



BOARD OF COMMISSIONERS AGENDA

Tuesday, February 1, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:01 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe (virtual), Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator John Franek Jr. and Executive Office Supervisor Natalie Smith.

County personnel present included Human Service Administrator Natalie Corman, Ray Stolinas, Chad Joyce, Anne Messner, Allyson Ulsh and Norm Spackman,

Guests present included Vicki Fong, Erin Letavic and Sid McConahay.

Representatives from the news media included Gary Sinderson.

C-Net staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on Tuesday, January 18, 2022.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Board of Commissioners meeting.*

VI. PROCLAMATION

Proclamation 2 of 2022 - Proclaiming **February 1, 2022**, as **Lunar New Year** in Centre County.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 2 of 2022.*

BOARD OF COMMISSIONERS MINUTES

TUESDAY, FEBRUARY 1, 2022

PAGE 2

VII. AMERICAN RESCUE PLAN ACT (ARPA)

VIII. COVID-19 PLANNING AND RESPONSE

COVID-19 Pandemic Universal Masking Policy

Administrator Margaret Gray asked the Board to consider revisions to the policy as discussed last Thursday. This is consistent with guidance from the CDC and specifies the types of masks that employees are to wear and allocates ARPA funding for the purchase of surgical masks.

Action: *APPROVE revisions to the COVID-19 Pandemic Universal Masking Policy and purchase of surgical masks at a cost not to exceed \$2,000.*

IX. CONTRACTS – AUTHORIZATIONS

- A. Information Technology Services – Contract with Mission Critical Partners, LLC to perform the services outlined in the RFP Information Technology Managed Services. The contract rate is \$74,626.87 per month totaling \$1,791,044.81 for the period of July 1, 2022 through June 30, 2024. The contract includes the option to renew for an additional period of two years without renegotiation, each renewal would include a 3% increase in the monthly management fee – Dept. 142.

Chad Joyce reported on December 8, the Board of Commissioners unanimously agreed to enter into contract negotiations with Mission Critical Partners, LLC of Port Matilda to perform IT Managed Services.

Vice President of Operations for Mission Critical Partners, Sid McConahy noted the long working partnership with Centre County and looks forward to enhancing the services that they offer.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with Mission Critical Partners, LLC to next week's Consent Agenda.*

- B. Emergency Communications

Director Norm Spackman presented the following items:

- i. Grant award from the Pennsylvania Emergency Management Agency (PEMA) for Statewide Interconnectivity Projects. This is the fourth Southern Alleghenies Cooperative project grant which will fund ESInet connectivity maintenance (\$41,672.31), CHE & ALI maintenance (\$91,194.32), SAC shared CAD system maintenance (\$74,624.36), CPE upgrades (\$23,931, and SCM fiber upgrades (\$39,781.75). The total grant award is \$271,203.74, which is State funded for the period of January 1, 2022 through December 31, 2022 – Dept. 354.

BOARD OF COMMISSIONERS MINUTES

TUESDAY, FEBRUARY 1, 2022

PAGE 3

- ii. Contract with Mission Critical Partners, LLC for Southern Alleghenies Cooperative projects: NG 911 service CPE upgrade (\$6,000), regional ALI service project (\$16,140), and the regional ESInet port monitoring project (\$19,624.85). Mission Critical Partners will provide support related to technology planning, evaluation, procurement, configuration, migration, transition and implementation support. The contract total is \$41,764.85 and is State funded for the period of February 9, 2022 through February 8, 2023 – Dept. 354

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the grant award from the PEMA and the contract with Mission Critical Partners, LLC to next week's Consent Agenda.*

C. Human Services

Human Service Administrator Natalie Corman presented the following items:

- i. Adult Services – Submission of the Fiscal Year 2019 Close Out Report for PHARE grant funding in the amount of \$18,000 received through the PA Housing Finance Agency (PHFA) during the period of August 13, 2020 through February 13, 2022 – Dept. 501.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve submission of the Fiscal Year 2019 Close Out Report to the PHFA.*

- ii. Aging

1. Linkage agreement between the Community Services Group and the Centre County Office of Aging to establish reciprocity for referrals. There is no cost for this contract for the period of January 1, 2022 through December 31, 2023 – Dept. 521.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the linkage agreements with the Community Services Group for Aging, MH/ID and Transportation to next week's Consent Agenda.*

2. Submission of the Fiscal Year 2022 AmeriCorps Senior ARP Demonstration Project grant application to request funding for the Retired Senior Volunteer Program focusing on healthy futures. The grant would provide necessary funding to work with member agencies such as Meals on Wheels and the County designated food pantries. Volunteers are provided through the RSVP for these locations to enhance distribution of food and social interaction. The project total is \$316,630, which is funded as follows: Federal \$120,000, State \$162,630 and County \$34,000 for the period of July 1, 2022 through June 30, 2024 – Dept. 521.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve submission of the AmeriCorps Senior ARP Demonstration Project grant application.*

BOARD OF COMMISSIONERS MINUTES

TUESDAY, FEBRUARY 1, 2022

PAGE 4

- iii. MH/ID/EI – D&A – Linkage agreement between the Community Services Group and the Centre County Mental Health, Intellectual Disabilities, Early Intervention and Drug and Alcohol Office to establish reciprocity for referrals. There is no cost for this contract for the period of January 1, 2022 through December 31, 2023 – Dept. 561.
- iv. Transportation– Linkage agreement between the Community Services Group and the Centre County Office of Transportation to establish reciprocity for referrals. There is no cost for this contract for the period of January 1, 2022 through December 31, 2023– Dept. 531.

