



## SALARY BOARD AGENDA

Thursday, January 13, 2022, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

---

### I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:03 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Director of Human Resources Kristen Simkins, Controller Jason Moser Human Resource Analyst Geri Sorgen, and Executive Office Supervisor Natalie Smith.

County personnel present included Deputy Administrator John Franek Jr., Travis Walker, Beth Lechman, Human Service Administrator Natalie Corman, Dave Lomison, Ray Stolinas, Chad Joyce, Jim Coslo and Sheriff Bryan Sampsel.

Representatives from the news media included Halie Kines and Gary Sinderson.

### II. PUBLIC COMMENT

There were no comments received from the public.

### III. ADDITIONS TO THE AGENDA

There were no additions made to the agenda.

### IV. MEETING MINUTES

Minutes from the Thursday, January 6, 2022 Salary Board Meeting.

**Action:** *On a motion by Controller Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, January 6, 2022.*

### V. ACTION ON PERSONNEL ITEMS

- A. Correctional Facility – Consider approval for the Centre County Correctional Facility Lieutenants to be paid overtime when working open Corrections Officers shifts only after 40 hours worked in a week has been met, effective January 16, 2022, pay period 3 through June 30, 2022, pay period 14. Salary budget impact for 2022 \$5,460 - Dept. 333.

**Action:** *On a motion by Controller Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve temporary overtime for Lieutenants.*

- B. Conservation District – Manger Jim Coslo ask the Board to consider an extension of the temporary increase in pay rate for Julee Smith Rote, Department Clerk 3 (80), Conservation District, (p.c. #10, non-exempt), from SG-N08D(04)--\$15.65/hour to SG-N08F(06)--

**SALARY BOARD AGENDA**  
**THURSDAY, JANUARY 13, 2022**  
**PAGE 2**

\$16.22/hour, effective until the Fiscal Technician (80) position is filled and staff adequately trained. Salary impact for 2022 \$465 – Dept. 822.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the extension to the temporary pay rate increase for Julee Smith Rote.*

- C. Planning – Controller Jason Moser asked the Board to consider approval of accrual payouts for Planning department staff in the total amount of \$6,292.79 – Dept. 151.

***Action:** On a motion by Controller Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve the accrual payouts for the Planning department.*

VI. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem the Board voted unanimously to adjourn the meeting at 10:03 AM.

ATTEST:

\_\_\_\_\_  
Jason Moser  
Controller