



## BOARD OF COMMISSIONERS MINUTES

Tuesday, January 4, 2022, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Deputy Administrator John Franek Jr., and Executive Office Supervisor Natalie Smith.

County personnel present included Human Services Administrator Natalie Corman, Liz Lose, Jody Lair and Jeff Wharran.

C-NET staff were present.

### III. PUBLIC COMMENT

There were no comments received from the public.

### IV. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

### V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on Tuesday, December 28, 2021.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Board of Commissioners meeting.*

### VI. AMERICAN RESCUE PLAN ACT (ARPA)

### VII. CONTRACTS – AUTHORIZATIONS

#### A. Commissioners

Administrator Margaret Gray presented the following item:

Resolution 1 of 2022– Authorizing Margaret N. Gray Administrator and Chief Clerk the authority to execute financial documents not to exceed \$15,000 on behalf of the County of Centre – Dept. 111.

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**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Resolution 1 of 2022 to next week's Consent Agenda.*

**B. Human Services**

Human Service Administrator Natalie Corman presented the following items:

**i. Adult Services**

1. Contract renewal with Central PA Community Action to serve as an application assistance HUB for the Emergency Rental Assistance Program. The contract rate is \$50 per 30 minutes of service for the period of January 1, 2022 through December 31, 2022 – Dept. 501.
2. Contract addendum with Housing Transitions to increase the funding allocation in the amount of \$111,829.96, extend the contract through June 30, 2022, and update the scope of work to include re-allocation of funds from homeless prevention to rapid re-housing services, increase funding for rapid re-housing services and the addition of service costs for case management to support literally and chronically homeless individuals/families who become housed through the Emergency Housing Voucher. The amended contract total is \$453,378.96, which is Federally funded through the Emergency Solutions Grant – CV1 for the period of July 8, 2020 through June 30, 2022 – Dept. 501.
3. Contract with Centre Safe to provide case management services to individuals/households receiving the Emergency Housing Voucher through the Centre County Housing Authority. The contract total is \$24,380.04, which is Federally funded through the Emergency Solutions Grant – CV1 for the period of July 8, 2020 through June 30, 2022 – Dept. 501.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Adult Services items 1-3 to next week's Consent Agenda.*

- C. Information Technology Services** – Chief Information and Records Officer Chad Joyce presented a contract renewal with RBA Professional Data Systems to provide licensing and support for third party IBM Informix Database and 4JS client software to support the County's GUI applications. The contract total is \$34,816.40 for the period of January 1, 2022 through December 31, 2022 – Dept. 142.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the agreement with RBA Professional Data Systems to next week's Consent Agenda.*

**VIII. GRANTS**

**A. Emergency Management Agency**

Director Jeff Wharran presented the following items:

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- i. Hazard Mitigation Program Grant Application to the Federal and Pennsylvania Emergency Management Agencies to update the Centre County Multi-Jurisdictional Hazard Mitigation Plan. The grant total is \$105,000, which is funded as follows: Federal \$78,750 and State \$26,250 for the period of May 1, 2022 through May 1, 2025 – Dept. 351.
- ii. Resolution 2 of 2022 – Designating Raymond J. Stolinis Jr., Director of Planning and Community Development as the authorized agent to execute documents regarding the Hazard Mitigation Program Grant under the Robert T. Stafford Disaster Relief and Emergency Assistance Act– Dept. 351.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the Emergency Management Agency items i-ii for the Hazard Mitigation Program Grant with the revised grant total.*

IX. DISCUSSION ITEMS – UPDATES

X. CHECK RUN

There was no check run for approval this week.

XI. LETTER OF SUPPORT

XII. C-NET REQUESTS

XIII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 105,117 registered voters in Centre County. The precinct of the week is #50 Ferguson North East 2 with 1,204 registered voters. In the municipal Election there were 301 ballots cast for a voter turnout of 25%.

B. Announcements

Centre County Government Offices will be closed on Monday, January 17 in observance of Martin Luther King Jr. Day.

XIV. EXECUTIVE SESSION REPORT

XV. PUBLIC MEETING SCHEDULE

**Tuesday, January 4, 2022**

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – ARPA – 11 AM – Willowbank 146

**Tuesday, January 11, 2022**

Board of Commissioners – 10 AM – Willowbank 146

**Thursday, January 13, 2022**

Prison Board of Inspectors – 8 AM – CCCF/Virtual

Board of Commissioners/Salary Board – 10 AM – Willowbank 146

Board of Assessment – 11 AM – Willowbank 146

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XVI. QUESTIONS FROM THE PRESS

XVII. ADJOURNMENT

On a new motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to move into executive session at 10:13 AM

ATTEST:

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Margaret N. Gray  
Administrator