



BOARD OF COMMISSIONERS AGENDA

Tuesday, June 21, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Belleville, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners Meeting held on Tuesday, June 14, 2022.

Action: *APPROVE the minutes from June 14, 2022.*

VI. PROCLAMATION

VII. RESOLUTION

Resolution 10 of 2022 – Resolution supporting a grant application to the Pennsylvania Department of Transportation on behalf of Highway Safety Network, Inc. to provide traffic safety education to the counties within the PennDOT District 2-0 service area – Dept. 151.

Action: *ADOPT Resolution 10 of 2022.*

VIII. BIDS AND PROPOSALS

IX. AMERICAN RESCUE PLAN ACT (ARPA)

BOARD OF COMMISSIONERS AGENDA

TUESDAY, JUNE 21, 2022

PAGE 2

X. **CONTRACTS – AUTHORIZATIONS**

A. Planning and Community Development

1. Contract with Highway Safety Network, Inc. for the County to apply to the Pennsylvania Department of Transportation, Program Services Division, Bureau of Maintenance and Operations, to fund the 2-0 Community Traffic Safety Project. The contract period is from October 1, 2022 to September 30, 2023 – Dept. 151.

Action: *APPROVE the contract with Highway Safety Network, Inc.*

2. Memorandum of Understanding (MOU) for the “Preliminary/Final Land Development Plan-Benner Pike Hotel” located in Benner Township; CCPCDO File No. 70-22. This proposal constitutes a Final Plan submission showing the development of an 82-room hotel (comprising a building footprint of 14,538 square feet) along with corresponding infrastructure located along Amberleigh Lane (T-330) approximately 300 feet northeast from its intersection with Benner Pike (State Route 0150) – Dept. 151.

Action: *Add the MOU for the “Preliminary/Final Land Development Plan-Benner Pike Hotel” located in Benner Township to next week’s Consent Agenda.*

- B. Transportation – Consider approval of a rate increase for the Shared Ride Services for the Fiscal Year 2022-2023. The new average fare of \$20.56 represents an increase of approximately 5.33% over the current average fare of \$19.52. The new increase will go into effect on July 1, 2022 – Dept. 531.

Action: *Add the rate increase for the Shared Ride Services to next week’s Consent Agenda.*

- C. Information Technology System – Contract with RBA Professional Data Systems for a Graphical User Interface (GUI) software enhancement for the Register of Wills Department. The enhancement will allow the office to collect credit payments for fees and services (certified copies, marriage license, etc.). The system enhancements will add the credit card payment type/method to payment maintenance/entry, alter the deposit reports and alter the receipts to include program modifications, testing and installation. The contract total is \$0 for the period of June 21, 2022 to July 31, 2022 – Dept. 142.

Action: *APPROVE the contract with RBA Professional Data Systems for a GUI software enhancement for the Register of Wills Department.*

- D. Coroner – Collaboration with the Pennsylvania Department of Health (DOH), Pennsylvania Violent Death Reporting System (PAVDRS) to provide coroner/medical examiner reports, toxicology reports and autopsy reports for violent deaths in Centre County for Death Cases identified from January 1, 2021 to December 31, 2021. Participation in this program will provide \$10,000 in revenue – Dept. 212.

Action: *Add the grant agreement with Pennsylvania Violent Death Reporting System (PAVDRS) to next week’s Consent Agenda.*

BOARD OF COMMISSIONERS AGENDA

TUESDAY, JUNE 21, 2022

PAGE 3

- E. District Attorney – Contract with Thomson Reuters to provide West Complete Print and ProView eBook Products and the ability to print updates and periodicals for Pennsylvania criminal Justice, evidence and probation & parole rules of State. The contract is for five years with a 3% increase year over year for a total of \$13,774.20 for the period of August 1, 2022 to July 31, 2027 – Dept. 221.

Action: *Add the contract with Thomson Reuters to next week's Consent Agenda.*

- F. Court Administration – Contract renewal with Thomson Reuters/Westlaw to provide an online research and legal resource for fifteen employees, which consist of 5 Common Plea Judges, 6 Magisterial District Judges and 4 law clerks. The contract is for five years with a 3% increase year over year for a total of \$381,481.92 for the period of June 8, 2022 to June 8, 2027 – Dept. 271.

Action: *Add the contract with Thomson Reuters to next week's Consent Agenda.*

- G. Correctional Facility – Contract renewal with Huntingdon County for intergovernmental housing. The contract rate is \$65 per day for the period of June 28, 2022 to December 31, 2023 – Dept. 333.

