



SALARY BOARD AGENDA

Thursday, October 6, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

Minutes from the Thursday, September 22, 2022 Salary Board Meeting.

Action: *APPROVE the Salary Board meeting minutes from Thursday, September 22, 2022.*

V. ACTION ON PERSONNEL ITEMS

A. Courts

i. Probation

1. Consider approval of the creation of an on-call/occasional Senior Court Consultant, Probation, (p.c. #28, non-exempt), at SG-13S(19) --\$37.20/hour, effective October 9, 2022, pay period 22 through December 31, 2022, pay period 1 – Dept. 301.
2. Consider approval of the appointment for Terry Trude, on-call/occasional Senior Court Consultant, Probation, (p.c. #28, non-exempt, new), at SG-13S(19) -- \$37.20/hour for up to 20 hours/week, effective October 9, 2022, pay period 22 through December 31, 2022, pay period 1. Salary budget impact for 2022 \$1,717 – Dept. 301.
3. Approve the rate for Samantha C. Namitz at SG-04A(01)--\$16.36/hour, effective October 10, 2022, pay period 22. President Judge Pamela Ruest is appointing Ms. Namitz to full-time Department Clerk 3 (80), Probation, (p.c. #29, non-exempt, replacing M. Cain). Salary budget savings for 2022 \$6,262, annualized salary

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impact for 2023 \$4,265 – Dept. 301.

4. Approve the rate for Luther B. Harlow at SG-08A(01)--\$21.03/hour, effective October 10, 2022, pay period 22. President Judge Pamela Ruest is appointing Mr. Harlow to full-time Community/Corrections Specialist-PO1, Probation, (p.c. #23, non-exempt, replacing H. Hile). Salary budget impact for 2022 \$1,767, annualized salary impact for 2023 \$4,271 – Dept. 301.

Action: *APPROVE the Probation items 1-4.*

- B. District Attorney – Approve the promotion/change in title for Megan McGoron, from full-time Assistant District Attorney, District Attorney, (p.c. #17, exempt), at SG-14H(08)– \$32.22/hour to full-time Deputy District Attorney-Trial Division, District Attorney, (p.c. #05, exempt, replacing M. Smith), at SG-20A(01)--\$37.98/hour, effective October 9, 2022, pay period 22. Salary budget savings for 2022 \$4,655, annualized salary savings for 2023 \$12,230 - Dept. 221.

Action: *APPROVE the promotion for Megan McGoron.*

- C. Prothonotary – Approve the rate for Stacey L. Yurick at SG-04A(01)--\$16.36/hour, effective October 10, 2022, pay period 22. Prothonotary Jeremy Breon is appointing Ms. Yurick to full-time Prothonotary Clerk, Prothonotary, (p.c. #12, non-exempt, replacing K. Fornicola). Conditional upon satisfactory completion of pre-employment requirements. Salary budget impact for 2022 \$5,324, annualized salary savings for 2023 \$4,817 – Dept. 223.

Action: *APPROVE the rate for Stacey Yurick.*

D. Human Services

- i. Aging – Consider approval of the creation of a full-time Senior Center Assistant 80%, Aging, (p.c. #33, non-exempt), at SG-04, effective October 6, 2022, pay period 21 – Dept. 521.

Action: *APPROVE the creation of a Senior Center Assistant.*

- ii. Children & Youth Services – Consider approval of the request for Children & Youth Supervisors to be paid up to 15 hours overtime per pay period, only after 40 hours worked in a week has been met, effective October 9, 2022, pay period 22 through December 31, 2022, pay period 1. Salary budget impact for 2022 \$3,596 - Dept. 511.

Action: *APPROVE the request for C&YS.*

- E. Planning – Rescind the wage step increase approved on 9/22/2022 for Planner – Housing & Community Development, Planning - Dept. 151.

Action: *APPROVE the rescission for Planning.*

VI. ADJOURNMENT