



BOARD OF COMMISSIONERS AGENDA

Tuesday, September 20, 2022 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners Meeting and Work Session held on Tuesday, September 13, 2022.

Action: *APPROVE the minutes from September 13, 2022.*

VI. ORDINANCE

Ordinance 3 of 2022 – A Second Amended and Restated Municipal Waste Management Ordinance, which replaces and supersedes Centre County, Pennsylvania Ordinance #3 of 2003.

Action: *ADOPT Ordinance 3 of 2022.*

VII. BIDS AND PROPOSALS

A. Professional Auditing Services – Opening of responses for the Request for Qualifications – Dept. 125.

Action: *Table the RFQ Professional Auditing Services until Tuesday, November 15, 2022.*

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- B. Enterprise Resource Planning (ERP) Software and Implementation Services – Requesting Proposals to provide an integrated ERP system that will support County staff in the delivery of government services and activities, leverage industry best practices, significantly improve the efficiency and effectiveness of the County's business processes, and be flexible enough to encompass other functions, modules, and features, as needed, both now and in the future. The County desires to procure and implement a modern integrated ERP system with increased functionality, reporting, automation, and real-time data access – Dept. 125, 113, 114.

Action: *APPROVE advertisement of the Request for Proposals – Enterprise Resource Planning (ERP) Software and Implementation Services.*

- C. 2018 Multimodal Bridge Rehabilitation Bundle Project – Contract with Glenn O. Hawbaker, Inc. for \$2,148,818.00 – Dept. 151.

Action: *APPROVE the contract with Glenn O. Hawbaker, Inc.*

VIII. **CONTRACTS – AUTHORIZATIONS**

A. Planning & Community Development

- i. Contract addendum for an extension to the CDBG-CV vehicle repair program through the Department of Community and Economic Development (DCED). This will extend the term date of the contract to May 31, 2023 to allow for additional time for the vehicle repair program to fully expend the funds. The contract total is not changed and will remain at \$232,726 for the period of January 27, 2020 to May 31, 2023 – Dept. 151.

Action: *APPROVE the contract extension for CDBG-CV through DCED.*

- ii. Agreement with EADS Group, Inc. to provide Professional Services for the bridge inspection firm for the 2018 Bridge Bundle Project. The contract total is \$132,665.10 for the time period of March 2023 – November 2023 and March 2024 – May 2024 – Dept. 151.

Action: *APPROVE the agreement with EADS Group, Inc. for the 2018 Bridge Bundle Project inspection.*

- iii. Memorandum of Understand (MOU) for the “Preliminary Land Development Plan for Lot 11R – The Cascade” located in Benner Township; CCPCDO File No. 109-22. This proposal represents a Preliminary Plan submission showing the development of fifteen (15) buildings intended to house 148 residential units and 74 non-residential units for a total of 222 units with corresponding infrastructure (i.e., lighting, stormwater facilities, public sanitary sewer, public water supply, access roads, parking, etc.) The proposal is location with the Airport Park Subdivision at the terminus of High Tech Road (T-785) and along the western right-of-way of Crosswinds Drive (T-340) – Dept. 151.

- iv. Memorandum of Understanding (MOU) for the “Preliminary/Final Land Development Plan – Greater Buffalo Run Valley United Methodist Church” located in Benner Township; CCPCDO File No. 107-22. This proposal constitutes a Final Plan submission showing the development of a 5,010 square foot church along with corresponding infrastructure located along the northern right-of-way of Buffalo Run Road (State Route 0550) approximately 1,000 feet west from its intersection with Armagast Road (State Route 3006) and just under ½ mile west from its intersection with Rock

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Road (T-376) in Benner Township – Dept. 151.

Action: *Add the Planning items iii-iv to next week's Consent Agenda.*

- v. Construction and Acquisition/Rehabilitation for Sustainable Housing (CASH) Program Applications – Project Selection in the total amount of \$65,740 – Dept. 815.

1. State College Community Land Trust Housing Rehabilitation Project at 1150 S. Garner Street \$25,000.
2. Mr. Jeffery Seamans 100-year old duplex rental at 747 Clarence Road \$20,740.
3. State College Community Land Trust Housing Rehabilitation Project \$20,000.

