



BOARD OF COMMISSIONERS' AGENDA

Tuesday, July 16, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, July 9, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from July 9, 2019.*

V. PROCLAMATIONS

- A. Proclamation 18 of 2019 – Proclaiming July 19, 2019 as Pennsylvania Park and Recreation Professionals Day in Centre County.

Action: *ADOPT Proclamation 18 of 2019.*

- B. Proclamation 19 of 2019 – Recognizing the 80th Anniversary of the Beech-Creek Blanchard Volunteer Fire Department.

Action: *ADOPT Proclamation 19 of 2019.*

VI. RESOLUTIONS

- A. Resolution 6 of 2019 – Supporting the United States Census Bureau in the collection and dissemination of complete and accurate information as required by the U.S. Constitution – Dept. 151.

Action: *Add Resolution 6 of 2019 to next week's Consent Agenda.*

- B. Resolution 7 of 2019 – Establishing a Census 2020 Complete Count Committee to provide the County with assistance and advise in obtaining the most accurate and complete population count in the upcoming Census – Dept. 151.

Action: *Add Resolution 7 of 2019 to next week's Consent Agenda.*

VII. CONTRACTS

- A. Capital Projects – FirstEnergy Application for electric service under the West Penn Power Company's Net Energy Metering Rider. This agreement allows Centre County to connect the proposed solar array to the FirstEnergy/West Penn Power System – Dept. 971.

Action: *APPROVE the FirstEnergy application.*

- B. Information Technology Services – Contract with Arctic Wolf Networks, Inc. to provide security services for County devices. RBA Professional Data Systems is a reseller of the software license. The contract total is \$77,880 for the period of July 11, 2019 through July 10, 2020 – Dept. 142.

Action: *Add the contract with Arctic Wolf Networks, Inc. to next week's Consent Agenda.*

C. Planning

- i. Memorandum of Understanding (MOU) with the Centre Regional Planning Agency (CRPA) on behalf of the Centre County Metropolitan Planning Organization (CCMPO) to establish the joint rights and responsibilities of each party in completing transportation planning and project development activities on behalf of the CCMPO. Centre County Government's annual contribution to the calendar year 2019 CCMPO budget is \$126,001, The amount invoiced for CCPCDO staff time and other expenses under this MOU for all tasks that are not financed with supplemental planning funds will be used to reduce the amount of Centre County's 2019 contribution. A maximum total of \$93,716 in incurred expenses can be credited toward Centre County's contribution for 2019. The MOU is for the period of January 1, 2019 through December 31, 2019 – Dept. 151.

Action: *Add the MOU with the CCMPO to next week's Consent Agenda.*

- ii. 2020 United States Census – Complete Count Committee Proposal

D. Probation

- i. Fiscal Year 2019-2020 Grant-In-Aid application and agreement with the Pennsylvania Board of Probation and Parole. The application total is approximately \$107,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 301.

- ii. Fiscal Year 2019-2020 State Offender Supervision Fund agreement, which enables the County to receive reimbursement for a portion of offender supervision fees collected by Probation and sent to the Board of Probation and Parole. The agreement total is approximately \$325,000 is for the period of July 1, 2019 through June 30, 2020 – Dept. 301.

Action: *APPROVE the Grant in Aid application and agreement and the Supervision Fund agreement to next week's Consent Agenda.*

- E. Tax Claim – Contract renewal with Palmetto Posting, Inc. for posting of properties in preparation for the 2019 Upset Tax Sale and posting of the 2018 Return and Claim Notices returned by the Post Office. These postings are in accordance to meet requirements of the Real Estate Tax Sale Law. The contract total is \$19,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 123.

Action: Add the contract renewal with Palmetto Posting, Inc. next week's Consent Agenda.

F. Human Services

- i. Aging – Lease renewal with the Centre Hall Fire Company for the Centre Hall Senior Resource Center. The contract total is \$10,800, which is State funded for the period of July 1, 2019 through June 30, 2022 – Dept. 521.

Action: Add the lease renewal with Centre Hall Fire Company to next week's Consent Agenda.

ii. Children and Youth Services

1. Child Accounting and Profile System Application Service (CAPS) provider agreement renewal with Avanco International, Inc.. The contract total is \$33,009.39, which is funded as follows: Federal \$3,532.01, State \$17,686.43, and County \$11,790.95 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
2. Contract renewal with Sign Language Specialists of Western PA to provide sign language interpreter services. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
3. Contract renewal with the Centre County Public Defender's Office to provide guardian ad litem services. The contract total is \$184,508, which is funded as follows: State \$92,254 and County \$92,254 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
4. Contract renewal with James P. Johnson, Esquire to provide legal services. The contract total is \$15,000, which is funded as follows: State \$12,000 and County \$3,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
5. Contract renewal with Bobbie Rabuck, Esquire to provide legal services. The contract total is \$1,000, which is funded as follows \$800 and County \$200 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
6. Contract renewal with Stephanie Cooper, Esquire to provide legal services. The contract total is \$4,000, which is funded as follows: State \$3,200 and County \$800 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.

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7. Contract renewal with H. Denning Mason, Esquire to provide legal services. The contract total is \$5,000, which is funded as follows: State \$4,000 and County \$1,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
8. Contract renewal with Kimberly Hamilton, Esquire to provide legal services. The contract total is \$25,000, which is funded as follows: State \$20,000 and County \$5,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
9. Contract renewal with Claire Kimmel, Esquire to provide legal services. The contract total is \$5,000, which is funded as follows: State \$4,000 and County \$1,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
10. Contract addendum with Avanco International, Inc. to provide consulting services in addition to the services provided pursuant to the Child Accounting and Profile System Application Service (CAPS) agreement. The contract total is \$10,000, which is funded as follows: State \$5,358 and County \$3,572 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.

