



## BOARD OF COMMISSIONERS AGENDA

Tuesday, January 18, 2022, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:01 AM by Chair of the Board Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, and Deputy Administrator John Franek Jr.

County personnel present included Human Service Administrator Natalie Corman, Ryan Smeltzer, Faith Ryan, Chad Joyce, Diana Griffith, and Ray Stolinias.

Guests present included Gregory Rogers.

Representatives from the news media included Gary Sinderson.

C-Net staff were present.

### III. PUBLIC COMMENT

Gregory Rogers of State College addressed the Board regarding equality of justice for minorities, children and women.

### IV. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

### V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on Tuesday, January 11, 2022.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem the Board voted unanimously to approve the minutes from the Board of Commissioners meeting.*

### VI. AMERICAN RESCUE PLAN ACT (ARPA)

### VII. PROCLAMATION

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Proclamation 1 of 2022 - Proclaiming **January 2022** as **National Blood Donor Month** in Centre County.

Executive Director of the American Red Cross Greater Pennsylvania Region Hope Roaten reported that just last week the American Red Cross declared its first ever National blood crisis. The first shortage in over a decade, the Red Cross has experienced about a 10% decline in the number of people donating since the start of the COVID -19 pandemic. Last fiscal year, Centre County donors donated over 7,100 units. Hope encouraged donors to pledge their support and make an appointment to donate blood.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem the Board voted unanimously to adopt Proclamation 1 of 2022.*

**VIII. BIDS AND PROPOSALS**

**A. Request for Proposals**

Election Printing and Mail Services – Administrator Margaret Gray asked the Board to consider a request for proposals to provide printing and mail services for the General Primary Election of May 17, 2022 – Dept. 131.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem the Board voted unanimously to approve advertisement of the RFP – Election Printing and Mail Services.*

**IX. CONTRACTS – AUTHORIZATIONS**

**A. Commissioners** – Administrator Margaret Gray asked the Board to consider the contract award for Eckert Seamans to provide bond counsel in connection with a contemplated upcoming new money and refunding bond issuance of General Obligation Bonds / Notes. Proposals were requested on December 23 and due on January 7. Responses were received from five firms – Dept. 111.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem the Board voted unanimously to approve entering into contract negotiations with Eckert Seamans.*

**B. Planning** – Diana Griffith presented the certification of appropriations for the 2022 Agricultural Land Preservation Program in the amount of \$112,661, which is funded as follows: County \$80,000, 2021 Clean and Green Interest \$32,659 and Ferguson Township \$2. Diana explained that the minimal contribution by Ferguson Township of \$1 per farm was advised by the Pennsylvania Bureau of Farmland Preservation as a way to use as many of the encumbered 2020 funds as possible – Dept. 846.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem the Board voted unanimously to add the certification of appropriations for the 2022 Agricultural Land Preservation Program to next week's Consent Agenda.*

**C. Probation** – Director Ryan Smeltzer present a contract with Vigilnet to provide electronic alcohol and house arrest monitoring services. The contract is for the period of January 1, 2022 through December 31, 2022 – Dept. 301.

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**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem the Board voted unanimously to add the contract with Vigilnet to next week's Consent Agenda.*

**D. Human Services**

**i. Adult Services**

Director Faith Ryan presented the following items:

1. Contract with Interfaith Human Services to provide emergency heating assistance to eligible Centre County residents through the Emergency Rental Assistance Program. The contract total is \$100,000, which is Federally funded for the period of January 1, 2022 through April 30, 2022 – Dept. 501.

Faith provided an update on the Emergency Rental Assistance Program. As of December 2021, the County has exceeded \$5.7 million in direct services and administration costs. Through this program the County has helped approximately 1,000 households of more than 1,700 applicants. The ERAP has also been used to address a homeless crisis by sheltering close to 45-50 households at any given time. The County has expressed need for additional funding through ERAP. There are 17 counties that will be awarded, but that has not yet been announced. Faith reports the County would need an additional \$4 million to reach September 2022 on the current trajectory.