Action: *Add the CASH Program Applications to next week's Consent Agenda.*

- B. Elections – Agreement with Babst, Calland, Clements and Zomnir, P.C. to provide Centre County as well as Bedford, Columbia, Dauphin, Huntingdon, Indiana, Jefferson, Lawrence, Lebanon, Northumberland, Venango and York Counties representation in the litigation filed in the Commonwealth Court of Pennsylvania titled Republican National Committee *et. al.* v. Leigh M. Chapman *et. al.* and docketed to Civil Action 447 MD 2022 (the “Litigation”) – Dept. 131.

Action: *APPROVE the agreement with Babst, Calland, Clements and Zomnir, P.C.*

- C. Criminal Justice Planning – Services agreement with University of Cincinnati Research Institute to provide training in the Ohio Risk Assessment System (ORAS) curriculum. The training will be conducted at the CCCF for their treatment staff and Probation staff. It will be funded through the PCCD JAG grant. The contract total is \$7,500 for the period of August 1, 2022 to December 31, 2022 – Dept. 306.

Action: *APPROVE the contract with the University of Cincinnati Research Institute.*

- D. Facilities Management – Contract with StoneAge Cleaning Concepts CitiClean Janitorial Systems, Inc. to provide cleaning services to the marble floors at the Courthouse. The contract total is estimated at \$13,000 – Dept. 971.

Action: *Add the contract with StoneAge Cleaning Concepts CitiClean Janitorial Systems, Inc. to next week's Consent Agenda.*

- E. Human Services

- i. Adult Services – Consider approval of a final report with the Department of Agriculture for the fiscal year 21-22 State Food Purchase Program. The contract total is \$100,143.85 funded as follows: State \$100,143.85 for the period of July 1, 2021 to June 30, 2022 – Dept. 501.

Action: *APPROVE the Final Report for the State Food Purchase Program.*

- ii. MH/ID/EI-D&A – Letter of Agreement with Pennsylvania State Constable Clinton Ripka to provide mental health services including constable transport and emergency transport. The contract total is \$25,000 funded as follows: State \$23,848 and County Match \$1,152 for the period of July 1, 2022 to June 30, 2023 – Dept. 561.

Action: *Add the Letter of Agreement with Clinton Ripka to next week's Consent Agenda.*

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- F. MDJ-State College 49-1-01 – Contract renewal with Pitney Bowes to provide a postage machine for MDJ 49-1-01 on 131 S. Fraser St., State College, PA 16801. The contract total is \$15,630 for the period of November 1, 2022 to November 1, 2027 – Dept. 251.

Action: *Add the contract with Pitney Bowes to next week's Consent Agenda.*

- G. Correctional Facility – Contract renewal with Patrick Zirpoli, LLC to provide auditing services for the Prison Rape Elimination Act (PREA). The auditor will inspect the facility to ensure compliance with the National Standards. The contract total is \$ 3,750 for the period of March 7, 2023 to March 9, 2023 – Dept. 333.

Action: *Add the contract with Patrick Zirpoli, LLC to next week's Consent Agenda.*

IX. LIQUID FUELS – FEE FOR LOCAL USE

Consider approval of the Fee for Local Use Funds to Millheim Borough in the amount of \$100,000 for the Park Road Bridge rehabilitation, roadway and drainage reconstruction – Dept. 412.

Action: *APPROVE the Fee for Local Use Funds to Millheim Borough.*

X. LETTER OF SUPPORT

Letter of support to designate the Centre County Conservation District as the lead Department for the Phase 3 WIP Countywide Action Plan (CAP).

Action: *APPROVE the letter of support.*

XI. CONSENT AGENDA

Action: *APPROVE this week's Consent Agenda.*

- A. Sheriff – Contract Renewal with Centre County Airport Authority for the Deputy Sheriffs to provide Law Enforcement duties at the University Park Airport to ensure passenger safety and national security. The Deputy Sheriffs provide service for 15 hours a day for 7 days a week. The costs to The Centre County Airport Authority for the assignment of Deputy Sheriffs shall be the following from the period October 1, 2022 to September 30, 2027 – Dept. 211.

Year of Agreement	Hourly Rate	Start Date of Rate	End Date of Rate
1 st	\$35.81	10/1/22	9/30/23
2 nd	\$37.06	10/1/23	9/30/24
3 rd	\$38.36	10/1/24	9/30/25
4 th	\$39.70	10/1/25	9/30/26
5 th	\$41.09	10/1/26	9/30/27

- B. Records Management – Contract renewal with Iron Mountain to provide offsite records management. The services include record security, transportation of requested files, filing of records and additional record management. The contract total is \$68,000 for the period of July 25, 2022 to July 24, 2023 – Dept. 143.

