



## BOARD OF COMMISSIONERS' AGENDA

Thursday, August 6, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. COVID-19 PLANNING AND RESPONSE

IV. PERSONNEL ITEMS

A. Children and Youth

- i. Consider approval of the appointment for Lisa M. Riesenbergs, full-time Caseworker 2, C&YS, (p.c. #30, non-exempt, replacing K. Nicolaus), at SG-N13A(01)--\$17.15/hour, effective August 17, 2020, pay period 18. Conditional upon satisfactory completion of pre-employment requirements. Salary impact for 2020 \$1,296, annualized salary savings for 2021 \$1,346 - Dept. 511.
- ii. Consider approval of the appointment for Catherine E. Black, full-time Caseworker 1, C&YS, (p.c. #37, non-exempt, replacing A. Rote), at SG-N11A(01)--\$15.59/hour, effective August 17, 2020, pay period 18. Conditional upon satisfactory completion of pre-employment requirements. Salary impact for 2020 \$2,217, annualized salary savings for 2021 \$605 - Dept. 511.

A. Conservation District

- i. Consider approval of the promotion/change in title for Daina Beckstrand from full-time Nutrient Management Technician 1, Conservation District, (p.c. #06, non-exempt), at SG-N12T(20)--\$23.84/hour to full-time Nutrient Management Technician 2, Conservation District, (p.c. #08, non-exempt, replacing J. Wataha), at SG-N14Q(17)--\$24.71/hour, effective August 16, 2020, pay period 18. Salary savings for 2020 \$1,225, annualized salary impact for 2021 \$1,995 - Dept. 822.

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- ii. Consider approval of the personnel requisition for full-time Nutrient Management Technician 1, Conservation District, (p.c. #06, non-exempt, replacing D. Beckstrand), at SG-N12, effective retro to July 31, 2020, pay period 16– Dept. 822.

V. REPORT ON JUDICIAL PERSONNEL ITEMS

VI. REPORT ON ROW OFFICE PERSONNEL ITEMS

A. Sheriff

- i. Sheriff Bryan Sampsel has approved the change in status for Dirk Clouse, from part-time Security Officer 60%, Sheriff, (p.c. #15, non-exempt) to on-call/occasional Security Officer, Sheriff, (p.c. #26, non-exempt, replacing S. Sovich), effective August 16, 2020, pay period 18. (No change in pay rate) Salary savings for 2020 \$3,556, annualized salary impact for 2021 \$349 - Dept. 211.

- ii. Sheriff Bryan Sampsel has approved the personnel requisition for part-time Security Officer, Sheriff, (p.c. #15, non-exempt, replacing D. Clouse), at SG-N08, effective August 3, 2020, pay period 17 – Dept. 211.

- B. Prothonotary – Prothonotary Jeremy Breon has approved the personnel requisition full-time Department Clerk 3 (75), Prothonotary, (p.c. #25, non-exempt, replacing J. Conklin), at SG-N08, effective July 31, 2020, pay period 16 – Dept. 223.

VII. NON-PERSONNEL ITEMS

Information Technology Services – Contract with Qualtrics, a data collection software that will be used for the County Relief Block Grant application. The contract total is \$6,600 for the period of August 5, 2020 through August 4, 2021 – Dept. 142.

Action: *APPROVE the contract with Qualtrics.*

VIII. POLICIES

IX. DISCUSSION ITEMS

Community Development Block Grant – Cares (CDBG-CV)

X. EXECUTIVE SESSION REPORT

XI. PUBLIC MEETING SCHEDULE

Thursday, August 6, 2020

Board of Elections – 9:00 AM – Virtual

Board of Commissioners/Salary Board – 10:00 AM – Virtual

Retirement Board – 11:00 AM – Virtual

County Relief Block Grant Work Session – 3:00 PM - Virtual

Tuesday, August 11, 2020

Board of Commissioners– 10:00 AM – Room 146WB

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Thursday, August 13, 2020

Prison Board of Inspectors – 8:00 AM - Virtual

Board of Commissioners/Salary Board – 10:00 AM – Virtual

XII. QUESTIONS FROM THE PRESS

XIII. ADJOURNMENT