



SALARY BOARD AGENDA

Thursday, June 16, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

Minutes from the Thursday, June 2, 2022 Salary Board Meeting.

Action: *APPROVE the Salary Board meeting minutes from Thursday, June 2, 2022.*

V. ACTION ON PERSONNEL ITEMS

A. Courts

- i. Court Administration – Consider approval of the change in title to the position of full-time Court Reporter, Court Administration, (p.c. #28, non-exempt, replacing E. Fitzgerald), at SG-N18 to full-time Courtroom Technician, Court Administration, (p.c. #28, non-exempt), at SG-N18, effective June 16, 2022, pay period 13 – Dept. 271.

Action: *APPROVE the change in title to p.c. #28 in Court Administration.*

B. Prothonotary

- i. Approve the rate for Brett A. Hocking-Dietz at SG-N08A(01)--\$14.79/hour, June 21, 2022, pay period 14. Prothonotary Jeremy Breon is appointing Mr. Hocking-Dietz to full-time Department Clerk 3 (75), Prothonotary, (p.c. #14, non-exempt, replacing K. Hauser). Prothonotary Jeremy Breon is requesting that Mr. Hocking-Dietz be approved at SG-N08F(06)--\$16.22/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2022 \$4,638, annualized salary impact for 2023 \$2,789 – Dept. 223.

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- ii. Approve the rate for Morgan D. Rockey at SG-N08A(01)–\$14.79/hour, July 3, 2022, pay period 15. Prothonotary Jeremy Breon is appointing Ms. Rockey to full-time Department Clerk 3 (75), Prothonotary, (p.c. #18, non-exempt, replacing A. Efthimou). Prothonotary Jeremy Breon is requesting that Ms. Rockey be approved at SG-N08F(06)–\$16.22/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2022 \$5,262, annualized salary impact for 2023 \$1,658 – Dept. 223.

Action: *APPROVE the Prothonotary items i-ii.*

C. Commissioners

- i. Consider approval of the promotion/change in title/department for Natalie Corman from full-time Human Services Administrator, MH/ID/EI, (p.c. #03, exempt), at SG-S61O(15)–\$93,433.60/annum to full-time Deputy County Administrator, Commissioners, (p.c. #13, exempt, replacing J. Franek Jr.), at SG-61O(15)–\$93,433.60/annum, effective June 27, 2022, pay period 14. County Administrator John Franek is requesting that Ms. Corman be approved at SG-61U(21)–\$104,977.60/annum. Salary budget savings for 2022 \$2,070, annualized salary impact for 2023 \$11,544 – Dept. 111.
- ii. Consider approval of the appointment for Lisa M. Long, full-time Staff Assistant Commissioners, Commissioners, (p.c. #12, non-exempt, replacing E. Good), at SG-N10A(01)–\$16.16/hour, effective June 28, 2022, pay period 14. Conditional upon satisfactory completion of pre-employment requirements. County Administrator John Franek is requesting that Ms. Long be approved at SG-N10G(07)–\$18.09/hour. Salary budget savings for 2022 \$10,959, annualized salary savings for 2023 \$707 - Dept. 111.

Action: *APPROVE the Commissioners items i-ii.*

D. Correctional Facility

- i. Consider approval of the extension for the Centre County Correctional Facility Lieutenants to be paid overtime when working open Corrections Officers shifts only after 40 hours worked in a week has been met, effective July 1, 2022, pay period 14 through September 30, 2022, pay period 21.
- ii. Consider approval of the extension for the Centre County Correctional Facility Food Service Manager Kevin Brindle to be paid overtime when working open Kitchen Supervisor shifts only after 40 hours worked in a week has been met, effective July 2, 2022, pay period 14 through September 30, 2022, pay period 21. Salary budget impact for 2022 \$18,835 - Dept. 333.

Action: *APPROVE the Correctional Facility items i-ii.*

- E. Human Resources – Consider approval of the exception to policy and the lateral transfer/change in department/title for Sharon Johnson, temporary Elections Worker, Elections, (p.c. #12, non-exempt), at N02A(01)–\$11.38/hour to on-call/occasional Office Floater, Human Resources, (p.c. #16, non-exempt, replacing C. Norris), at N02P(16)–\$14.95/hour, effective June 19, 2022, pay period 14. Salary budget savings for 2022 \$2,817, annualized salary impact for 2023 \$3,393 - Dept. 114.

Action: *APPROVE the exception to policy and lateral transfer for Sharon Johnson.*

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F. Human Services

- i. Children & Youth Services – Consider approval of the promotion/change in title/department for Jodi Ault from full-time Secretary 2 (80), Probation, (p.c. #14, non-exempt, 80 Hour), at SG-N07C(03)--\$14.69/hour to full-time Fiscal Technician, C&YS, (p.c. #43, non-exempt, 75 Hour, replacing A. Urbanski), at SG-N11A(01)--\$16.90/hour, effective July 17, 2022, pay period 16. C&YS Administrator Julia Sprinkle is requesting that Ms. Ault be approved at SG-N11E(05)--\$18.20/hour. Salary budget savings for 2022 \$8,965, annualized salary impact for 2023 \$2,535 – Dept. 511.

Action: *APPROVE the promotion/change in title/department for Jodi Ault.*

VI. ADJOURNMENT