



SALARY BOARD AGENDA

Thursday, September 8, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

Minutes from the Thursday, August 25, 2022 Salary Board Meeting.

Action: *APPROVE the Salary Board meeting minutes from Thursday, August 25, 2022.*

V. ACTION ON PERSONNEL ITEMS

A. Courts

- i. MDJ Bellefonte 49-3-02 – Approve the lateral transfer/change in title/department for Jody Knoffsinger from full-time Bookkeeper/Clerk (80), Probation, (p.c. #13, non-exempt), at SG-05B(02)--\$17.88/hour to full-time Magisterial District Court Secretary, MDJ-Gillette-Walker, (p.c. #12, non-exempt, replacing K. Weight), at SG-05B(02)--\$17.88/hour, effective retro to September 6, 2022, pay period 19 (No change in pay rate). Salary budget savings for 2022 \$19,379, annualized salary savings for 2023 \$7,059 – Dept. 253.

Action: *APPROVE the lateral transfer/change in title/department for Jody Knoffsinger.*

- ii. Probation

1. Approve the promotion/change in title for Lindsay Klobe from full-time Department Clerk 3 (80), Probation, (p.c. #19, non-exempt), at SG-04A(01)--\$16.36/hour to full-time Bookkeeper/Clerk (80), Probation, (p.c. #13, non-exempt, replacing J. Knoffsinger), at SG-05A(01)--\$17.53/hour, effective retro to September 6, 2022, pay period 19. Salary budget impact for 2022 \$3,057, annualized salary impact for 2023 \$5,907 – Dept. 301.

SALARY BOARD AGENDA
THURSDAY, SEPTEMBER 8, 2022
PAGE 2

2. Approve the rate for Alexa R. Corman at SG-08A(01)--\$21.03/hour, effective September 19, 2022, pay period 20. President Judge Pamela Ruest is appointing Ms. Corman to full-time Probation Officer 1, Probation, (p.c. #25, non-exempt, replacing D. Shaw). Salary budget impact for 2022 \$1,704, annualized salary impact for 2023 \$4,271 – Dept. 301.

Action: *APPROVE the Probation items 1-2.*

II. ADJOURNMENT