



## BOARD OF COMMISSIONERS MINUTES

Thursday, January 20, 2022, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:03 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Administrator Margaret Gray, Director of Human Resources Kristen Simkins, Controller Jason Moser, Human Resource Analyst Geri Sorgen, and Staff Assistant Erin Good.

County personnel present included Deputy Administrator John Franek Jr., Dave Lomison, Betsy Barndt, Chad Joyce, Travis Walker and Krista Davis.

Representatives from the news media included Gary Sinderson.

### II. PUBLIC COMMENT

There were no comments received from the public.

### III. ADDITIONS TO THE AGENDA

There were no additions made to the agenda.

### IV. MEETING MINUTES

### V. AMERICAN RESCUE PLAN ACT (ARPA)

### VI. CONTRACTS - AUTHORIZATIONS

- A. Commissioners – Contract with AMI to provide COVID-19 rapid testing for County employees effective January 31, 2022 through March 25, 2022 at a cost not to exceed \$165,968 – Dept. 111.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted 2-1 to approve the contract with AMI. Commissioner Dershem was opposed.*

### VII. PERSONNEL ITEMS

- A. Commissioners – Consider approval of a revised job description for the position of County Administrator effective January 20, 2022, pay period 3 – Dept. 111

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the revised job description for County Administrator.*

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VIII. EXECUTIVE SESSION REPORT

The Board of Commissioners met in executive session from 9:00-9:40 AM today to discuss a personnel matter.

IX. QUESTIONS FROM THE PRESS

X. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Pipe the Board voted unanimously to adjourn the meeting at 10:10 AM.

ATTEST:

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Margaret N. Gray  
Administrator