



SALARY BOARD AGENDA

Tuesday, August 27, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, August 15, 2019 Salary Board meeting.

Action: *APPROVE the Salary Board meeting minutes from August 15, 2019.*

IV. ACTION ON PERSONNEL ITEMS

A. District Attorney

- i. Approve the rate for Ralph W. Ralston at SG-S58A(01)--\$58,656.00/annum, effective October 14, 2019, pay period 22. District Attorney Bernie Cantorna is appointing Mr. Ralston to full-time County Detective, District Attorney, (p.c. #04, exempt, new). District Attorney Cantorna is requesting Mr. Ralston be approved at SG-S58H(08)--\$67,371.20/annum. Salary budget savings for 2019 \$45,700, annualized salary increase for 2020 \$8,715 - Dept. 221.
- ii. Approve the rate for Shalane D. Brownell at SG-N06A(01)--\$12.30/hour, effective August 28, 2019, pay period 18. District Attorney Bernie Cantorna is appointing Ms. Brownell to full-time Department Clerk 2 (75), District Attorney, (p.c. #27, non-exempt, replacing E. Read). District Attorney Cantorna is requesting Ms. Brownell be approved at SG-N06H(08)--\$14.13/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$4,442, annualized salary increase for 2020 \$1,580 - Dept. 221.

- B. MH/ID - Approve the upgrade/change in title to the position of full-time Secretary 2 (75), MH/ID, (p.c. #37, non-exempt), at SG-N07B(02)--\$13.16/hour to full-time Department Clerk 3 (EI ID), MH/ID, (p.c. #37, non-exempt), at SG-N08A(01)--\$13.52/hour, effective September 1, 2019, pay period 19. (Currently occupied by K. Johnson) Salary budget savings for 2019 \$771, annualized salary increase for 2020 \$702 - Dept. 561.

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- C. Transportation - Approve the extension of the temporary on-call/occasional Senior Advisor, Transportation, (p.c. #04, non-exempt, approximately 15 hours/week), at SG-N08T(20)-\$19.70/hour, from September 1, 2019, pay period 19 to September 30, 2019, pay period 21. (Currently occupied by S. Desio) Salary budget increase for 2019 \$ - Dept. 531.
- D. Year-to-Date Salary and Benefits Balance Update
- V. ADJOURNMENT