



## BOARD OF COMMISSIONERS AGENDA

Tuesday, September 27, 2022 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Belleville, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Public Hearing held on Tuesday September 6, 2022 and from the Board of Commissioners Meeting held on Tuesday, September 20, 2022.

**Action:** *APPROVE the minutes from September 6, 2022 and September 20, 2022.*

VI. PROCLAMATIONS

Proclamation 31 of 2022 – Proclaiming **October 16, 2022** as **Centre County Sports Hall of Fame Day** in Centre County.

**Action:** *ADOPT Proclamation 31 of 2022.*

Proclamation 32 of 2022 – Proclaiming **October 6, 2022** as a **Day of Caring** in Centre County.

**Action:** *ADOPT Proclamation 32 of 2022.*

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**VII. CONTRACTS – AUTHORIZATIONS**

- A. Criminal Justice Planning – Consider approval of the grant extension for the Pennsylvania Commission on Crime and Delinquency (PCCD) Project for the Centre County HOPE Initiative COAP Projects. These funds are being extended for the use until September 2023 at the request of PCCD. The contract total is \$114,356 for the period of July 1, 2019 to September 30, 2023 – Dept. 306.

**Action:** *APPROVE the grant extension for the PCCD.*

B. Transportation

- i. Consider approval of the legal notice of the Sale of County Vehicles at the Central PA Auto Auction. The cost to the county would not exceed \$12,100 to conduct this Public Auction. The contract total is \$12,100 for period of September 27, 2022 to October 20, 2022– Dept. 531/532.
- ii. Consider approval of Penn State University In-Kind purchase of 8 total vehicles. These vehicles would be replacing vehicles that have been removed from service and met their useful life. The total cost to obtain the vehicles listed would be \$131,626. This is inclusive of the 10% fee that Penn State charges. The contract total is \$131,626.

**Action:** *APPROVE the Transportation items i-ii.*

- C. Housing – Consider approval of PCM LLC, DBA Professional Choice Mortgage to participate as a lender with the First Time Home Buyer Program. There is no contract total for the period of October 1, 2022 to October 1, 2023 – Dept. 815.

**Action:** *APPROVE PMC, LLC DBA Professional Choice Mortgage as a participating lender for the First Time Home Buyers Program.*

**VIII. LETTER OF SUPPORT**

Letter of Support to apply for the National Telecommunications and Information Administration (NTIA) Middle Mile Grant for a fiber build proposal with FirstLight.

**Action:** *APPROVE the letter of support.*

**IX. CONSENT AGENDA**

**Action:** *APPROVE this week's Consent Agenda.*

A. Planning & Community Development

- i. Memorandum of Understand (MOU) for the “Preliminary Land Development Plan for Lot 11R – The Cascade” located in Benner Township; CCPCDO File No. 109-22. This proposal represents a Preliminary Plan submission showing the development of fifteen (15) buildings intended to house 148 residential units and 74 non-residential units for a total of 222 units with corresponding infrastructure (i.e., lighting, stormwater facilities, public sanitary sewer, public water supply, access roads, parking, etc.) The proposal is location with the Airport Park Subdivision at the terminus of High Tech Road (T-785) and along the western right-of-way of Crosswinds Drive (T-340) – Dept. 151.

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- ii. Memorandum of Understanding (MOU) for the “Preliminary/Final Land Development Plan – Greater Buffalo Run Valley United Methodist Church” located in Benner Township; CCPCDO File No. 107-22. This proposal constitutes a Final Plan submission showing the development of a 5,010 square foot church along with corresponding infrastructure located along the northern right-of-way of Buffalo Run Road (State Route 0550) approximately 1,000 feet west from its intersection with Armagast Road( State Route 3006) and just under ½ mile west from its intersection with Rock Road (T-376) in Benner Township – Dept. 151.
  - iii. Construction and Acquisition/Rehabilitation for Sustainable Housing (CASH) Program Applications – Project Selection in the total amount of \$65,740 – Dept. 815.
    - 1. State College Community Land Trust Housing Rehabilitation Project at 1150 S. Garner Street \$25,000.
    - 2. Mr. Jeffery Seamans 100-year old duplex rental at 747 Clarence Road \$20,740.
    - 3. State College Community Land Trust Housing Rehabilitation Project \$20,000.
  - B. Facilities Management – Contract with StoneAge Cleaning Concepts CitiClean Janitorial Systems, Inc. to provide cleaning services to the marble floors at the Courthouse. The contract total is estimated at \$13,000 – Dept. 971.
  - C. Human Services
    - i. MH/ID/EI-D&A – Letter of Agreement with Pennsylvania State Constable Clinton Ripka to provide mental health services including constable transport and emergency transport. The contract total is \$25,000 funded as follows: State \$23,848 and County Match \$1,152 for the period of July 1, 2022 to June 30, 2023 – Dept. 561.
  - D. MDJ-State College 49-1-01 – Contract renewal with Pitney Bowes to provide a postage machine for MDJ 49-1-01 on 131 S. Fraser St., State College, PA 16801. The contract total is \$15,630 for the period of November 1, 2022 to November 1, 2027 – Dept. 251.
  - E. Correctional Facility – Contract renewal with Patrick Zirpoli, LLC to provide auditing services for the Prison Rape Elimination Act (PREA). The auditor will inspect the facility to ensure compliance with the National Standards. The contract total is \$ 3,750 for the period of March 7, 2023 to March 9, 2023 – Dept. 333.
- X. CHECK RUN
- Check run in the amount of \$1,362,305.77 dated September 23, 2022.
- Action:** *APPROVE the check run dated September 23, 2022.*
- XI. ADMINISTRATOR’S REPORT
- XII. REPORTS – ANNOUNCEMENTS
- A. Voter Registration Report
  - B. Announcements
- EXECUTIVE SESSION REPORT

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XIII. PUBLIC MEETING SCHEDULE

**Tuesday, September 27, 2022**

Board of Commissioners Work Session – 11 AM – Willowbank 146

**Thursday, September 29, 2022**

Finance Committee – 9 AM – Willowbank 146

**Tuesday, October 4, 2022**

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – 11 AM – Willowbank 146

**Thursday, October 6, 2022**

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

XIV. QUESTIONS FROM THE PRESS

XV. ADJOURNMENT