Planning – Director Ray Stolinas introduced a contract addendum with Herbert, Rowland and Grubric, Inc. (HRG, Inc.) to provide supplemental engineering and related services for the implementation phase of the Countywide Action Plan for the Chesapeake Bay Watershed Implementation Plan. The contract total is \$95,000, which is State funded for the period of January 1, 2022 through December 31, 2022. Erin Letavic of HRG and Allyson Ulsh of the Centre County Conservation District outlined program highlights – Dept. 151.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with HRG Inc. to next week's Consent Agenda.*

- D. District Attorney – Administrator Margaret Gray asked the Board to approve the Subgrant Award Notification from the Pennsylvania Commission on Crime and Delinquency (PCCD) for the STOP Violence Against Women Project. The total award is \$375,000 with a County match of \$60,000 for a project total of \$435,000 for the period of January 1, 2022 through December 31, 2024 – Dept. 221.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the Subgrant Award Notification from the PCCD.*

X. CONSENT AGENDA

XI. LIQUID FUELS – FEE FOR LOCAL USE

Anne Messner presented the following items:

- A. Resolution 3 of 2022 – Extending Ordinance 2 of 2017 for five (5) years to collect an annual county fee of \$5.00 for each non-exempt vehicle registered to an address located in Centre County. Funds shall be used by Centre County for transportation purposes or shall be allocated by Centre County in accordance with 75 PA C.S. §9010(c) (related to the County Liquid Fuels Tax Fund) and consistent with guidance issued by the Pennsylvania Department of Transportation – Dept. 412.

Commissioner Pipe spoke to the importance of this funding and the ability to leverage funds for additional road projects. The County continues to see funding requests from municipalities that need to be deferred due to lack of funds, any time the County can leverage local funds it makes sense to do that. He also announced grant opportunities that may be available through the bipartisan infrastructure law.

**BOARD OF COMMISSIONERS MINUTES
TUESDAY, FEBRUARY 1, 2022
PAGE 5**

Commissioner Dershem continues to struggle with this program and is in support of moving this to next week's agenda for further discussion. He would like to see how this funding can be leveraged with infrastructure programs.

B. Fee for Local Use Allocations – Dept. 412.

Municipality	Project Description	Request	Municipal or Other Contribution	Total Project Cost
Bellefonte Borough	Streetscape safety improvements on South Spring and West Bishop Streets	\$25,000.00	\$256,593.00	\$281,593.00
Curtin Township	Fix deterioration of Blue Row (T486) and Middletown Rod (T504)	\$57,150.00	\$57,150.00	\$114,300.00
Gregg Township	Signs for Bitner Hollow (T453), Grenoble (T459,) and Bluebell (T470) Roads	\$3,066.37	\$1,372.80	\$4,439.17
Millheim Borough	Signs (83) and equipment (MX6000HSTC Kubota with boom mower and front-end loader).	\$13,788.99	\$49,105.00	\$62,883.99
Rush Township	Improve McCord Road (T626) so opposing traffic can pass.	\$83,816.25	\$83,816.25	\$167,632.50
Snow Shoe Borough	Improve deteriorating roadway on West Sunset Avenue.	\$84,094.00	\$25,000.00	\$109,094.00
		\$266,905.61	\$473,037.05	\$739,942.66

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Resolution 3 of 2022 and the Fee for Local Use allocations to the Tuesday, February 8, 2022 Agenda for final consideration.*

XII. CHECK RUN

Check run in the amount of \$3,469,374.03 dated January 28, 2022.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated January 28, 2022.*

XIII. ADMINISTRATOR'S REPORT

XIV. C-NET REQUESTS

Sponsorship of a bulletin board message for the Centre County Broadband Strategic Plan, inviting participation in a broadband speed test survey. The message would be scheduled to run from February 7 through 13, 2022 – Dept. 151.

BOARD OF COMMISSIONERS MINUTES

TUESDAY, FEBRUARY 1, 2022

PAGE 6

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve sponsorship of the CNET bulletin board message.*

XV. LETTER OF SUPPORT

Letter in support of Advance Central PA's grant application to the U.S. Economic Development Administration for funding through the American Rescue Plan Good Jobs Challenge.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the letter in support of Advance Central PA's grant application.*

XVI. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 105,108 registered voters in Centre County. The precinct of the week is #52 Gregg Township with 1,501 registered voters. In the Municipal Election there were 632 ballots cast for a voter turnout of 42.11%.

B. Announcements

Commissioner Dershem announced that the Happy Valley Adventure Bureau is offering 100 tickets, free of charge, to first responders for the Wrestling on Friday.

XVII. EXECUTIVE SESSION REPORT

The Board will meet in executive session at the conclusion of this meeting.

XVIII. PUBLIC MEETING SCHEDULE

Tuesday, February 1, 2022

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – ARPA - 11 AM – Willowbank 146

Thursday, February 3, 2022

Board of Commissioners/Salary Board – 10 AM – Willowbank 146

Tuesday, February 8, 2022

Board of Commissioners – 10 AM – Willowbank 146

Thursday, February 10, 2022

Prison Board of Inspectors – 8 AM - Virtual

Board of Commissioners/Salary Board – 10 AM – Willowbank 146

Retirement Board – 11 AM – Willowbank 146

XIX. QUESTIONS FROM THE PRESS

BOARD OF COMMISSIONERS MINUTES

TUESDAY, FEBRUARY 1, 2022

PAGE 7

XX. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to move into executive session at 11:00 AM.

ATTEST:

Margaret N. Gray
Administrator