2. Contract renewal with Service Access and Management, Inc. to provide financial management services. The contract total is \$48,000, which is State funded for the period of January 1, 2022 through December 31, 2022 – Dept. 501.
3. Contract renewal with Service Access and Management, Inc. to provide administrative assistance services for the Emergency Rental Assistance Program 1 and Emergency Rental Assistance Program 2. The contract total is \$7,900,000, which is Federally funded for the period of January 1, 2022 through December 31, 2022 – Dept. 501.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem the Board voted unanimously to add Adult Services items 1-3 to next week's Consent Agenda.*

Human Services Administrator Natalie Corman presented the following items:

- ii. Children and Youth Services – Act 148 First Quarter Fiscal Year 2021-2022 Report, Natalie reported \$3,074,202, which is on target at 24.37% of allocation – Dept. 511.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem the Board voted unanimously to approve the Act 148 First Quarter Fiscal Year 2021-22 Report.*

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- iii. MH/ID/EI – Letter of Agreement with Community Rising Therapy LLC to provide early intervention services including speech pathology and IFSP teaming. The contract total is \$12,000, which is funded as follows: State \$10,800 and County \$1,200 for the period of July 1, 2021 through June 30, 2022 – Dept. 561.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem the Board voted unanimously to add the letter of agreement with Community Rising Therapy LLC to next week's Consent Agenda.*

**X. CONSENT AGENDA**

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem the Board voted unanimously to approve this week's Consent Agenda*

- A. Probation & Parole - Owner county agreement with the Central Counties Youth Center, a juvenile detention center jointly owned by Centre, Clinton, Clearfield, Huntingdon, and Mifflin Counties. The contract total is \$157,402, which funded as follows: State \$78,701 and County \$78,701 for the period of January 1, 2022 through December 31, 2022 – Dept. 305.

**B. Planning**

- i. Draft Memorandum of Understanding (MOU) with the Centre Regional Planning Agency establishing joint rights and responsibilities of each party in completing transportation and project development activities on behalf of the Centre County Metropolitan Planning Organization (CCMPO). The County's contribution for the MOU is \$134,530 for the period of January 1, 2022 through December 31, 2022 – Dept. 151.
- ii. Memorandum of Understanding for the Final Plan – Eli B. & Linda Mae Esh Subdivision (Replot of Lot 6 – Plat Book 81, Page 174 into Lot 6A and Lot 6B) located in Gregg Township; CCPCDO File No. 132.21. This proposal represents a Final Plan submission showing the subdivision of two (2) residential lots, with corresponding infrastructure, consisting of 92.135 acres. This subdivision is located along with western boundary of Brush Mountain Road (State Route 2007), approximately ¼ mile south from its intersection with Brush Valley Road (State Route 0192) – Dept. 151.

**XI. LIQUID FUELS – FEE FOR LOCAL USE**

Fee for Local Use Report (2017-2022)

Anne Messner opened discussion on the Fee for Local Use Ordinance which sunsets on May 9, 2022. PennDOT requires a 90-day notification on ordinance status for the purpose of fee collection.

Through this program, all funds collected are returned to Centre County. They are then used to pay for material costs to improve the County transportation network, to fill the funding gap for projects and/or serve as a local match for grant applications such as the PennDOT Multimodal grant. The Fee for Local Use program has helped to leverage \$8,172,859.02 in funding through Multi-Modal Transportation fund grants, RoadMaP and

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municipal funding. This includes 14 road and 11 bridge projects across Centre County.

Anne presented six projects, totaling \$739,942.66 to be considered for funding in June 2022. The requested County contribution would be \$266,905.61. The Board will need to consider continuation of Ordinance 2 of 2017, with notification provided to PennDOT by Tuesday, February 8.

XII. CHECK RUN

Check run in the amount of \$910,842.82 dated January 14, 2022.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem the Board voted unanimously to approve the check run dated January 14, 2022.*

XIII. LETTER OF SUPPORT

XIV. ADMINISTRATOR'S REPORT

XV. C-NET REQUESTS

XVI. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 105,232 registered voters in Centre County. The precinct of the week is #52 Ferguson West with 1,262 registered voters. In the Municipal Election there were 745 ballots cast for a voter turnout of 59.03%.

B. Announcements

XVII. EXECUTIVE SESSION REPORT

XVIII. PUBLIC MEETING SCHEDULE

**Tuesday, January 18, 2022**

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – ARPA - 11 AM – Willowbank 146

**Thursday, January 20, 2022**

Board of Commissioners/Salary Board – 10 AM – Willowbank 146

**Tuesday, January 25, 2022** Board of Commissioners – 10 AM – Willowbank 146

**Thursday, January 27, 2022**

Finance Committee – 9 AM – Willowbank 146

Board of Commissioners/Salary Board – 10 AM – Willowbank 146

**Tuesday, February 1, 2022**

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – ARPA - 11 AM – Willowbank 146

**Thursday, February 3, 2022**

Board of Commissioners/Salary Board – 10 AM – Willowbank 146

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XIX. QUESTIONS FROM THE PRESS

XX. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn at 11:00 AM.

ATTEST:

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Margaret N. Gray  
Administrator