



## BOARD OF COMMISSIONERS AGENDA

Thursday, March 10, 2022, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

The Board will consider approving the minutes from the Thursday, March 3, 2022 Board of Commissioners meetings.

**Action:** *APPROVE the minutes from March 3, 2022.*

V. PERSONNEL ITEMS

A. Correctional Facility

- i. Consider approval of the medical leave of absence for Jason Buckley, Corrections Officer, Correctional Facility, (p.c. #62), effective May 2, 2022, pay period 10 to June 1, 2022, pay period 12 – Dept. 333.
- ii. Consider approval of the appointment for Gabriel D. Krause, to full-time Corrections Officer, Correctional Facility, (p.c. #80, non-exempt, replacing C. Miller), at SG-N10X(01)–\$17.50/hour, effective March 14, 2022, pay period 7. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2022 \$6,422, annualized salary impact for 2023 \$1,498 - Dept. 333.

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- iii. Consider approval of the appointment for Georgia D. Port, full-time Kitchen Supervisor, Correctional Facility, (p.c. #81, non-exempt, replacing H. Eckley), at SG-N08A(01)--\$14.79/hour, effective March 21, 2022, pay period 7. Conditional upon satisfactory completion of pre-employment requirements. Salary budget impact for 2022 \$2,969, annualized salary savings for 2023 \$4,888 - Dept. 333.
  - iv. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #12, non-exempt, replacing J. Yedlosky), at SG-N10, effective retro to March 1, 2022, pay period 6 – Dept. 333.
  - v. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #111, non-exempt, replacing J. Kline), at SG-N10, effective retro to March 3, 2022, pay period 6 – Dept. 333.
  - vi. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #38, non-exempt, replacing C. Ripple), at SG-N10, effective retro to March 3, 2022, pay period 6 – Dept. 333
- B. Conservation District – Consider approval of the personnel requisition for on-call/occasional Resource Conservation Coordinator 1, Conservation District, (p.c. #16, non-exempt, new), at SG-N12, effective March 10, 2022, pay period 6 – Dept. 822.
- C. Human Services
- i. MH/ID/EI – Consider approval of the promotion/change in title for Thomas Snyder, Caseworker 1, MH/ID/EI, (p.c. #11, non-exempt), at SG-N10A(01)--\$16.16/hour to Caseworker 2, MH/ID/EI, (p.c. #11, non-exempt), at SG-N12A(01)--\$17.69/hour, effective April 10, 2022, pay period 9. Salary savings for 2022 \$5,277, annualized salary impact for 2023 \$0 - Dept. 561.
  - ii. Office of Aging – Consider approval of the personnel requisition for full-time Aging Care Manager 2, Office of Aging, (p.c. #09, non-exempt, replacing S. Corrigan), at SG-N12, effective retro to March 3, 2022, pay period 6 – Dept. 521.
- D. Tax Collection – Consider approval of the personnel requisition for full-time Department Clerk 3 (75), Tax Collection, (p.c. #05, non-exempt, replacing L. Repasky), at SG-N08, effective retro to March 8, 2022, pay period 6 – Dept. 122.

**Action:** *APPROVE the personnel items A-D.*

VI. REPORT ON JUDICIAL PERSONNEL ITEMS

VII. REPORT ON ROW OFFICE PERSONNEL ITEMS

Prothonotary – Prothonotary Jeremy Breon has approved the personnel requisition for full-time Department Clerk 3 (75), Prothonotary, (p.c. #24, non-exempt, replacing E. Morrin), at SG-N08, effective March 2, 2022, pay period 6 – Dept. 223.

VIII. NON-PERSONNEL ITEMS

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A. Planning and Community Development

- i. Extension to the Agreement with Larson Design Group for Centre County bridge bundle projects Parts 1 & 2 – Preliminary Design from April 22, 2022 to January 22, 2023. This will allow for completion of the project letting dates of August 19, 2022 for Part 1 and October 21, 2022 for Part 2 – Dept. 151.
- ii. Designation of Raymond J. Stolinas, Jr., Director of Planning and Community Development as an authorized signatory for all permits associated with the 2018 and 2019 bridge bundle projects – Dept. 151.

**Action:** *APPROVE Planning and Community Development items i-ii.*

- IX. EXECUTIVE SESSION REPORT
- X. QUESTIONS FROM THE PRESS
- XI. ADJOURNMENT