



BOARD OF COMMISSIONERS AGENDA

Thursday, January 13, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

The Board will consider approving the minutes from the Thursday, January 6, 2022 Board of Commissioners meeting.

Action: *APPROVE the minutes from January 6, 2022.*

V. PERSONNEL ITEMS

A. Correctional Facility

- i. Consider approval of the personnel requisition for full-time Lieutenant, Correctional Facility, (p.c. #03, exempt, replacing T. Nichols), at SG-S54, effective retro to January 6, 2022, pay period 2 – Dept. 333.
- ii. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #20, non-exempt, replacing S. Posey), at SG-N10, effective retro to January 10, 2022, pay period 2 – Dept. 333.

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Action: *APPROVE Correctional Facility items i-ii.*

- B. Emergency Communications 911 – Consider approval of the change in title for the positions of Public Safety Telecommunicator to 911 Dispatcher – Public Safety Telecommunicator, Emergency Communications 911, (p.c. #08-28,33,34,36&41, non-exempt), at SG-N09, effective January 13, 2022, pay period 2 – Dept. 354.

Action: *APPROVE the change in title for 911 Dispatcher – Public Safety Telecommunicator positions.*

C. Human Services

- i. Children & Youth Services – Consider approval of the personnel requisition for full-time Department Clerk 3 (75) - C&YS, Children & Youth Services, (p.c. #20, non-exempt, replacing D. Fanning), at SG-N08, effective retro to January 10, 2022, pay period 2 – Dept. 511.

Action: *APPROVE the personnel requisition for Children & Youth Services.*

- ii. MH/ID/EI– Consider approval of the appointment for Mayra L.M. Pollo, full-time Caseworker 1, MH/ID/EI, (p.c. #27, non-exempt, replacing L. Park), at SG-N10A(01)– \$16.16/hour, effective January 18, 2022, pay period 3. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2022 \$6,619, annualized salary savings for 2023 \$2,983 - Dept. 561.

Action: *APPROVE the appointment for Mayra Pollo.*

- D. Public Defender – Consider approval of the personnel requisition for full-time Assistant Public Defender, Public Defender, (p.c. #12, exempt, replacing E. Ramos), at SG-S54, effective retro to January 5, 2022, pay period 2 – Dept. 132.

Action: *APPROVE the personnel requisition for Public Defender.*

VI. REPORT ON JUDICIAL PERSONNEL ITEMS

VII. REPORT ON ROW OFFICE PERSONNEL ITEMS

Coroner

- i. Coroner Scott Sayers has approved the personnel requisition for on-call/occasional Deputy Coroner, Coroner, (p.c. #08, non-exempt, new with 2022 budget), at SG-N10A(01), effective January 6, 2022, pay period 2 – Dept. 212.
- ii. Coroner Scott Sayers has approved the personnel requisition for on-call/occasional Deputy Coroner, Coroner, (p.c. #09, non-exempt, new with 2022 budget), at SG-N10A(01), effective January 6, 2022, pay period 2 – Dept. 212.

VIII. NON-PERSONNEL ITEMS

- A. Housing – Satisfaction piece for Wayne McGonigal and Daria Harter for the premise located at 150 Oak Drive, Karthaus – Dept. 815.

Action: *APPROVE the satisfaction piece for Wayne McGonigal and Daria Harter.*

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- B. Probation & Parole – Subgrant Award Notification from the Pennsylvania Commission on Crime and Delinquency (PCCD) for the Centre County Probation and Parole Grant in Aid. The total award amount is \$99,500 for the period of July 1, 2021 through June 30, 2022 – Dept. 301.

Action: *APPROVE the Subgrant Award Notification from the PCCD.*

IX. COVID-19 PLANNING AND RESPONSE

- A. COVID-19 Leave Directive

Action: *Consider revisions to the COVID-19 Leave Directive.*

- B. COVID-19 Pandemic Universal Masking Policy

Action: *Discuss the COVID-19 Pandemic Universal Masking policy.*

- C. COVID-19 Vaccination and Testing Policy

Action: *APPROVE the COVID-19 Vaccination and Testing policy.*

- D. Purchase of rapid antigen test kits at a cost not to exceed \$30,200 from The Pennsylvania State University - Dept. 120.

Action: *APPROVE the purchase from The Pennsylvania State University.*

X. DISCUSSION ITEMS – UPDATES

XI. EXECUTIVE SESSION REPORT

XII. QUESTIONS FROM THE PRESS

XIII. ADJOURNMENT