



## SALARY BOARD AGENDA

Thursday, November 17, 2022, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

Minutes from the Thursday, November 10, 2022 Salary Board Meeting.

**Action:** *APPROVE the Salary Board meeting minutes from Thursday, November 10, 2022.*

V. ACTION ON PERSONNEL ITEMS

- A. Prothonotary – Approve the rate for Teresa N. Boone at SG-04A(01)–\$16.36/hour, effective November 28, 2022, pay period 25. Prothonotary Jeremy Breon is appointing Ms. Boone to full-time Prothonotary Clerk, Prothonotary, (p.c. #25, non-exempt, replacing K. Hughes). Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2022 \$19,767, annualized salary impact for 2023 \$3,062 – Dept. 223.

**Action:** *APPROVE the rate for Teresa Boone.*

B. Sheriff

- i. Approve the change in status for Joseph Carles from full-time Deputy Sheriff/Airport Security 2, Sheriff, (p.c. #34, non-exempt), at SG-07A(01)–\$19.87/hour to on-call/occasional Deputy Sheriff/Security, Sheriff, (p.c. #32, non-exempt, replacing P. Clontz), at SG-05G(07)–\$19.74/hour, effective December 4, 2022, 2022, pay period 26. Salary budget savings for 2022 \$1,555, annualized salary budget savings for 2023 \$1,452 - Dept. 211.

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- ii. Approve the promotion/change in title for Ethan Walters from full-time Deputy Sheriff/Airport Security 2, Sheriff, (p.c. #37, non-exempt, 75 Hour), at SG-07A(01)--\$19.87/hour to full-time Deputy Sheriff 2, Sheriff, (p.c. #05, non-exempt, 80 Hour, replacing J. Watkins), at SG-07A(01)--\$19.87/hour, effective November 28, 2022, pay period 25 (No change in pay rate). Salary budget impact for 2022 \$155, annualized salary impact for 2023 \$4,534 - Dept. 211.
- iii. Approve the promotion/change in title for Jacob Phillips from full-time Deputy Sheriff/Security, Sheriff, (p.c. #40, non-exempt, 80 Hour), at SG-05A(01)--\$17.53/hour to full-time Deputy Sheriff/Airport Security 2, Sheriff, (p.c. #37, non-exempt, 75 Hour, replacing E. Walters), at SG-07A(01)--\$19.87/hour, effective November 28, 2022, pay period 25. Salary budget impact for 2022 \$10,212, annualized salary impact for 2023 \$5,792 - Dept. 211.
- iv. Approve the promotion/change in title for Garret Rigg from full-time Deputy Sheriff/Security, Sheriff, (p.c. #39, non-exempt, 80 Hour), at SG-05A(01)--\$17.53/hour to full-time Deputy Sheriff/Airport Security 2, Sheriff, (p.c. #34, non-exempt, 75 Hour, replacing J. Carles), at SG-07A(01)--\$19.87/hour, effective December 4, 2022, pay period 26. Salary budget impact for 2022 \$10,393, annualized salary impact for 2023 \$5,792 - Dept. 211.

**Action:** *APPROVE the Sheriff items i-iv*

VI. ADJOURNMENT