Action: *Add the intergovernmental housing contract to next week's Consent Agenda.*

Human Services

- H. Aging – Letter of agreement with Strawberry Fields Inc. that will allow referrals to be made freely between both organizations. Both agencies will openly communicate with appropriate release of information consents in place. There is no cost to the agreement and will be for the period of July 1, 2022 to June 30, 2023 – Dept. 521.

Action: *Add the letter of agreement with Strawberry Fields Inc. to next week's Consent Agenda.*

- I. Controller – Letter of engagement with Baker Tilly US, LLP to conduct an annual audit, required by PennDOT, focusing on financial and service operations for the Centre County Transportation Department as of and for the year ended June 30, 2022. The contract total is \$7,000 – Dept. 125.

Action: *APPROVE the letter of engagement with Baker Tilly US, LLP.*

XI. CONSENT AGENDA

Action: *APPROVE this week's Consent Agenda.*

Human Services

A. MHID

1. Contract renewal with The ARC of Centre County to provide services to individuals with intellectual disabilities including in-home and community supports, supported employment, transportation, respite care and behavioral support services. The contract total is \$63,000 funded as follows: State \$60,096 and County match \$2,904 for the period of July 1, 2022 to June 30, 2023 – Dept. 561.
2. Contract renewal with Eagle Ridge Personal Care Home, LLC to provide mental health and supported living services. The contract total is \$9,674 funded as follows: State \$9,228 and County match \$446 for the period of March 1, 2022 to June 30, 2022 – Dept. 521.

BOARD OF COMMISSIONERS AGENDA

TUESDAY, JUNE 21, 2022

PAGE 4

- B. Transportation – Consider approval of the Participation Grant Agreement with the Commonwealth of Pennsylvania Department of Human Services Bureau of Managed Care Operations Division of Medical Assistance Transportation for the Fiscal Year 2022-2023. This agreement will allow the County to continue providing transportation for individuals covered by the Medical Assistance Transportation Program (MATP). The grant total is \$830,750 for the period of July 1, 2022 to June 30, 2023 – Dept. 531.

XII. AUTHORITIES, BOARDS AND COMMISSIONS

ABC	Name	Action	Term
Aging Advisory Council	Jill Lillie	Appointment	January 1, 2022 – December 31, 2024
SEDA COG Natural Gas Task Force	Ray Stolinis	Resignation / Term Expiration	July 9, 2019 – June 17, 2022
SEDA COG Natural Gas Task Force	Susan Benedict	Appointment	

Action: *APPROVE the ABC appointments and resignation.*

XIII. LIQUID FUELS – FEE FOR LOCAL USE

CHECK RUN

Check run in the amount of \$1,643,609.60 dated June 17, 2022.

Action: *APPROVE the check run dated June 17, 2022.*

XIV. ADMINISTRATOR’S REPORT

XV. C-NET REQUEST

XVI. LETTER OF SUPPORT

College Township East College Avenue Shared Use Path Project.

Action: *APPROVE the letter of support.*

XVII. LIQUID FUELS – FEE FOR LOCAL USE

A. Mid-Year Programs Update

- B. Request for authorization of \$32,985 Fee for Local Use Funds to be added to the existing 2018 and 2019 Multimodal Bridge Bundle Reserve for improvements to five local bridges in Centre County for a total of \$125,000 – Dept. 151.

Action: *Add the Fee for Local Use Funds to be added to the existing 2018 and 2019 Multimodal Bridge Bundle Reserve to next week’s Consent Agenda.*

XVIII. REPORTS – ANNOUNCEMENTS.

A. Voter Registration Report

B. Announcements

Centre County Government Offices will be closed on Monday, July 4 for Independence Day.

BOARD OF COMMISSIONERS AGENDA

TUESDAY, JUNE 21, 2022

PAGE 5

XIX. EXECUTIVE SESSION REPORT

BOARD OF COMMISSIONERS AGENDA

TUESDAY, JUNE 21, 2022

PAGE 6

XX. PUBLIC MEETING SCHEDULE

Tuesday, June 21, 2022

Board of Commissioners Work Session – 11 AM – Willowbank 146

Tuesday, June 28, 2022

Board of Commissioners – 10 AM – Willowbank 146

Thursday, June 30, 2022

Finance Committee – 9 AM – Willowbank 146

Board of Commissioners/Salary Board – 10 AM – Willowbank 146

XXI. QUESTIONS FROM THE PRESS

XXII. ADJOURNMENT