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- C. Risk Management – Consider approval of a loss prevention grant submission with Pennsylvania County Risk Pool (PCoRP). The contract total is \$5,183.32 for the period of June 1, 2022 to May 31, 2023 – Dept. 112.

Human Services

D. Adult Services

- i. Contract Addendum with Housing Transitions to approve the contract extension for the ESG-CV1 emergency shelter and rapid re-housing services. The contract timeline is extended from July 8, 2020 – August 31, 2022 to July 8, 2020- June 30, 2023. The contract allocation is being increased by \$24,380.04; totaling \$477,759. The additional funds were originally allocated to a different provider but not spent. There are no changes to the services offered. The contract total is \$477,759 funded as follows: Federal \$477,759 for the period of July 8, 2020 to June 30, 2023 – Dept. 501.
- ii. Contract Addendum with Housing Transitions to approve the third contract extension for ESG-CV2 rapid re-housing services. The contract timeline is extended from May 11, 2021- August 31, 2022 to May 11, 2021 to June 30, 2023. There is no change to the funding allocation or services provided. The contract total is \$182,691 for the period of May 11, 2021 to June 30, 2023 – Dept. 501.
- iii. Contract Addendum #2 with Centre Helps for fiscal year 21-22 to provide services for the Information & Referral Hotline. The total allocation of \$94,000 will be increased by \$10,635 to cover remaining unit costs for the fiscal year 21-22. The contract total is \$104,635 for the period of July 1, 2021 to June 30, 2022 – Dept. 501.
- iv. Contract Addendum with Housing Transitions for the fiscal year 21-22 to increase the funding allocation by \$3,432.14; increasing the allocation from \$59,924 to \$63,356.14. This is to cover the additional costs for the Bridge (transitional housing program) accrued by the program during fiscal year 21-22. The contract total is now \$63,356.14 for the period of July 1, 2021 to June 30, 2022 – Dept. 501.
- v. Contract Addendum with Housing Transitions for rapid re-housing services to increase allocated funds for the fiscal year 21-22 by \$1,000 to cover administrative costs. These are reallocated funds and part of the original allocation for HUD. The contract total is \$213,512 funded as follows: Federal \$213,512 for the period of October 1, 2021 to September 30, 2022 – Dept. 501.

E. MH/ID/EI D&A

- i. Letter of Agreement with Community Services Group to provide development and implementation of the Crisis Residential Program. The program is funded using grant awarded CMHSBG funding and OMHSAS funding. Spending is per the approved spending categories. There is no contract total for the period January 1, 2022 to June 30, 2022 – Dept. 561.
- ii. Lease renewal agreement with Dale Summit Acquisitions, Inc. to provide Summit Park office space for MH/ID EI D&A and Adult Services Departments. The lease renewal includes three-month extensions if needed beyond the lease dates. The lease amount increases annually based on Consumer Price Index percentage for the period of October 1, 2022 to September 30, 2024 – Dept. 561.

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- F. District Attorney – Contract with Thomson Reuters to provide services with CLEAR (Community Law Enforcement and Recovery) Law Enforcement Plus. CLEAR is a Law Enforcement investigative tool, used by the County Detective and District Attorney’s office. This is a five-year contract with a 3% year over year increase. The contract total is \$9,747.12 for the period of November 1, 2022 to October 31, 2027 – Dept. 221.

XII. CHECK RUN

Check run in the amount of \$1,468,570.55 dated September 16, 2022.

Action: *APPROVE the check run dated September 16, 2022.*

XIII. ADMINISTRATOR’S REPORT

XIV. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

EXECUTIVE SESSION REPORT

XV. PUBLIC MEETING SCHEDULE

Thursday, September 22, 2022

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Board of Elections – 2 PM – Willowbank 146

Tuesday, September 27, 2022

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session– 11 AM – Willowbank 146

Employee Benefits Trust – 1 PM – Willowbank 146

Thursday, September 29, 2022

Finance Committee – 9 AM – Willowbank 146

XVI. QUESTIONS FROM THE PRESS

XVII. ADJOURNMENT