Action: Add Children and Youth Services items 1-10 to next week's Consent Agenda.

VIII. LETTER OF SUPPORT

IX. CONSENT AGENDA

- A. Facilities - Amendment No. 2 to the contract with Wizzards Janitorial Systems, Inc. to discontinue cleaning services at Centre Hall MDJ 49-3-04. This amendment reduces the annual contract by \$3,797.43 – Dept. 271
- B. Coroner
 - i. Collaboration with the Pennsylvania Department of Health Prescription Drug Monitoring Program to provide coroner reports and toxicology reports for overdose deaths, violent deaths, and maternal deaths in Centre County. Participation in this program will provide \$10,000 in revenue – Dept. 212.
 - ii. Data sharing agreement with the Pennsylvania Department of Health to ensure integrity, security, and confidentiality of data. The Department of Health will use data received from the Coroner's Office to add to the National Violent Death Reporting System. The term of this agreement is October 1, 2017 through August 31, 2019 – Dept. 212.
- C. Human Resources – Contract renewal with Power DMS, Inc. to provide software for the management of policies and online training. The contract total is \$12,054 for the period of September 4, 2019 through September 3, 2020 – Dept. 114.

D. Human Services

i. Aging

1. Contract with Carol Froehlich to provide cleaning services at the Bellefonte Senior Resource Center up to two times per week for an estimated three hours per week. The contract total is \$6,044 for the period of July 1, 2019 through June 30, 2022 – Dept. 521.
2. Contract with Patricia Ketcho to provide cleaning services at the Philipsburg Senior Resource Center up to five times per week for an estimated 12.24 hours per week. The contract total is \$21,880 for the period of July 1, 2019 through June 30, 2022 – Dept. 521

ii. MH/ID/EI – D&A

1. Contract renewal with Twin Lakes Center to provide drug and alcohol services that include non-hospital detoxification and non-hospital inpatient rehabilitation. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
2. Contract renewal with Roxbury Treatment Center to provide drug and alcohol services that include non-hospital detoxification, non-hospital inpatient rehabilitation, and non-hospital inpatient rehabilitation co-occurring. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
3. Contract renewal with Crossroads Counseling, Inc. to provide drug and alcohol services which include outpatient therapy (individual, group, intensive), client support services, community based services, certified recovery services, recovery house, mobile therapy/case management, MAT, Vivitrol injections, and partial hospitalization. The contract total is \$187,788, which is funded as follows: Federal \$105,020, State \$81,221, and County \$1,547 for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
4. Contract renewal with Brockerhoff House Corporation to provide representative payee services for intellectual disability and mental health consumers. The contract total is \$21,480, which is funded as follows: State \$20,490, and County \$990 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
5. Contract renewal with Cen-Clear Child Services, Inc. to provide mental health services that include outpatient psychiatric evaluation/medication clinic, tele-psychiatry, peer support, family based mental health services. The contract total is \$17,000, which is funded as follows: State \$16,216 and County \$784 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.

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6. Contract with Tuscarora Intermediate Unit (TIU) 11 to allow the TIU, through the Department of Education – Office of Child Development and Early Learning, to disburse grant funds to approved grantees for training and technical assistance to early intervention programs. The State funds have been awarded to programs that focus on a program priority area addressing social relationships, language, and early literacy or early childhood outcomes. The contract total is \$15,000, which is State funded for the period of July 1, 2019 through June 30, 2020 –Dept. 561.

X. ADMINISTRATOR'S REPORT

XI. LIQUID FUELS

Approve payment in the amount of \$20,000 to Huston Township for the purchase of a Ford F250 truck – Dept. 411.

Action: *APPROVE liquid fuels payment to Huston Township.*

XII. FEE FOR LOCAL USE

XIII. CHECK RUN

Check run in the amount of \$1,440,483.24 dated July 12, 2019.

Action: *APPROVE the check run dated July 12, 2019.*

XIV. DISCUSSION ITEMS

XV. RECOGNITION

XVI. C-NET REQUESTS

XVII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XVIII. EXECUTIVE SESSION REPORT

XIX. PUBLIC MEETING SCHEDULE

Tuesday, July 16, 2019

BOC Meeting– 10:00 AM – Room 146WB

Records Improvement Committee – 2:00 PM – Room 144WB

Thursday, July 18, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

Tuesday, July 23, 2019

BOC Meeting– 10:00 AM – Room 146WB

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Thursday, July 25, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

Tuesday, July 30, 2019

BOC Meeting– 10:00 AM – Room 146WB

Thursday, August 1, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

XX. BID / PROPOSAL SCHEDULE

July 2019

RFP – Office Space/Locations – MDJ Offices – Contract Award

Friday, July 26, 2019

RFP – Card Access Controls System Upgrade Project – Responses Due

Tuesday, July 30, 2019

RFP – Card Access Controls System Upgrade Project – Proposal Opening

Tuesday, August 20, 2019

RFP – Card Access Controls System Upgrade Project – Contract Award

XXI. ELECTION ANNOUNCEMENTS

Thursday, August 1, 2019

Last day to circulate and file nomination papers.

Thursday, August 8, 2019

Last day for withdrawal by candidates nominated by nomination papers.

Monday, August 12, 2019

Last day for withdrawal by candidates nominated at the Primary.

XXII. QUESTIONS FROM THE PRESS

XXIII. ADJOURNMENT