



SALARY BOARD AGENDA

Thursday, April 14, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

The board will consider approving the minutes from the Thursday, April 7, 2022 Salary Board Meeting.

Action: *APPROVE the Salary Board meeting minutes from Thursday, April 7, 2022.*

V. ACTION ON PERSONNEL ITEMS

- A. Commissioners – Consider approval of the promotion/change in title for John J. Franek Jr. from full-time Deputy County Administrator, Commissioners, (p.c. #13, exempt), at SG-S61O(15)–\$93,433.60/annum to full-time County Administrator/Chief Clerk, Commissioners, (p.c. #04, exempt, replacing M. Gray), at S68A(01)–\$99,507.20/annum, effective May 8, 2022, pay period 11. The Board of Commissioners are requesting that Mr. Franek be approved at S68L(12)–\$123,198.40/annum. Salary budget savings for 2022 \$11,508, annualized salary savings for 2023 \$12,626 – Dept. 111.

Action: *APPROVE the promotion/change in title for John J. Franek Jr.*

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B. Conservation District

- i. Consider approval of the appointment for Seth E. Narehood, full-time Resource Conservation Coordinator 1, Conservation District, (p.c. #13, non-exempt, replacing C. Myers), at SG-N12A(01)--\$17.69/hour, effective April 25, 2022, pay period 10. Conservation District Manager Jim Coslo is requesting that Mr. Narehood be approved at SG-N12E(05)--\$19.08/hour. Salary budget impact for 2022 \$3,750, annualized salary impact for 2023 \$712 – Dept. 822.
- ii. Consider approval of the appointment for Devyn D. McPheeters, full-time Nutrient Management Technician, Conservation District, (p.c. #06, non-exempt, replacing A. Ulsh), at SG-N12A(01)--\$17.69/hour, effective April 25, 2022, pay period 10. Conservation District Manager Jim Coslo is requesting that Ms. McPheeters be approved at SG-N12E(05)--\$19.08/hour. Salary budget savings for 2022 \$4,287, annualized salary savings for 2023 \$3,058 – Dept. 822.

Action: *APPROVE the Conservation District items i-ii.*

C. Correctional Facility

- i. Consider approval of the updated Corrections Officer wage scales, effective April 24, 2022, pay period 10, pending approval by SEIU PSSU Local 668 of side letter of Agreement.
- ii. Consider approval of the upgrade/reclassification to the positions of full-time Kitchen Supervisor, Correctional Facility, (p.c. #73,74,79,81&122, non-exempt), from SG-N08 to SG-N13, effective April 24, 2022, pay period 10 – Dept. 333.
- iii. Consider approval of the upgrade/reclassification to the position of full-time Food Service Manager, Correctional Facility, (p.c. #78, non-exempt), from SG-S49 to SG-54, effective April 24, 2022, pay period 10 – Dept. 333.
- iv. Approve the proposed pay rates for existing Kitchen Supervisors and Food Service Manager, Correctional Facility, effective April 24, 2022, pay period 10 - Dept. 333.
- v. Approve the proposed wage step increases for Lieutenants, Correctional Facility, effective April 24, 2022, pay period 10 – Dept. 333.

Action: *APPROVE the Correctional Facility items i-v.*

VI. ADJOURNMENT