04A(01)--\$11.20/hour, effective June 17, 2019, pay period 13. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$1,469, annualized salary savings for 2020 \$491 – Dept. 531.
- ii. Consider approval of the personnel requisition for full-time Vehicle Operator, Transportation, (p.c. #24, non-exempt, replacing J. Shufelt), at SG-N04, effective June 13, 2019, pay period 13 – Dept. 531.

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- C. Children and Youth – Consider approval of the personnel requisition for full-time Caseworker 2, C&YS, (p.c. #26, non-exempt, replacing E. Taylor), at SG-N13, effective June 13, 2019, pay period 13 – Dept. 511.
- D. Emergency Communications – Consider approval of the personnel requisition for full-time Public Safety Telecommunicator, Emergency Communications 911, (p.c. #19, non-exempt, replacing C. Horn), at SG-N09, effective June 13, 2019, pay period 13 – Dept. 354.
- E. Planning
  - i. Consider approval of the personnel requisition for full-time Senior Planner 1, Planning, (p.c. #11, non-exempt, replacing L. Warriner), at SG-N16, effective June 13, 2019, pay period 13 – Dept. 151.
  - ii. Consider approval of the personnel requisition for temporary on-call/occasional Senior Advisor, Planning, (p.c. #25, non-exempt, new), at SG-N16, effective June 13, 2019, pay period 13 – Dept. 151.
  - iii. Consider approval of the appointment for Norman K. Lathbury, temporary on-call/occasional Senior Advisor, Planning, (p.c. #25, non-exempt, new), at SG-N16A(01)–\$19.79/hour, effective June 17, 2019, pay period 13. Conditional upon satisfactory completion of pre-employment requirements. Salary budget increase for 2019 \$3,958, annualized salary savings for 2020 \$0 – Dept. 531.
- F. Employment Report
- V. REPORT ON JUDICIAL PERSONNEL ITEMS
- VI. REPORT ON ROW OFFICE PERSONNEL ITEMS
  - A. Sheriff – Sheriff Bryan Sampsel has approved the personnel requisition for on-call/occasional Security Officer, Sheriff, (p.c. #26, non-exempt, replacing S. Sovich), at SG-N08, effective June 10, 2019, pay period 13 – Dept. 211.
  - B. Register of Wills – Register of Wills & Clerk of Orphans' Court Christine Millinder has approved the personnel requisition for full-time First Deputy Clerk of Orphans' Court, Register of Wills, (p.c. #05, non-exempt, replacing L. Carey), at SG-S46, effective June 4, 2019, pay period 12 – Dept. 224.
- VII. DISCUSSION ITEMS
  - Transportation 2018 Financial Recap
- VIII. EXECUTIVE SESSION
- IX. ADJOURNMENT