



## SALARY BOARD AGENDA

Thursday, December 1, 2022, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

Minutes from the Thursday, November 17, 2022 Salary Board Meeting.

**Action:** *APPROVE the Salary Board meeting minutes from Thursday, November 17, 2022.*

V. ACTION ON PERSONNEL ITEMS

- i. Controllers – Consider approval of the temporary pay increase for Wendy Davidson, full-time Fiscal Technician 2, Controllers, (p.c. #03, non-exempt), at SG-07T(20)–\$27.82/hour to SG-07U(21)–\$28.93/hour, effective December 12, 2022, pay period 26 through February 3, 2023, pay period 4. Salary budget impact for 2022 \$333, annualized salary impact for 2023 \$333 - Dept. 125.

**Action:** *APPROVE the temporary pay increase for Wendy Davidson.*

- ii. Register of Wills – Approve the lateral transfer/change in title/department for Michael Heckman from full-time First Deputy Prothonotary, Prothonotary, (p.c. #07, non-exempt), at SG-07G(07)–\$22.38/hour to full-time First Deputy Clerk of Orphans’ Court, Register of Wills, (p.c. #05, non-exempt, replacing T. Day), at SG-07G(07)–\$22.38/hour, effective January 1, 2023, pay period 2 (No change in pay rate). Salary budget impact for 2022 \$0, annualized salary impact for 2023 \$7,508 - Dept. 223.

**Action:** *APPROVE the lateral transfer/change in title/department for Michael Heckman.*

VI. ADJOURNMENT