



## SALARY BOARD AGENDA

Thursday, January 13, 2022, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

---

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

Minutes from the Thursday, January 6, 2022 Salary Board Meeting.

**Action:** *APPROVE the Salary Board meeting minutes from Thursday, January 6, 2022.*

V. ACTION ON PERSONNEL ITEMS

- A. Correctional Facility – Consider approval for the Centre County Correctional Facility Lieutenants to be paid overtime when working open Corrections Officers shifts only after 40 hours worked in a week has been met, effective January 16, 2022, pay period 3 through June 30, 2022, pay period 14. Salary budget impact for 2022 \$5,460 - Dept. 333.

**Action:** *APPROVE temporary overtime for Lieutenants.*

- B. Conservation District – Consider an extension of the temporary increase in pay rate for Julee Smith Rote, Department Clerk 3 (80), Conservation District, (p.c. #10, non-exempt), from SG-N08D(04)--\$15.65/hour to SG-N08F(06)--\$16.22/hour, effective until the Fiscal Technician (80) position is filled and staff adequately trained. Salary impact for 2022 \$465 – Dept. 822.

**Action:** *APPROVE the extension to the temporary pay rate increase for Julee Smith Rote.*

**SALARY BOARD AGENDA**  
**THURSDAY, JANUARY 13, 2022**  
**PAGE 2**

- C. Planning – Consider approval of accrual payouts for Planning department staff in the total amount of \$6,292.79 – Dept. 151.

**Action:** *APPROVE the accrual payouts for the Planning department.*

VI. ADJOURNMENT