



## BOARD OF COMMISSIONERS' AGENDA

Tuesday, July 2, 2019, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, June 25, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from June 25, 2019.*

V. PRESENTATION

2020 United States Census – Complete Count Committee Proposal

VI. CONTRACTS

- A. Criminal Justice Planning – Contract renewal with Tracy Small to serve as an independent contractor in the capacity of Crisis Intervention Team (CIT) Coordinator. The contract total is \$31,202, which is funded as follows: State \$10,312 local contribution from six municipal police departments \$20,384 and County \$506 for the period of July 1, 2019 through June 30, 2020 – Dept. 306.

Action: *Add the contract renewal with Tracy Small to next week's Consent Agenda.*

- B. District Attorney - Contract with Kristina Taylor Porter to perform the duties of Grant Coordinator as specified in the STOP Violence Against Women sub grant. The contract rate is \$20 per hour, not to exceed a total of 5 hours per week, or \$7,340 for the period of July 1, 2019 through December 31, 2020 – Dept. 221

Action: *Add the contract with Kristina Taylor Porter to next week's Consent Agenda.*

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- C. Sheriff – Agreement with Kasandra Botti, DO to provide medical oversight of the purchase, training, storage and administration of naloxone, as required. Dr. Botti will provide medical guidance and advice for the Sheriff's Office naloxone program – Dept. 211.

*Action: Add the agreement with Kasandra Botti, DO to next week's Consent Agenda.*

VII. LETTER OF SUPPORT

VIII. CONSENT AGENDA

- A. Resolution 5 of 2019 – A resolution in support of the Stepping Up Initiative, a National initiative to reduce the number of people with mental illness in correctional facilities.

B. Capital Projects

- i. Agreement with McClure Company for replacement of the cooling system in the Sheriff's Office in the amount of \$3,989 – Dept. 971.
- ii. Change Order No. 02 with Glenn O. Hawbaker for the Centre Crest Parking and Stormwater Improvements Project. This Change order provides an increase of \$876.29 to undercut and refill a soft area in the parking lot, increasing the contract total from \$373,924.58 to \$374,800.87. A change order summary is attached – Dept. 971.

- C. Emergency Communications – Contract renewal with Breon's Inc. to provide generator maintenance for all 911 tower sites and the Willowbank Tower. The contract total is \$11,514.64 for the period of June 9, 2019 through June 8, 2020 – Dept. 354.

- D. Information Technology Services – Contract with Gemco-Renmark Sales, LLC doing business as Gen-Mark to provide service and support for the uninterruptable power system (UPS) in the data center. The contract total is \$3,598 for the period of May 8, 2019 through May 7, 2020 – Dept. 142.

E. Human Services

- i. Transportation - Contract renewal with Hull's Janitorial and Carpet Cleaning Service to provide janitorial services once per week. The contract rate is \$35 per visit, a total of \$1,820 for the period of July 1, 2019 through June 30, 2020 – Dept. 531.
- ii. Aging - Lease renewal with Eli Stolfus for the lease of the Penns Valley Senior Resource Center in Madisonburg. The lease agreement is for \$1,118 per month for a total \$40,248, which is State funded for the period of June 1, 2019 through May 31, 2022 – Dept. 521.

iii. MH/ID/EI – D&A

1. Contract addendum with Crossroads Counseling, Inc. to provide additional funds in the amount of \$107,176 for drug and alcohol outpatient services. This increases the contract total from \$180,200 to \$287,376, which is funded as follows: State \$173,920 and County \$2,616 for the period of July 1, 2018 through June 30, 2019 – Dept. 562.
2. Contract addendum with Centre County Youth Service Bureau to provide additional funds in the amount of \$22,863 for drug and alcohol performance-based prevention services. This increases the contract total from \$174,609 to \$197,472, which is funded as follows: State \$188,369 and County \$9,103 for the period of July 1, 2018 through June 30, 2019 – Dept. 562.
3. Contract addendum with Community Services Group to provide additional funds in the amount of \$18,402 for community residential services. This increases the contract total from \$496,759 to \$515,161, which is funded as follows: State \$491,412 and County \$23,749 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
4. Contract renewal with Hear, Inc. to provide drug and alcohol services that include halfway house services for males and females. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
5. Contract renewal with Gaudenzia, Inc. to provide drug and alcohol services that include non-hospital treatment and rehabilitation to include women with children, co-occurring, long-term treatment and halfway house services. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
6. Contract renewal with the Bradford Recovery Center to provide drug and alcohol services that include non-hospital detoxification and inpatient, non-hospital treatment and rehabilitation. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
7. Contract renewal with Coleen Heim to provide drug and alcohol services that include consultation and training with presentations. The contract total is \$2,500, which is funded as follows: State \$2,385 and County \$115 for the period of July 1, 2019 through June 30, 2020 – Dept. 562.

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8. Contract renewal with Bowling Green Brandywine to provide drug and alcohol services that include non-hospital inpatient rehabilitation, which includes co-occurring, long term, and non-hospital detoxification. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
9. Agreement with Centre County Youth Service Bureau to provide early intervention services which includes special instruction. The contract total is \$2,000, which is funded as follows: State \$1,800 and County \$200 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.

IX. ADMINISTRATOR'S REPORT

X. LIQUID FUELS

XI. FEE FOR LOCAL USE

XII. CHECK RUN

Check run in the amount of \$320,555.87 dated June 28, 2019.

Action: *APPROVE the check run dated June , 2019.*

XIII. DISCUSSION ITEMS

XIV. RECOGNITION

XV. C-NET REQUESTS

XVI. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

Centre County Government Offices will be closed on Thursday, July 4 in observance of Independence Day.

XVII. EXECUTIVE SESSION REPORT

XVIII. PUBLIC MEETING SCHEDULE

Tuesday, July 2, 2019

BOC Meeting – 10:00 AM – Room 146WB

Tuesday, July 9, 2019

BOC Meeting – 10:00 AM – Room 146WB

Tuesday, July 16, 2019

BOC Meeting– 10:00 AM – Room 146WB

Records Improvement Committee – 2:00 PM – Room 144WB

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Thursday, July 18, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

XIX. BID / PROPOSAL SCHEDULE

July 2019

RFP – Office Space/Locations – MDJ Offices – Contract Award

Wednesday, July 10, 2019

RFP – Card Access Controls System Upgrade Project – Mandatory Pre-Proposal Meeting

Friday, July 26, 2019

RFP – Card Access Controls System Upgrade Project – Responses Due

Tuesday, July 30, 2019

RFP – Card Access Controls System Upgrade Project – Proposal Opening

Tuesday, August 20, 2019

RFP – Card Access Controls System Upgrade Project – Contract Award

XX. ELECTION ANNOUNCEMENTS

Thursday, August 1, 2019

Last day to circulate and file nomination papers.

Thursday, August 8, 2019

Last day for withdrawal by candidates nominated by nomination papers.

Monday, August 12, 2019

Last day for withdrawal by candidates nominated at the Primary.

XXI. QUESTIONS FROM THE PRESS

XXII. ADJOURNMENT